

## USDA Foods and the Annual Financial Reports

1. USDA Foods “brown box” – US Foods deliveries
  - a. REPORTED ON REFERENCE 4900 – Revenue for/on Behalf of District
  - b. REPORTED ON REFERENCE 6631 – USDA Commodities (Excluding Freight)
    - i. SOURCE: MYFOODS > “209 Report-USDA Foods Allocated and Received”
      1. Total for Sponsor: Value: \$
        - a. THIS VALUE WILL INCLUDE “PROCESSED ITEMS” SHIPPED VIA FEE FOR SERVICE AND WILL NOT BE INCLUDED IN K12 OR PROCESSORLINK TOTALS
  - c. REPORTED ON REFERENCE 6632 – USDA Commodities (Freight only)
    - i. SOURCE: MYFOODS > “209 Report-USDA Foods Allocated and Received”
      1. Total for Sponsor: Units: units x previous years delivery fees
        - a. THIS AMOUNT WILL INCLUDE “PROCESSED ITEMS” SHIPPED VIA FEE FOR SERVICE AND WILL NOT BE INCLUDED IN K12 OR PROCESSORLINK TOTALS
2. USDA Foods “processed items” – US Foods, Shamrock, or Sysco deliveries
  - a. REPORTED ON REFERENCE 4900 – Revenue for/on Behalf of District
  - b. REPORTED ON REFERENCE 6631 – USDA Commodities (Excluding Freight)
    - i. SOURCE: K12Foodservice > Transaction Summary (by processor)
      1. Total PTV \$
    - ii. SOURCE: Processorlink > Sales (by month)
      1. Total DF Value Subtotals
  - c. REPORTED ON REFERENCE 6632 – USDA Commodities (Freight only)
    - i. SOURCE: K12Foodservice > Transaction Summary (by processor)
      1. Cases x previous years delivery fees
    - ii. SOURCE: Processorlink > Sales (by month)
      1. Cases x previous years delivery fees
  - d. REPORTED ON 6633 – Other Food
    - i. SOURCE: Distributor invoice
      1. Shamrock: Extended Amount (Item Price x Unit/Case)
      2. US Foods: Delivered Amount (Extended Price – *NOI Vendor Name (\$)*)
3. USDA Foods “direct ship” – From USDA to your warehouse (no freight charges)
  - a. REPORTED ON REFERENCE 4900 – Revenue for/on Behalf of District
  - b. REPORTED ON REFERENCE 6631 – USDA Commodities (Excluding Freight)
    - i. SOURCE: Bill of Lading > cases received (material number) x November 15 pricing
      1. Special Instructions: Material Number
      2. <http://www.fns.usda.gov/fdd/processor-pricing-reports>
4. USDA Foods “DoD Fresh Produce” – Stern produce deliveries (no freight charges)
  - a. REPORTED ON REFERENCE 4900 – Revenue for/on Behalf of District
  - b. REPORTED ON REFERENCE 6631 – USDA Commodities (Excluding Freight)
    - ii. SOURCE: FFAVORS > Budget Balance Spent (top line)
      1. Federal Spent Funds