

Transferred Student with an EL Need

Spring 2022 AZELLA Reassessment



This form should be used for the Spring 2022 AZELLA Reassessment Test from January 31 through March 18, 2022. All students with an EL need are required to be reassessed during the Spring AZELLA Reassessment window of January 31 through March 18, 2022. To ensure that students with an EL need who transfer schools during the Reassessment test window are **only completing the test once**, this form should be completed and given to the AZELLA District or School Test Coordinator as soon as possible and prior to the close of the Reassessment test window. After the Spring Reassessment test window closes, the District or School Test Coordinator should keep this form in a locked secure file for one calendar year for tracking and accountability purposes.

Current District:

Current School:

Student's: SSID number

Date of Birth

Grade level:

Student's: First name:

Last name:

Date student enrolled in current school:

Review the student's **EL70 Report** to obtain the following information:

Date of most recent AZELLA test:

Overall Proficiency Level (OPL):

Mark one (1) of the 5 following circumstances that applies to this student

- 1) Based on the student's EL70 Report and the student's Home Language Survey form, the student requires an AZELLA **Placement** Test. This student is **NOT eligible** to be administered the Spring Reassessment Test.
- 2) Based on the student's EL70 Report, the student has a red font message on the EL70 Report or is identified as EL Group 8 on the EL73 Report which indicates the student requires an AZELLA **Placement** Test. This student is **NOT eligible** to be administered the Spring Reassessment Test.
- 3) Based on the student's EL70 Report, the student had an OPL of Proficient on the most recent AZELLA test without any EL program services transactions dated after the Proficient record or has a SPED Withdrawal dated **after** the last AZELLA test record and is **NOT eligible** for any AZELLA testing.
- 4) Based on the information obtained from the prior school or from the student's EL70 Report, the student completed an AZELLA **Placement Test after January 1, 2022**, and is **NOT eligible** to participate in the Spring 2022 Reassessment testing.
- 5) Based on the student's EL70 Report, a) the student has an EL need, b) the most recent AZELLA test is dated during the prior or current school year but before December 31, 2021, and c) the student's OPL is less than proficient. The previous school/district **must be contacted** to determine if the student was administered the Spring 2022 AZELLA Reassessment Test in part or whole while attending the previous school. Document the call below and obtain responses to the questions on the next page from the prior district/school.

Previous District's Name:

Previous School's Name:

With whom, at the previous school or district, did you speak with?

Name:

Title:

Date of call:

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1. Did the student **complete** the **ENTIRE (all domains)** Spring 2022 AZELLA Reassessment Test at the previous school? Yes No

If yes, **Stop!** Enter the date when was the entire test **completed** by the student at the previous school?

Test Completion Date: _____

This student does not need to be administered the Spring 2022 AZELLA Reassessment Test again. Skip the remaining questions. A Work Request should **NOT be submitted** through PAN by the DTC.

2. If only part of the test was completed, which domains were completed? Check all that apply.
 NONE Listening Reading Writing Part 1 Writing Part 2 Speaking

The AZELLA DTC must submit a **Work Request** through PAN to transfer the student's Spring 2022 Reassessment Test registration to the new school. The domain units that were not completed at the previous school must be completed at the new school.

3. Was the student registered in PearsonAccess^{next} (PAN) by the previous district? Yes No

If yes, the AZELLA District Test Coordinator must submit a **Work Request** through PAN to request the previous district to transfer the student's Reassessment Test registration to the current school.

If the student is not registered in PAN for the Reassessment Test, then the current school is responsible for adding and registering the student in PAN.

4. For Grades **Kindergarten through Grade 2**, if the student completed the Listening, Reading, and Writing (L/R/W) at the previous school but did NOT complete the Speaking Test, the previous school must submit the student's test book for scanning and scoring with their own Scorables and provide the Speaking Test Lithocode to the new school. **The new DTC will NOT submit a Work Request.**

DO NOT submit a Work Request for KG – Grade 2 when the L/R/W has already been completed at the prior school.

The new school will only complete the Speaking Test using the provided Lithocode and a blank test book (no need to add any student information on the test book). Once the Speaking Test has been completed, the Speaking Test date and the Test Administrator's name need to be communicated to the previous district DTC for documentation in the students completed test book.

Assigned Lithocode _____ Speaking Test completed on _____

Speaking Test Administrator Name _____

Print name of person completing this form:

Date:

Signature: _____

Title:

This form must be kept in a locked secure file with the AZELLA District or School Test Coordinator for one calendar year.