

ELIGIBILITY POLICY FOR TAKING THE TECHNICAL SKILLS ASSESSMENTS

- A. **In a traditional or block schedule following the state's designated course sequence**, a student should take the test when completing a 2nd Carnegie Unit* of a 2 Carnegie Unit program or when completing the 3rd Carnegie Unit of a 3 Carnegie Unit program. **The student can only take the test one time.**

*A Carnegie Unit is 120 hours of class or contact time with an instructor over the course of a year.

- B. **If a district has added courses to a program beyond the state's designated course sequence**, it will be the district's decision as to when the student will take the test, that is, after the 2nd, 3rd, or 4th Carnegie Unit. **Caution should be used in making the decision because the student can only take the test one time.**
- C. **If a student fails a course and retakes the course**, the student can retake the test in the next school year through special arrangements made with ADE/CTE. **The last test score counts.**
- D. **If an IEP plan states that the student can take the test more than once**, the student can retake the test in the current or next school year prior to graduation, through special arrangements made with the state's testing coordinator. **The last score counts.**