



AZELLA Testing 2020 – 2021 Important Dates

Prior to any Placement Test Training and Test Administration

REQUIRED – The **Assessment Test Coordinator and Security Agreement** for School Year 2020 – 2021 must be completed with all required signatures and submitted to ADE’s Testing Inbox – Testing@azed.gov

REQUIRED – The **AZELLA Test Security Agreement** for School Year 2020 – 2021 must be signed by AZELLA staff and kept with the AZELLA District Test Coordinator

REQUIRED – Complete the **English Language Proficiency Assessment Administrator Attestation** for **all** AZELLA staff and retain it in the EL Monitoring notebook.

Time Frame 2020 – 2021 AZELLA Placement Test

July 6, 2020 (opens) **Understand Scoring** Training and Qualifications for the Kindergarten Placement Test Administrator and Stage II Writing Scorer. **A new account for School Year 2020 -2021 must be created.** Key Word = **2021azella** (case sensitive)

July 13, 2020 (opens) **REQUIRED** – AZELLA Placement Test Training modules available ONLINE through Pearson’s AZELLA Training Management System (TMS).

August 17, 2020 (in accordance with the Executive Order) Ordering additional Kindergarten and Stage II Placement Test materials and adding additional PAN users in **PearsonAccess^{next} (PAN)** once the AZELLA DTC’s PAN account has been enabled by ADE.

August 17, 2020 (in accordance with the Executive Order) Student Placement Test registration is available in **PearsonAccess^{next} (PAN)** after the AZELLA DTC’s PAN account has been enabled by ADE.

In accordance with Governor Ducey’s Executive Order for the “first day of school for in-person learning”
The Administration of the AZELLA Placement Test may begin in accordance with Governor Ducey’s Executive Order for the “first day of school for in-person learning,” provided that all pre-testing requirements have been completed and students have been registered for the Placement Test in PAN.
This test is administered **throughout the school year** as needed. The KPT and Stage II Placement Tests are paper-pencil tests; Stages III – V Placement Tests are online tests.

April 30, 2021 Last day to order additional KPT and Stage II Placement Test materials.

May 14, 2021 **Last day** for Placement Test administration, key-entering responses and scores for KPT and Stage II Placement Tests and submitting all Stages of tests for scoring.

Schools need to assess new potential EL students’ English proficiency and identify non-proficient students as English Learners as soon as practicable and well before the parent notification deadline.

When a district/school **receives Title I and/or Title III funds**, then mandated testing must be completed and parents notified of the students’ results within 30 calendar days from the start of the school year or within 2 calendar weeks of a student enrolling at a school.

If a school **does not receive either Title I or Title III funds**, then mandated testing must be completed and parents notified of the students’ results within 60 calendar days from the start of the school year or within 30 calendar days of a student enrolling in the school.



AZELLA Placement Test Cycle Calendar – School Year 2020 – 2021

Placement Test Cycle	Close of Cycle Date	Electronic results (PDFs and Student Data Files) posted in PearsonAccess ^{next} .	Student Reports Delivered to Districts
	<p>Last day for KPT and Stage II key entry of responses and scores in PearsonAccess^{next}. Last day for completing the Stage II Speaking Test for the current cycle.</p> <p>Last day for Stages III, IV, and V completion for the current Cycle.</p> <p>At the close of business, the completed and scored Placement Tests will cycle out of PAN and be sent to ADE.</p>	<p>The PDF Spanish version of the Student Report is available in PAN under the School level entity only.</p> <p>The current Cycle of Placement Test records are posted on EL Reports or in the AZELLA Corrections application in ADEConnect.</p> <p>The first possible date in which student enrollments in or exits from an EL program may pass integrity based on their current school year Placement Test record which cycled out of PearsonAccess^{next}.</p>	<p>The individual paper Student Reports (2 copies for each student) from Pearson due to arrive at the District.</p> <p>1 copy must be presented to parents.</p> <p>1 copy must be included in the student's cumulative file.</p>
1	7/31/2020	8/20/2020	9/03/2020
2	8/14/2020	9/03/2020	9/10/2020
3	8/28/2020	9/17/2020	9/24/2020
4	9/11/2020	10/01/2020	10/08/2020
5	10/09/2020	10/29/2020	11/05/2020
6	11/13/2020	12/03/2020	12/10/2020
7	12/18/2020	1/07/2021	1/14/2021
8	1/22/2021	2/11/2021	2/18/2021
9	2/19/2021	3/04/2021	3/11/2021
10	3/19/2021	4/08/2021	4/15/2021
11	4/16/2021	5/06/2021	5/13/2021
12	5/14/2021	6/03/2021	6/10/2021

Placement Tests which do not cycle out of PearsonAccess^{next} at the close of business for the current Cycle will automatically move to the next scheduled Cycle.



