

## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)



### LEA Information

**1. LEA Name (one LEA per form)\***

BASIS Charter Schools, Inc.

**2. Entity ID Number\***

549803

**3. CTDS Number\***

078282000

**4. Plan's Primary Contact Name\***

Shannon Chavez

**5. Plan's Primary Contact Email Address\***

shannon.chavez@basised.com

**6. Plan's Primary Contact Phone Number\***

480-289-2088

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: January 2022-June 2022, July 2022-December 2022, January 2023-June 2023, and July 2023-September 2023

**7. When did your LEA last review or revise your plan within the last six months? Please provide mm/dd/yyyy.\***

07/13/2022

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find the LEA's Safe Return to In-Person plan located on the website (do not link directly to the PDF). The plan must be on the ADE template that was provided. The narrative verbiage on the template must be identical to the narrative verbiage provided on this online form. \***

<https://enrollbasis.com/phoenix-south/>  
Scroll down to Resources section and click on Safe Return Continuity and Instructional Time Model

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Face coverings are strongly encouraged for ALL students, teachers, staff, and visitors while indoors on campus when the Community Level is high.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

- Guiding Principle: A safe and coordinated entrance into the building.
- Required: Hand sanitizing stations must be present at all entry points for students.
- Required for Front Lobby: COVID-19 signage that lists common symptoms at entrance; hand sanitizing station
- Optional for Front Lobby: Plexi glass sneeze guard on front office window.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Required: Hand sanitizing stations must be present at all entry points for students. Hand sanitizer will be available to students before and after recess.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

- Required: Disinfect and sanitize recess spaces daily.
- Recommended Best Practice: Consider using a sprayer to disinfect large areas or items with ease.
- Required for Restrooms: Sinks need to be tested to ensure water flows for a minimum 30 seconds. Schools must develop a regular and frequent cleaning schedule of restrooms.

Required: COVID-19 signage that lists common symptoms at entrance.

COVID-19 Decontamination Protocol: When responding to a request to decontaminate a space that has been confirmed as a COVID-19 exposure location, the following protocols MUST be followed:

- Confirm the space was last occupied by the exposed person a minimum of 24 hours prior.
- Use the required PPE to ensure your personal safety in the decontamination process: Gloves, face covering, eye protection, disposable gown
- Thoroughly clean the space using appropriate cleaning products.
- Optional: Use the Electrostatic sprayer to disinfect the applicable room.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Students who appear sick:

If a student should become ill during the school day, and exhibit any of the following:

- Feverish/sweaty/flushed/warm to the touch not due to running or physical activity
- Chills/shaking due to being cold, when others are not displaying the same symptoms
- Continuous coughing (not due to choking on water/saliva, chronic asthma/allergies)
- Having difficulty breathing and/or visibly looking distressed
- A temperature at or above 100.4 degrees
- Vomiting or diarrhea
- Indicators of an infectious illness (e.g. chicken pox, pink eye, influenza, etc.).

Please provide the student with a health room pass and send the student to health room to be triaged

Ask student to wear a mask, although not required

Contact parents or guardian immediately to pick up their student

Staff will also ask the parent/guardian if the student in the previous two weeks has had close contact with someone who had a confirmed case of COVID-19. If the answer is yes. The "COVID-19 Exposure" screening process will be followed.

When sick students can return to school:

If a student COMES TO SCHOOL with higher risk COVID-19 symptoms such as cough, fever, shortness of breath or loss of taste and smell, parents will need to pick the student up from school and they can return once the following conditions are met:

- The child should be fever free for at least 24 hours without the use of fever reducing medication; and
- should not have any signs or symptoms of illness.

For students who are ill and DO NOT COME TO SCHOOL, they may return if, in accordance with our current return to school procedures:

- They are fever free (less than 100.4 degrees) for at least 24 hours without the use of fever reducing medication;
- And they have no other signs or symptoms of illness.

Confirmed Exposure to COVID-19 (Quarantine) Follow all applicable state, county, and local requirements with respect to quarantining, isolation, and returning to school. In the absence of any specific requirements set forth by local authorities, the School will refer to the guidelines set forth by the CDC. See Appendix of the Mitigation Plan posted on each school's website for the current processes related to quarantine following confirmed exposure to COVID-19.

