



2021-2022 Special Paper Version Test Request Process for Arizona's Statewide Achievement Tests – AASA, ACT Aspire, and AzSCI

This document details the process for Special Paper Version (SPV) test requests for **AASA** (Grades 3-8), including the AASA Writing Stand-Alone Field Test, **ACT Aspire** (Grade 9 – Cohort 2025), and **AzSCI** (Grades 5, 8, and 11 – Cohort 2023) for the 2021-2022 school year.

SPV test requests and other accommodations for **ACT** (Grade 11 – Cohort 2023) are to be submitted directly to ACT using ACT's processes and are **not** to be submitted to ADE using the process described in this document. More information regarding accommodations requests for ACT can be found on the [ACT website for Arizona](#).

Students with significant cognitive disabilities whose current Individualized Education Program (IEP) designates them as eligible for the alternate assessment, MSAA, are excluded from statewide achievement assessments, including AASA, AzSCI, ACT Aspire, and ACT.

SPV test accommodations available for AASA, AzSCI, and ACT Aspire include Braille, large print, and regular print SPV tests. All SPV test requests for these assessments must be submitted to ADE for approval using the process described below. We recommend submitting requests as soon as 504 plans or IEPs are completed. This will allow time for ADE's review and for additional documentation to be submitted as needed.

- Submit a separate request for each student requiring an SPV test using the secure ADE online form: <https://www.azed.gov/assessment/spv2022>. SPV test requests may be submitted by any staff member who is responsible for the student's 504 plan or IEP.
- Requests may be submitted **August 30, 2021 – February 25, 2022**. Please submit SPV test requests early in the school year so ADE can request the appropriate number of SPV tests from our vendor.
- On the secure form, you must submit pages of the student's current IEP or 504 plan that indicate the need for an SPV form of the test. The document you submit must include:
 - The date of the document and the student's first and last name and SSID.
 - The Present Level of Academic and Functional Performance
 - The section with classroom accommodations that are used routinely during instruction throughout the year in lieu of computer instruction. The instructional accommodations **MUST** align with the testing accommodations.
 - The section that lists the student's testing accommodations.
- SPV tests may not be available for requests submitted after February 25, 2022. Contact us at AASA@azed.gov or AzSCI@azed.gov if a student has an injury or illness after February 25, 2022 that necessitates a paper test.

Please Note - New for 2021-2022 – AASA and AzSCI

Because the system is new to many users, for the 2021-2022 school year, ADE will create an SPV test session in PAN for any student(s) with an approved SPV test for the **AASA and AzSCI assessments** and will move the student(s) into the SPV test session prior to testing. ADE will also place an order for any approved SPV tests at the beginning of the Additional Order window for these assessments.