

ESS Data Management FY21 Important Dates

Dates are subject to change at any time. Subscribe to the [ESS DM Listserv](#) for updates.

OCTOBER 1 DATA COLLECTION (ODC)

- Count Date: October 1, 2020 (*Not a Due Date)
- Open Date: October 6, 2020
 - **PHASE I: PERSONNEL & VERIFICATION COUNT**
 - **Verification Count, Personnel Data & Electronic Signature Due: November 18, 2020**
 - Verification count and/or personnel data can be submitted/modified anytime between October 6 - November 18, 2020
 - **PHASE II: RECONCILIATION**
 - **Reconciliation Due: January 15, 2021 in AzEDS by 5pm**
 - The SPED07 will be available November 23, 2020 and report will update daily after AzEDS integrity processing runs, until the final reconciliation due date
 - Continue checking the SPED07 report on a regular basis during this time, even if your PEA's counts reconcile early in the process
 - The preliminary final SPED07 report will be based on the data in AzEDS at the time of the reconciliation due date
 - **PHASE III: NON-RECONCILIATION**
 - **Non-Reconciliation Due: February 24, 2021**
 - PEAs that do not reconcile will be required to complete this phase and ADEConnect users will be notified via email
 - **TIPS TO AVOID PHASE III**
 - Start Early
 - Check Reports Regularly
 - Utilize ESS DM Tools & [Resources](#)
 - Solve Integrity Errors Quickly

ANNUAL DATA COLLECTION (ADC)

- Open Date: April 12, 2021
- **Exit & Discipline Data Due: July 15, 2021 by 5pm**
- **Final Submission Begins: July 21, 2021**
- **ADC Due: August 4, 2021**
 - **REVIEW SCHOOL REPORTS**
 - **Exit Report**
 - Report of students with disabilities between the ages of 14-21 exiting special education
 - **Discipline Report**
 - Report of students with disabilities between the ages of 3-21 subject to disciplinary removal
 - **Final Extract**
 - The process of taking finalized data from the appropriate data source to populate the exit and discipline reports
 - **Discipline Data Collection (DDC)**
 - ESS Portal Application used to collect disciplinary incident data for students with disabilities and will populate the Discipline Report
 - **Parentally Placed Students**
 - Report of parentally placed student evaluated, found eligible and served
 - **Preschool Transition Report**
 - Report of children who participated in the Arizona Early Intervention Program (AzEIP) under IDEA Part C and whether they received a smooth transition to IDEA Part B
 - **TIPS**
 - Submit data to DDC & AzEDS throughout the reporting year
 - Electronic Signature Required