

2022 After School Online Support for TSA Success!

Join any of these sessions from 3:30 to 5:00 p.m. at these TEAMS links:

Tuesday, September 13: [Click here to join the meeting](#)

Wednesday, September 14: [Click here to join the meeting](#)

Thursday, September 15: [Click here to join the meeting](#)

Who: This training and the information below is for CTE Directors, CTED/Districts/School Coordinators, Teachers/Proctors, and School staff (principals, paraprofessionals, teaching assistants). In other words, anyone involved with the TSA.

What: The online session will cover such topics as Accessing the TSA Dashboard, Registering Students for the TSA, Monitoring Students during the TSA, Utilizing the Change Request Function, and Accessing and Using the TSA Data. Be sure to look at the interactive User Guide which outlines the TSA process from start to finish: [CTE Technical Skills Assessment User Guide.pdf](#).

For example, here are the levels of access to the TSA dashboard

- Level I provides access to enter, modify, view, and maintain registration, rosters, assessment time, and reports at the CTED/District/School.
- Level II provides access to view, print, add time to assessments, and download reports for the School/Teacher.
- Level III provides access to view the registration, roster, and reports at the CTED/District/School.

A person may be assigned to more than one level at the discretion of the Entity Administrator. All levels have access to TSA reports. All teachers must be assigned access to ADEConnect. Teachers/Proctors must login through ADEConnect (not through the District's SIS). Otherwise, students cannot be registered, and/or teachers cannot access reports.

When: Registration for Fall TSAs begins on October 3, 2022; testing begins on October 24, 2022. Registration for Spring TSAs begins on February 27, 2023; testing begins on March 20, 2023.

Where: All TSAs are available to students online in computer labs. Students have 180 minutes to complete the TSA; however, if needed, more time can be added.

When: All students in their final semester of a CTE program should take the Technical Skills Assessment. See student eligibility and universal test administration conditions and accommodations guide. These resources will help you determine the best time for your students to test and accommodations that you may need to consider.

[Student Eligibility.pdf](#)

[Universal Test Administration Conditions and Accommodations Guide.pdf](#)

Why: The Technical Skills Assessment verifies students' attainment of technical knowledge and skills covered by the program technical standards and measurement criteria. TSA outcomes are used for program improvement, to meet state and federal funding requirements, and as an indicator for A-F School Accountability reporting. For tutorials, sample items, and more go to--

<https://www.azed.gov/cte/assessments/> and The TSA Dashboard>Help.

Send Questions To: Cathy.Reed@azed.gov; Judy.Balogh@azed.gov; or Julie.Shumate@azed.gov