

Intent to Become a Perkins V Eligible Entity Process for First Time Perkins V (Strengthening Career and Technical Education for the 21st Century Act) Grant Applicants

To fill out the form – open this document in Adobe Acrobat

Arizona Secondary Entities – which includes public school districts, public charter schools and private non-profit charter schools are eligible to apply for the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Grant. The process for becoming eligible to apply for a Federal "Perkins V" Grant is outlined below:

The entity must plan to operate at least one “approvable” Career and Technical Education (CTE) program using their own funding sources for a minimum of one year and provide career exploration anytime in grades 5-9.

1. **By August 1st – Entity must complete the “*Intent to Become a Perkins Eligible Entity*” form and email it to the [CTE Perkins V Team](#).**
2. **A program specialist will contact the entity to review the program.**

For the first year of the program the following must be present. The program:

- is specified on the current CTE Program List Program. The current CTE Program List can be found at: <https://www.azed.gov/cte/programs/>.
- delivers the first course of a coherent sequence of instruction with intention on providing the second course the following year. The minimum coherent sequence of courses for each program can be found at: <https://www.azed.gov/cte/programs/>.
- teaches all state-designated program standards. State-designated Technical Skills Standards and State designated Professional Skills Standards can be found for each CTE program at: <http://www.azed.gov/cte/programs/>.
- is inclusive for all populations.
- is taught by an appropriately certified teacher per CTE certification requirements. CTE program-specific certification requirements can be found at: <http://www.azed.gov/cte/certification/>.
- has Professional Skills and work-based learning (WBL) embedded. Professional Skills information can be found at: <https://www.azed.gov/cte/profskills>. The WBL guide can be found at: <https://www.azed.gov/cte/work-based-learning>.
- offers a Career and Technical Education Student Organization (CTSO) appropriate for the CTE secondary programmatic area. Information regarding CTSOs can be found at: <https://www.azed.gov/cte/ctso>.

September – October of Year 1:

- **State CTE Director will invite entity contacts to CTE Administrators meetings**
- **CTE Accountability Team will contact entity to assist in submitting coherent sequence and enrollment in the CTE Data Portal for Year 1.**
- **CTE Grants Supervisor Team will assign a grant specialist and will contact entity to train them on the Comprehensive Local Needs Assessment process required for Year 2 grants**

January Year 1:

- **Fiscal Director will determine grants allocations for Year 2 grants.**
- **Assigned Grants Specialist will ensure entity attends grant training and will assist in planning and budgeting the grant, as well as submitting the grant in Grants Management.**

| Intent to Become a Perkins V Eligible Entity form | | | | | |
|--|--|-----------|--|------|--|
| School Year: | | | | | |
| Entity Name: | | CTDS: | | | |
| Primary Contact Information: | | | | | |
| First Name: | | Last Name | | | |
| Phone: | | Email: | | | |
| Mailing Address: | | | | | |
| Street: | | | | | |
| City: | | State: | | Zip: | |
| Physical Location Address: | | | | | |
| Street: | | | | | |
| City: | | State: | | Zip: | |
| Programs offered: | | | | | |
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| Submit form: | | | | | |