



# Assessments

## Achievement

### 2022-2023 Additional Accommodations Request Process for Arizona's Statewide Achievement Tests – AASA, ACT Aspire, and AzSCI

This document details the process for Additional Accommodations requests for **AASA** (Grades 3-8), **ACT Aspire** (Grade 9/Cohort 2026), and **AzSCI** (Grades 5, 8, and 11/Cohort 2024) for the 2022-2023 school year.

Accommodations for **ACT** (Grade 11/Cohort 2024) are to be submitted directly to ACT using ACT's processes and are **not** to be submitted to ADE using the process described in this document. More information regarding accommodations requests for ACT can be found on the [ACT website for Arizona](#).

The additional accommodations requested SHOULD NOT include Universal Test Administration Conditions, Universal Tools, or other accommodations identified as allowable in the Achievement Assessments Accommodations Manual, located on [ADE's Assessment Accessibility page](#). One request submission will cover AASA, AzSCI, and ACT Aspire for the student, valid for the current school year. If instructional and assessment accommodations in the student's IEP or 504 Plan are updated during the current school year after the initial submission, you will need to submit the updated IEP or 504 Plan.

Students with significant cognitive disabilities whose current Individualized Education Program (IEP) designates them as eligible for the alternate assessment, MSAA, should not be administered the statewide achievement assessments, including AASA, AzSCI, ACT Aspire, and ACT.

All Additional Accommodations requests must be submitted to ADE for approval using the process described below. We recommend submitting requests as soon as IEPs or 504 Plans are completed. This will allow time for ADE's review and for additional documentation to be submitted, as needed, prior to the opening of the test window.

- Submit a separate request for each student requiring an Additional Accommodation using the secure ADE online form: [https://www.azed.gov/assessment/achievement\\_aa\\_fy23](https://www.azed.gov/assessment/achievement_aa_fy23). Requests may be submitted by any staff member who is responsible for the student's IEP or 504 Plan.
- Requests may be submitted **October 11, 2022 – February 24, 2023**. Please submit Additional Accommodations requests early to allow time for ADE's review and for additional documentation to be submitted, as needed.
- On the secure form, submit pages of the student's **current** IEP or 504 Plan that indicate the need for the Additional Accommodation. The document submitted must include:
  - The date of the document and the student's first and last name and SSID.
  - The Present Levels of Academic Achievement and Functional Performance (PLAAFP).
  - The Instructional Accommodations section that includes accommodations used routinely during instruction. The instructional accommodations MUST align with the testing accommodations.
  - The Testing Accommodations section that lists the student's testing accommodations for district and state assessments.