Requirements for the
Gifted Education, PreK-12 Endorsement
Arizona Department of Education – Certification Unit

Endorsement Information:
The Gifted endorsements are attachments to Standard Professional and International Teaching certificates that authorize the holder to teach gifted students within the grade range and subject area of the prerequisite certificate. The endorsement is required for all district teachers who have primary responsibility for teaching gifted pupils.

Administrative Requirement Checklist:
The following items are required by the Certification Unit to complete a Substantive review. The Administrative requirements must be submitted as described, if not, the processing of your application could be delayed. Application fees are non-refundable.

- **Application & Fee:** Complete the Application for Certification and submit it with the appropriate fee.
- **IVP Fingerprint Card:** Submit a photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (IVP) fingerprint card, (not the paper copy), with your application.
- **Prerequisite Certificate:** Valid Arizona International or Standard Professional teaching Certificate

- **Out-of-State Certificate/License:** If you hold a valid, comparable Gifted certificate or endorsement from another state submit a copy of the certificate with the above items. The additional documents listed below are not required for applicants who qualify under Certification Reciprocity rules.

- **Official Transcripts:** Request that your university/college submit official transcripts documenting the required coursework directly to certification@azed.gov, or by mail to Arizona Department of Education – Certification Unit, P.O. Box 6490, Phoenix, AZ 85005.
  - **Note:** Transcripts submitted by the applicant via the online portal or by email are not considered official. If you completed coursework or degree(s) from an institution outside the United States a course-by-course evaluation from a Department-approved agency is required. Please see the Foreign Credential Evaluation Agencies Information list for instructions.
- **Verification of Training:** If applicable, submit a letter, on official letterhead, from a public-school superintendent or personnel director verifying completion of clock hours of gifted training (see substantive requirements).

Substantive Requirements - Provisional Gifted Endorsement
The Provisional Gifted Endorsement is valid for 3 years and is non-renewable. The requirements are:

1. A valid Arizona International or Standard Professional Teaching certificate; and
2. One of the following:
   - Six (6) semester hours of courses in gifted education; or
   - Verification from a public-school superintendent or personnel director that the applicant completed a minimum of 90 clock hours of training in gifted education, or the equivalent through competency-based credentials, that is aligned to the Teacher Preparation Standards in Gifted and Talented Education adopted by the National Association for Gifted Children and the Council for Exceptional Children.

Substantive Requirements - Full Gifted Endorsement
The Full Gifted Endorsement shall be automatically renewed with the certificate on which it is posted.

1. **Prerequisite Certificate.** A valid Arizona Standard Professional Teaching or International Teaching certificate.
2. One of the following (Option A, B, or C):
   - **Option A - Coursework.** Official transcripts documenting completion of 12 semester hours of courses in gifted education. No more than six semester hours of courses in gifted education may be obtained through completion of in-service training that is aligned to the Teacher Preparation Standards in Gifted and Talented Education adopted by the National Association for Gifted Children and the Council for Exceptional Children. Fifteen clock hours of in-service is equivalent to one semester hour. In-service hours shall be verified by the district superintendent or personnel director.
   - **Option B – In-Service Training.** Verification from a public-school superintendent or personnel director that the applicant completed a minimum of 180 clock hours of in-service training in gifted education, or the equivalent

12/21/2021 Requirements may be subject to change and are fully referenced in the Arizona Revised Statutes and Administrative Code. Page 1 of 2
R7-2-607; R7-2-615 (A)(B)(C)(D)(M); R7-2-621
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through competency-based credentials, that is aligned to the Teacher Preparation Standards in Gifted and Talented Education adopted by the National Association for Gifted Children and the Council for Exceptional Children.

- **Option C:** The applicant holds a valid, comparable Gifted Education, PreK-12 certificate, or endorsement from another state and is in good standing with that other state. Submit a photocopy of your out-of-state certificate or endorsement.

Pursuant to section 41-1093.01, Arizona Revised Statutes, an agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety, or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes.