

How to Complete Ethnic and Racial Data

STEP-STEP INSTRUCTION

Released May 2020





Arizona Department of Education (ADE)

This training was developed by the Arizona Department of Education (ADE) Health and Nutrition Services Division (HNS).

Intended Audience

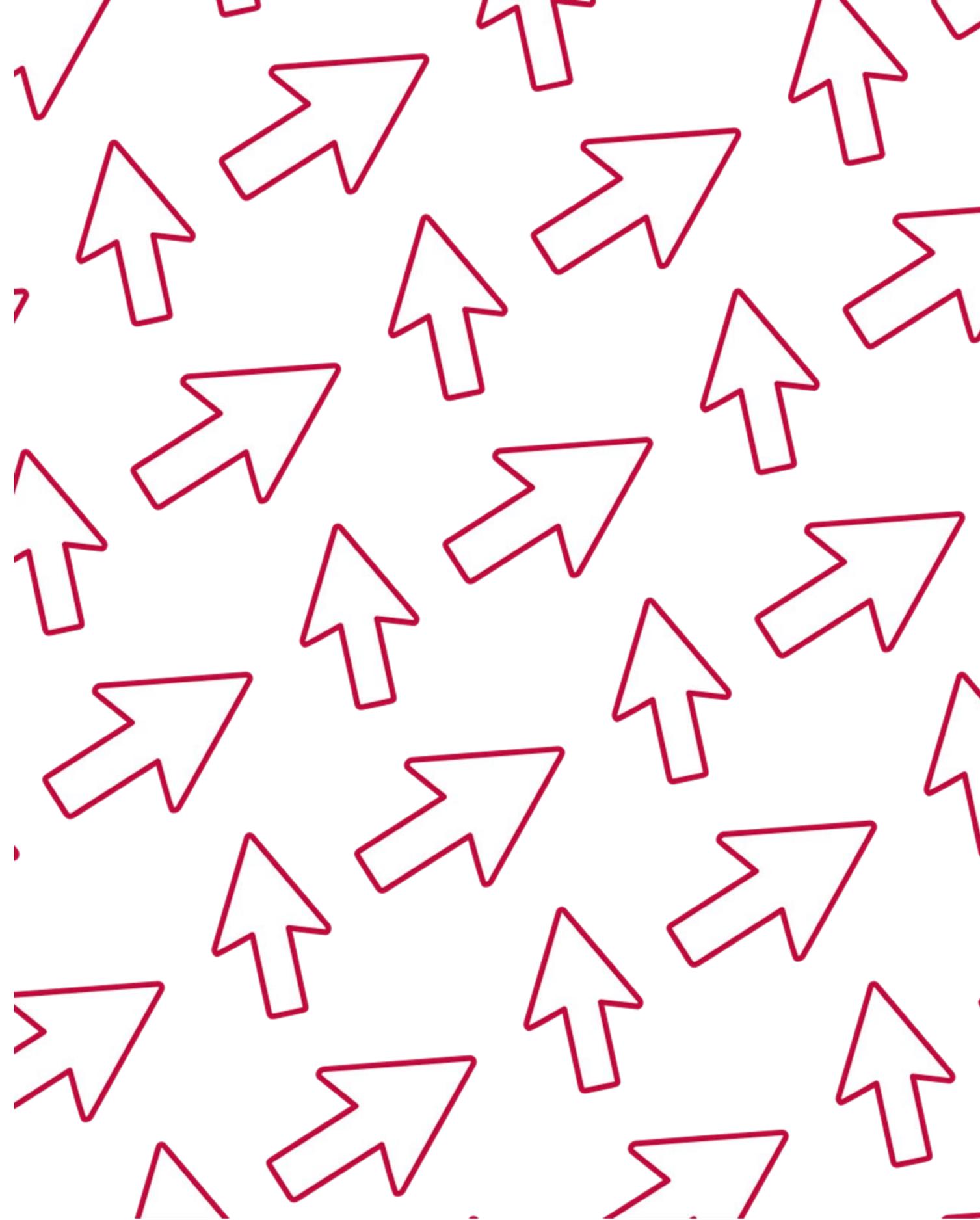
This training is intended for **School Food Authorities (SFAs)** and **Community Organizations (CO)** participating in SFSP.