These processes are subject to change as required by modified guidance from federal, state, or local authorities and/or school management decisions based on current conditions and other relevant factors.

Confirmed Cases of COVID-19 (Isolation)

Follow all applicable state, county, and local requirements with respect to quarantining, isolation, and returning to school. In the absence of any specific requirements set forth by local authorities, the School will refer to the guidelines set forth by the CDC. See the Appendix of the Mitigation Plan posted on each school's website for the current processes related to confirmed cases of COVID-19. These processes are subject to change as required by modified guidance from federal, state, or local authorities and/or school management decisions based on current conditions and other relevant factors.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**20. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**21. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

No

**22. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

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**23. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

Covid cases are no longer regularly reported to local health officials, in keeping with current requirements. The school will follow all applicable local and state health agency requirements.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 24. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The plan for safe return to in-person instruction includes information regarding COVID-19 mitigation strategies to help schools maintain safe, in-person learning, as well as information regarding the continuity of services and some of the ways funding provided under ESSER grants may help the school achieve these plans. (Note: The below strategies may be used by the school and funding provided by ESSER grants may be one possible funding source.)

### 25. How will the LEA ensure continuity of services for students' academic needs?\*

BASIS Phoenix South is operating 100% in-person instruction in classrooms.

- For standard, in-person instruction the school will continue to meet the required instructional hours using minutes of operation and in-person instruction provided to students in our brick-and-mortar facilities. The schools will have 180 instructional days during the 2022-23 school year. BASIS Charter Schools instructional minutes meet, and often exceed, the minimum requirements stipulated by A.R.S. § 15-901. Total instructional minutes will vary by grade level and by subject.

Funding provided under ESSER grants will assist the school in meeting academic needs by allowing the schools to introduce additional interventions using new and existing faculty and staff and instructional materials to help close learning gaps that may have been created during pandemic years. ESSER funds have assisted schools to upgrade information systems and technology to enhance the learning environment.

The school will continue to implement a robust system of academic supports for students, including student hours during which students can access any teacher for help, assistance from deans or the Director of Academic Programs, or formalized academic interventions, in consultation with parents.

### 26. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

- Social-emotional needs may be addressed through access to staff, materials, and expanded SEL opportunities and SEL curriculum purchased with assistance of ESSER funds.
- ESSER funding may allow staff access to professional development to help them provide meaningful academic interventions and social-emotional learning.
- The school may offer counseling services to any student as determined appropriate on a case-by-case basis because of a demonstrated need related to school performance or functioning in the school environment.
- The school will continue to implement its social and behavioral supports for students, including assistance from deans or the Director of Student Affairs, or formalized behavioral interventions, in consultation with parents.

### 27. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

- Students whose families are experiencing economic hardship may qualify for financial aid to assist with access to after school programming or fee-based extracurricular activities, etc.
- Students experiencing homelessness who are eligible under the McKinney-Vento Homeless Assistance Act will be provided community resources and may be provided services, when appropriate, such as transportation.
- The school participates in the National School Lunch Program under which students who are eligible receive free or reduced price meals.



**28. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

BASIS.ed provides comprehensive benefits to school staff that can assist with their emotional and mental health needs. The healthcare plan and Employee Assistance Program offer methods for staff to seek assistance with these needs.

**29. How will the LEA ensure continuity of services for staff's other needs?\***

If positive for COVID-19, school staff may take time off from a limited COVID-19 "leave bank" rather than using standard personal time off.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**30. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

School staff and parents receive regular information and communication regarding Covid protocols and in-person learning. The school distributes information through the Parent Square system, newsletters, and campus events. The Safe Return to In-Person Instruction Plan and its component parts were reviewed and approved in public School Governing Body meetings that included the opportunity for written or verbal public comments. This plan and/or its components were most recently reviewed and/or approved in a public meeting on July 13, 2022. This plan will be reviewed periodically as necessary to ensure its efficacy. The Safe Return to In-Person Learning Plan and a Mitigation Plan are both prominently linked on the school's website.

**31. Did you make any revisions/changes to this plan from your last plan submission?\***

Yes