

## ESS Data Management FY21 Important Dates

Dates are subject to change at any time. Subscribe to the [ESS DM Listserv](#) for updates.

### OCTOBER 1 DATA COLLECTION (ODC)

- Count Date: October 1, 2020 (\*Not a Due Date)
- Open Date: October 6, 2020
  - **PHASE I: PERSONNEL & VERIFICATION COUNT**
    - **Verification Count, Personnel Data & Electronic Signature Due: November 18, 2020**
      - Verification count and/or personnel data can be submitted/modified anytime between October 6 - November 18, 2020
  - **PHASE II: RECONCILIATION**
    - **Reconciliation Due: January 15, 2021 in AzEDS by 5pm**
      - The SPED07 will be available November 23, 2020 and report will update daily after AzEDS integrity processing runs, until the final reconciliation due date
      - Continue checking the SPED07 report on a regular basis during this time, even if your PEA's counts reconcile early in the process
      - The preliminary final SPED07 report will be based on the data in AzEDS at the time of the reconciliation due date
  - **PHASE III: NON-RECONCILIATION**
    - **Non-Reconciliation Due: March 24, 2021**
      - PEAs that do not reconcile will be required to complete this phase and ADEConnect users will be notified via email
      - **TIPS TO AVOID PHASE III**
        - Start Early
        - Check Reports Regularly
        - Utilize ESS DM Tools & [Resources](#)
        - Solve Integrity Errors Quickly

## ANNUAL DATA COLLECTION (ADC)

- Open Date: April 26, 2021
- **Exit & Discipline Data Due: July 15, 2021 by 5pm**
- **Data Certification Begins: July 21, 2021**
- **ADC Due: August 4, 2021**
  - REVIEW SCHOOL REPORTS
    - **Exit Report**
      - Report of students with disabilities between the ages of 14-21 exiting special education
    - **Discipline Report**
      - Report of students with disabilities between the ages of 3-21 subject to disciplinary removal
    - **Final Extract**
      - The process of taking finalized data from the appropriate data source to populate the exit and discipline reports

## Discipline Data Collection (DDC)

- **Discipline Data Due: July 15, 2021 by 5pm**
- ESS Portal Application used to collect disciplinary incident data for students with disabilities and will populate the Discipline Report
- **Parentally Placed Students**
  - Report of parentally placed student evaluated, found eligible and served
- **Preschool Transition Report**
  - Report of children who participated in the Arizona Early Intervention Program (AzEIP) under IDEA Part C and whether they received a smooth transition to IDEA Part B
- **TIPS**
  - Submit data to DDC & AzEDS throughout the reporting year
  - Electronic Signature Required

## ESS Data Management FY 2022 Important Dates

Dates are subject to change at any time. Subscribe to the [ESS DM Listserv](#) for updates.

### OCTOBER 1 DATA COLLECTION (ODC)

- Count Date: October 1, 2021 (\*Not a Due Date)
- Open Date: October 6, 2021
  - **PHASE I: PERSONNEL & VERIFICATION COUNT**
    - **Verification Count, Personnel Data & Electronic Signature Due: November 17, 2021**
      - Verification count and/or personnel data can be submitted/modified anytime between October 6 - November 17, 2021
  - **PHASE II: RECONCILIATION**
    - **Reconciliation Due: December 15, 2021 in AzEDS by 5pm**
      - The SPED07 will be available November 22, 2021 and report will update daily after AzEDS integrity processing runs, until the final reconciliation due date
      - Continue checking the SPED07 report on a regular basis during this time, **even if your PEA's counts reconcile early in the process**
      - The preliminary final SPED07 report will be based on the data in AzEDS at the time of the reconciliation due date
  - **PHASE III: NON-RECONCILIATION**
    - **Opens April 13, 2022**
    - **Non-Reconciliation Due: May 25, 2022**
      - PEAs that do not reconcile will be required to complete this phase and ADEConnect users will be notified via email
      - **TIPS TO AVOID PHASE III**
        - Start Early
        - Check Reports Regularly
        - Utilize [ESS DM Tools & Resources](#)
        - Solve Integrity Errors Quickly

**ANNUAL DATA COLLECTION (ADC)**

- Open Date: April 20, 2022
- **Exit Data Due: July 15, 2022 by 5pm**
- **ADC Due: July 20, 2022**
  - **Transitioning to state reporting app; data to be housed:**
    - Exit
    - Discipline
    - LRE / placement data (Oct 1)
    - Personnel
    - Alternate Assessment results
    - PEA Determinations
    - Parentally Placed Students
    - Preschool Transition
    - Risk Analysis
    - Indicator data
  - **Preschool Transition Report**
    - Report of children who participated in the Arizona Early Intervention Program (AzEIP) under IDEA Part C and whether they received a smooth transition to IDEA Part B. Electronic signature required.

**DISCIPLINE DATA COLLECTION (DDC)**

- **Discipline Data Due: July 15, 2022 by 5pm**
  - ESS Portal Application used to collect disciplinary incident data for students with disabilities and will populate the Discipline Report.