STOP! If your data has rolled over, you are not required to make any changes.

Overview

- How to locate the appropriate tables on the US Census website
- Identifying the correct information to enter in the Civil Rights Data Collection section of the SFSP Management Plan

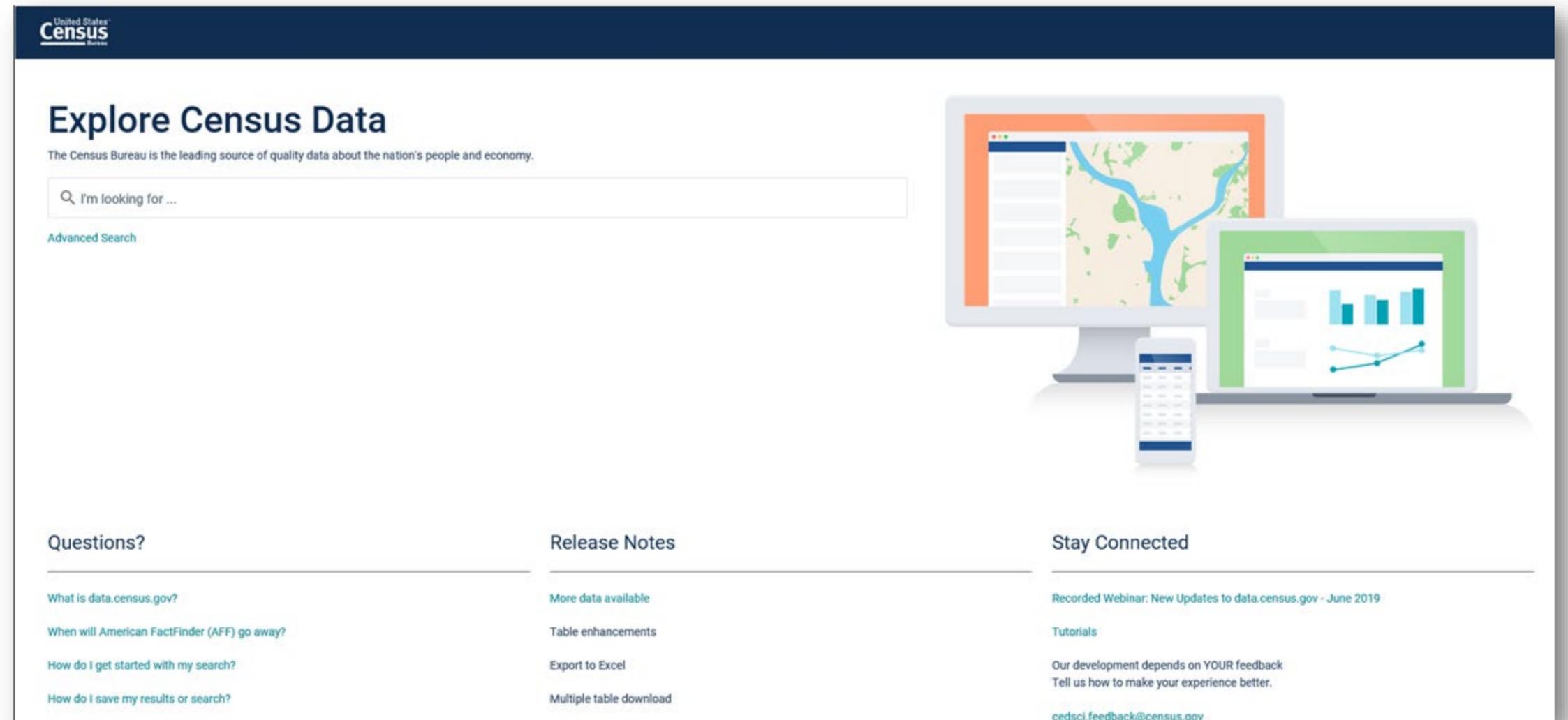


Census Data:

Locating the Tables



1. Navigate to new Census Data website.



United States
Census
Bureau

Explore Census Data

The Census Bureau is the leading source of quality data about the nation's people and economy.

[Advanced Search](#)



Questions?

- [What is data.census.gov?](#)
- [When will American FactFinder \(AFF\) go away?](#)
- [How do I get started with my search?](#)
- [How do I save my results or search?](#)

Release Notes

- [More data available](#)
- [Table enhancements](#)
- [Export to Excel](#)
- [Multiple table download](#)

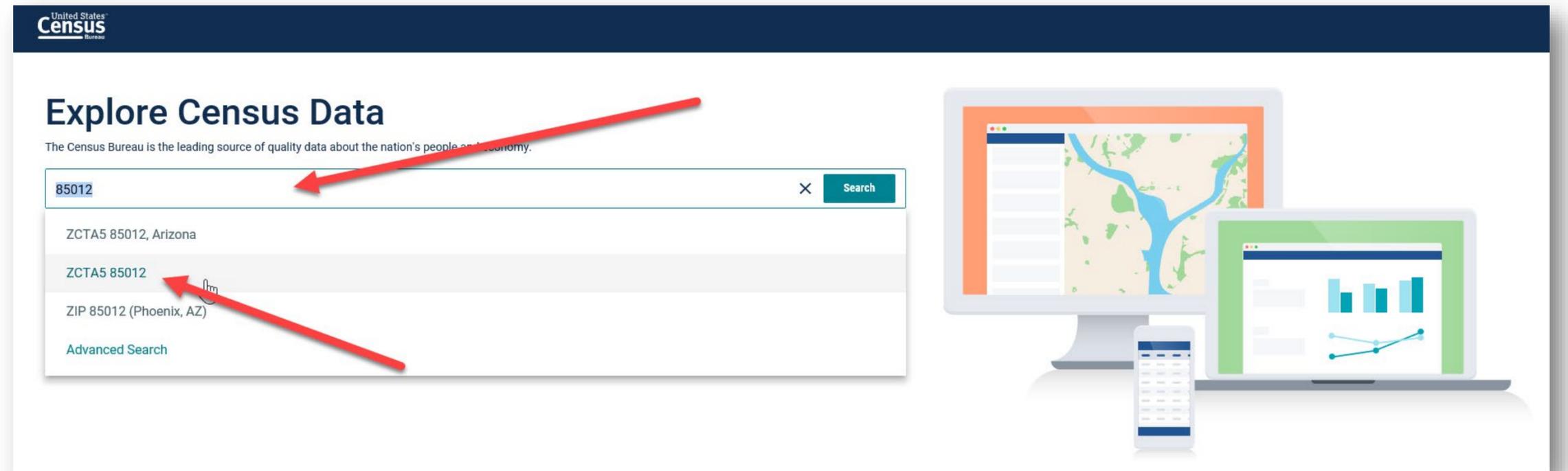
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- [Recorded Webinar: New Updates to data.census.gov - June 2019](#)
- [Tutorials](#)
- Our development depends on YOUR feedback
Tell us how to make your experience better.
- cedsci.feedback@census.gov

<https://data.census.gov/cedsci/>

2. Enter your site's zip code into the search box "I'm looking for.."

Make sure to select the option that is similar to the one in the image. Example: "ZCTA5 85012."



Two things to notice: Total Population and ACS Demographic and Housing Estimates.

3. Zip code search will bring you to a page similar to this one.

United States
Census
Bureau

Q ZCTA5 85012 X Search

ALL TABLES MAPS PAGES

About 3,294 results | Filter

EXPLORE DATA

7,012 +/- 586 Total Population in ZCTA5 85012

Source 2018 American Community Survey 5-Year Estimates
<https://www.census.gov/programs-surveys/acs/>

Tables

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

Survey/Program: American Community Survey

Related Searches

- ZCTA5 85012 Business and Economy
- ZCTA5 85012 Education
- ZCTA5 85012 Employment
- ZCTA5 85012 Families and Living Arrangements
- ZCTA5 85012 Government
- ZCTA5 85012 Health

Please write down the total population number. This will help you on the next table.

4. Select the ACS Demographic and Housing Estimates Table.

United States Census Bureau

85012

ALL TABLES MAPS PAGES

About 3,294 results | Filter

EXPLORE DATA

7,012 +/- 586 Total Population in ZCTA5 85012
Source 2018 American Community Survey 5-Year Estimates
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- ZCTA5 85012 Business and Economy
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- ZCTA5 85012 Government
- ZCTA5 85012 Health
- ZCTA5 85012 Housing
- ZCTA5 85012 Income and Poverty
- ZCTA5 85012 Populations and People
- ZCTA5 85012 Race and Ethnicity

Tables

ACS DEMOGRAPHIC AND HOUSING ESTIMATES
Survey/Program: American Community Survey
Years: 2018,2017,2016,2015,2014,2013,2012,2011 Table: DP05

ZCTA5 85012			
	Estimate	Margin of Error	Percent
			Percent Margin of Error

ACS DEMOGRAPHIC AND HOUSING ESTIMATES
Survey/Program: American Community Survey
Years: 2018,2017,2016,2015,2014,2013,2012,2011 Table: DP05

5. Confirm total population.

Total population is at the top of the table. Does the number on the screen match the number you wrote down in Step 3?

The screenshot shows the United States Census Bureau website interface. The search bar at the top contains 'ZCTA5 85012'. The main content area displays 'ACS DEMOGRAPHIC AND HOUSING ESTIMATES' for the United States. The table below shows population estimates for various categories. The 'Total population' row is highlighted in red, showing an estimate of 322,903,030. A red arrow points to the search button at the top right.

	Estimate	Margin of Error	Percent	Percent Margin of Error
SEX AND AGE				
Total population	322,903,030	*****	322,903,030	(X)
Male	158,987,199	+/-6,691	49.2%	+/-0.1
Female	163,915,831	+/-6,689	50.8%	+/-0.1
Sex ratio (males per 100 fem...)		+/-0.1	(X)	(X)
Under 5 years	19,831,121	+/-4,121	6.1%	+/-0.1
5 to 9 years	20,311,121	+/-21,979	6.3%	+/-0.1
10 to 14 years	20,311,121	+/-23,183	6.4%	+/-0.1
15 to 19 years	20,311,121	+/-23,183	6.4%	+/-0.1
20 to 24 years	20,311,121	+/-23,183	6.4%	+/-0.1
25 to 34 years	20,311,121	+/-23,183	6.4%	+/-0.1
35 to 44 years	20,311,121	+/-23,183	6.4%	+/-0.1
45 to 54 years	20,311,121	+/-23,183	6.4%	+/-0.1
55 to 59 years	21,611,374	+/-21,797	6.7%	+/-0.1
60 to 64 years	19,675,357	+/-20,514	6.1%	+/-0.1
65 to 74 years	28,535,419	+/-5,200	8.8%	+/-0.1

If the number does not match the total population number from Step 3, please click the search button at the top of the page. This will refresh the data.

6. Double check updated data.

Confirm that the table updated by checking the total population number.

United States Census Bureau

ZCTA5 85012

ALL TABLES MAPS PAGES

1647 Results Filter | Download

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

Survey/Program: American Community Survey
TableID: DP05

Product: 2018: ACS 5-Year Estimates Data Profiles

CUSTOMIZE TABLE

ZCTA5 85012				
	Estimate	Margin of Error	Percent	Percent Margin of Error
SEX AND AGE				
Total population	7,012	+/-586	7,012	(X)
Male	3,399	+/-320	48.5%	+/-3.8
Female	3,613	+/-465	51.5%	+/-3.8
Sex ratio (males per 100 fem...)	94.1	+/-14.9	(X)	(X)
Under 5 years	380	+/-139	5.4%	+/-1.7
5 to 9 years	254	+/-111	3.6%	+/-1.5
10 to 14 years	310	+/-137	4.4%	+/-1.9
15 to 19 years	205	+/-92	2.9%	+/-1.3
20 to 24 years				+/-1.4
25 to 34 years				+/-2.5
35 to 44 years				+/-3.1
45 to 54 years	901	+/-207	12.8%	+/-2.9
55 to 59 years	540	+/-133	7.7%	+/-1.9
60 to 64 years	574	+/-142	8.2%	+/-2.2
65 to 74 years	785	+/-202	11.2%	+/-2.5

For example, the zip code 85012 had a total population of 7,012. The table now matches that information.

