



Arizona Department of Education
Health & Nutrition Services Division

Community Eligibility Provision (CEP)
Annual Identified Student Percentage (ISP) Form

Revised February 2022

This form is for use only by LEAs who are currently participating in CEP

Local Educational Agency Name: _____

Name of Contact Person: _____

CTDS Number: _____

Date: _____

No later than June 30, 2022, all Local Educational Agencies (LEA) *participating in Community Eligibility Provision (CEP)* are **required** to select one or more options below and to submit the form to the Arizona Department of Education (ADE). Please review the options below regarding the current identified student percentage(s) (ISP) and cycle options for the participating CEP schools within in the LEA.

Place an “X” next to the **ISP Option(s)** the LEA is selecting for School Year 2022-2023.

Then, list the district, individual site(s) and/or group(s) of sites below the Option(s) chosen, including the cycle beginning and end dates.

This form can be submitted by email to ContactHNS@azed.gov.

Option 1:

Keep current identified student percentage and remain on the current CEP cycle.

The original ISP from the year prior to the first year of CEP implementation is valid for four years, and the LEA is protected against ISP decreases. LEAs choosing Option 1 for all sites and/or groups are **not required** to submit the CEP Eligibility Worksheet to the Arizona Department of Education along with this form.

List the district name and site(s) names and/or group(s) name electing Option 1; list cycle beginning and end dates:

Option 2*:

Update the ISP using data from April 1, 2022, and remain on the current CEP cycle.

LEAs choosing Option 2 **are required** to list the district name representing all sites in the LEA, individual site(s), or group(s) of sites in the box below and submit an updated CEP Eligibility Worksheet to the ADE along with this form.

List the district name and site(s) names and/or group(s) name electing Option 2; list cycle beginning and end dates:

Option 3*:

Update the ISP using data from April 1, 2022 and begin a NEW four-year CEP cycle.

LEAs choosing Option 3 **are required** to list the district name representing all sites in the LEA, individual site(s), or group(s) of sites below and submit an updated CEP Eligibility Worksheet to the ADE along with this form.

List the district name and site(s) names and/or group(s) name electing Option 3; list cycle beginning and end dates:

*** Upon ADE receiving the annual identified student percentage form indicating the LEAs selection of Option 2 and/or Option 3, the ADE will request the identified student and enrollment documentation supporting the updated identified student percentage(s) be submitted electronically for validation. ADE will also need a completed CEP Participation Form and CEP Eligibility Worksheet to process Option 3 requests.**

This institution is an equal opportunity provider.