Spring 2021 AZELLA Reassessment Test Administration

Due to COVID-19 and in an effort to continue to provide flexibility for statewide assessments, ADE has decided to postpone the AZELLA Stand-Alone Field Test until Fall of 2021.

Time Frame	Spring 2021 Reassessment & Stand-Alone Field Test (SAFT)
Nov 13, 2020	Grades K-3 student data numbers extract for the Spring 2021 Reassessment and SAFT Participation Counts in PearsonAccess ^{next} .
Nov 30 – Dec 11, 2020	Confirm Grades K-3 Participation Counts in PearsonAccess ^{next} . This creates the initial order of Spring Reassessment and the SAFT materials for Grades K-3 students.
Jan 7, 2021	Student data extract for Grades K-2 Spring 2021 Reassessment Test and Grades K-3 2021 SAFT Pre-ID Labels and pre-registration for all students in PAN.
Week of Jan 11 – May 7, 2021	REQUIRED – AZELLA Reassessment & SAFT Training modules available ONLINE through Pearson’s AZELLA Training Management System (TMS). Modules will be posted as they become available.
Jan 21, 2021	AZELLA District Test Coordinator’s PAN account is enabled for the Spring 2021 AZELLA Reassessment Test and the SAFT administration after verification of completed required trainings.
Jan 19 – 22, 2021	Test Materials Delivery Window for Stages I and II Reassessment Test and Grades K-3 2021 Field Test .
Jan 22 UPDATED	Additional orders for Stages I and II Spring 2021 Reassessment Test materials (1/22 – 5/07).
Feb 1 – May 21, 2021 UPDATED	Spring 2021 AZELLA Reassessment Test administration window.
Feb 1 – Apr 2, 2021	2021 AZELLA STAND-ALONE FIELD TEST administration window. POSTPONED TO FALL 2021
Feb 1 – Feb 12, 2021	Call UPS to schedule the pick-up of Grades K-3 SAFT materials by February 12, 2021. 1.800.823.7459
May 12 – 27, 2021 UPDATED	UPS call dates to schedule the pick-up of Stages I and II Spring 2021 AZELLA Reassessment Test materials. 1.800.823.7459
May 17 – 28, 2021 UPDATED	UPS retrieval of Stages I and II Spring 2021 AZELLA Reassessment Test materials. Materials picked up after May 28 must be shipped overnight at the district’s expense.
Jul 13, 2021 UPDATED	Reassessment 2021 electronic score reports and data files available through PAN; Test records on SDELL70 Reports or in the AZELLA Corrections application.
Jul 26, 2021 UPDATED	Spring 2021 Reassessment Test - Individual student paper reports from Pearson due to arrive at the District.



Contact Information

Group	Questions about...	Contact Information
AZELLA (ADE)	<ul style="list-style-type: none"> • Test administration • Test accommodations • Testing irregularities • AZELLA test records • Updating district, school, and District Test Coordinator information • Requesting new Placement Speaking Test Lithocodes • EL70, EL72, and EL73 Reports • AZELLA Corrections Application 	<p>Brenda Vanderwerp AZELLA State Test Coordinator E-mail: AZELLA@azed.gov www.azed.gov/assessment/azella-dtcs</p>
Pearson	<ul style="list-style-type: none"> • PearsonAccess^{next} • Understand Scoring • Shipping and receiving testing materials • TestNav • Placement Test OnDemand Reports • Placement Test and Spring Reassessment Test Published Reports and Student Data Files 	<p>Arizona Team E-mail: Contact Arizona Support Phone: 888.705.9421 Option 2 Mon – Fri 7:00am – 7:00pm CST</p>
OELAS (ADE) Office of English Language Acquisition Services	<ul style="list-style-type: none"> • EL Forms • Monitoring FEP students • EL Program Enrollment/Exit Services (SEI Models, ILLPs, Bilingual/Dual Language, Parent Withdrawals, and Reclassification) • Title III • EL71 Report 	<p>Phone: 602.542.0753 Fax: 602.542.3050 E-mail: OELASinbox@azed.gov www.azed.gov/oelas</p>
Accountability (ADE)	<ul style="list-style-type: none"> • Accountability related questions and concerns • EL Calculations for Accountability • State Reclassification Rates 	<p>E-mail: ACHIEVE@azed.gov Phone: 602.542.5151 Fax: 602.542.5467 www.azed.gov/accountability</p>
School Finance (ADE)	<ul style="list-style-type: none"> • Integrity errors • School enrollments 	<p>www.azed.gov/finance</p>
ADE Support	<ul style="list-style-type: none"> • State Student IDs (SSID) • Duplicate SSIDs (split/merge) • Student demographic data • AzEDS 	<p>ADESupport@azed.gov Phone: 602.542.2222</p>