Census Data:

Identifying Correct Information



The table contains a lot of information. Scroll slowly down until you locate the RACE section.

7. Scroll down the table and locate the RACE section.

United States Census Bureau

ZCTA5 85012

ALL TABLES MAPS PAGES

ACS DEMOGRAPHIC AND HOUSING ESTIMATES

Survey/Program: American Community Survey

Product: 2018: ACS 5-Year Estimates Data Profiles

TableID: DP05

1647 Results Filter | Download

CUSTOMIZE TABLE

	United States			
	Estimate	Margin of Error	Percent	Percent Margin of Error
▼ RACE				
▼ Total population	322,903,030	*****	322,903,030	(X)
One race	312,467,233	+/-95,465	96.8%	+/-0.1
Two or more races	10,435,797	+/-95,419	3.2%	+/-0.1
▼ One race	312,467,233	+/-95,465	96.8%	+/-0.1
White	234,904,818	+/-49,642	72.7%	+/-0.1
Black or African American	40,916,113	+/-31,375	12.7%	+/-0.1
▼ American Indian and Ala...	2,699,073	+/-12,129	0.8%	+/-0.1
Cherokee tribal grouping	290,917	+/-4,199	0.1%	+/-0.1
Chippewa tribal grouping	118,234	+/-2,321	0.0%	+/-0.1
Navajo tribal grouping	329,271	+/-4,462	0.1%	+/-0.1
Sioux tribal grouping	121,834	+/-2,479	0.0%	+/-0.1
▼ Asian	17,574,550	+/-20,968	5.4%	+/-0.1
Asian Indian	3,852,293	+/-19,207	1.2%	+/-0.1
Chinese	4,199,705	+/-22,837	1.3%	+/-0.1
Filipino	2,842,071	+/-16,000	0.9%	+/-0.1

8a. Document the percentage for each category.

You'll need the data for the following: **White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian, Some Other Race, Two or More Races.**

ZCTA5 85012				
	Estimate	Margin of Error	Percent	Percent Margin of Error
▼ RACE				
▼ Total population	7,012	+/-586	7,012	(X)
One race	6,866	+/-582	97.9%	+/-1.0
Two or more races	146	+/-67	2.1%	+/-1.0
▼ One race	6,866	+/-582	97.9%	+/-1.0
White	6,011	+/-578	85.7%	+/-4.1
Black or African American	315	+/-161	4.5%	+/-2.3
▼ American Indian and Ala...	119	+/-70	1.7%	+/-1.0
Cherokee tribal grouping	29	+/-43	0.4%	+/-0.6
Chippewa tribal grouping	11	+/-17	0.2%	+/-0.2
Navajo tribal grouping	0	+/-17	0.0%	+/-0.5
Sioux tribal grouping	20	+/-34	0.3%	+/-0.5
▼ Asian	318	+/-200	4.5%	+/-2.8
Asian Indian	45	+/-58	0.6%	+/-0.8
Chinese	40	+/-33	0.6%	+/-0.5

Total percentage should equal 100%.

8b. Document the percentage for each category (continued).

You'll need the data for the following: White, Black or African American, American Indian or Alaska Native, Asian, Native Hawaiian, Some Other Race, Two or More Races.

ZCTA5 85012					
	Estimate	Margin of Error	Percent	Percent Margin of Error	
Japanese	27	+/-43	0.4%	+/-0.6	
Korean	117	+/-158	1.7%	+/-2.2	
Vietnamese	0	+/-17	0.0%	+/-0.5	
Other Asian	0	+/-17	0.0%	+/-0.5	
▼ Native Hawaiian and Oth...	6	+/-9	0.1%	+/-0.1	
Native Hawaiian	0	+/-17	0.0%	+/-0.5	
Guamanian or Chamorro	6	+/-9	0.1%	+/-0.1	
Samoan	0	+/-17	0.0%	+/-0.5	
Other Pacific Islander	0	+/-17	0.0%	+/-0.5	
Some other race	97	+/-88	1.4%	+/-1.2	
▼ Two or more races	146	+/-67	2.1%	+/-1.0	
White and Black or African...	43	+/-38	0.6%	+/-0.5	
White and American Indian...	18	+/-21	0.3%	+/-0.3	
White and Asian	27	+/-24	0.4%	+/-0.3	
Black or African American...	18	+/-24	0.3%	+/-0.3	
▼ Race alone or in combination...					

Total percentage should equal 100%.

9. Scroll down the table and locate the HISPANIC OR LATINO AND RACE section.

You'll need the data for the following: Hispanic or Latino (of any race) and Not Hispanic or Latino. Please make sure to document the percentages.

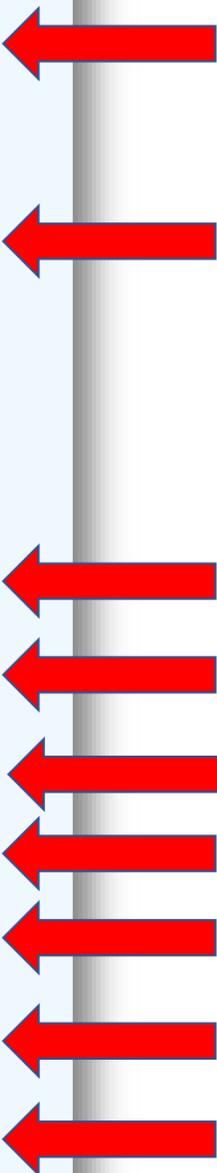
ZCTA5 85012					
	Estimate	Margin of Error	Percent	Percent Margin of Error	
Native Hawaiian and Other P...	6	+/-9	0.1%	+/-0.1	
Some other race	97	+/-88	1.4%	+/-1.2	
∨ HISPANIC OR LATINO AND RA...					
∨ Total population	7,012	+/-586	7,012	(X)	
∨ Hispanic or Latino (of any r...	1,037	+/-226	14.8%	+/-3.0	
Mexican	798	+/-210	11.4%	+/-2.8	
Puerto Rican	75	+/-86	1.1%	+/-1.2	
Cuban	23	+/-35	0.3%	+/-0.5	
Other Hispanic or Latino	141	+/-86	2.0%	+/-1.2	
∨ Not Hispanic or Latino	5,975	+/-542	85.2%	+/-3.0	
White alone	5,142	+/-551	73.3%	+/-4.6	
Black or African American...	304	+/-159	4.3%	+/-2.2	
American Indian and Alask...	81	+/-59	1.2%	+/-0.9	
Asian alone	318	+/-200	4.5%	+/-2.8	
Native Hawaiian and Other...	6	+/-9	0.1%	+/-0.1	
Some other race alone	0	+/-17	0.0%	+/-0.5	

Total percentage should equal 100%

10. You now have the data you need to complete the Ethnic and Racial Category data in CNP Management Plan.

Ethnic Category	Area % *
Hispanic or Latino (Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race)	42.1 %
Non-Hispanic or Non-Latino (all others, Irish, French, German, etc.)	57.1 %
Total	100.0 %

Racial Category	Service Area % *
White	64.1 %
Black or African American	6.6 %
American Indian or Alaskan Native	1.9 %
Asian	1.4 %
Native Hawaiian	0.2 %
Some Other Race	21.1 %
Two or More Races	3.8 %
Total	100.0 %



Please enter the information you collected directly into the SFSP CNP Management Plan. It should look similar to the image.

Questions? Call the Specialist of the Day

602-542-8700 Option 1



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