



# Requirements for the Structured English Immersion, PreK-12 Endorsement

## Arizona Department of Education – Certification Unit

### Certificate Information:

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This Structured English Immersion (SEI) Endorsement authorizes the holder to teach one or more English language learners in the area they are appropriately certified.

You may find information on approved SEI college courses and trainings on the Arizona Department of Education, Office of English Language Acquisition Services website at <https://www.azed.gov/oelas/sei-endorsement>. Click the "For Educators of EIs" tab for SEI course providers.

### Administrative Requirement Checklist:

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The following items are required by the Certification Unit to complete a Substantive review. The Administrative requirements must be submitted as described, if not, the processing of your application could be delayed. Application fees are non-refundable.

- Application & Fee:** Complete the [Application for Certification](#) and submit it with the appropriate fee.
- IVP Fingerprint Card:** Submit a photocopy of your valid [Arizona Department of Public Safety](#) Identity Verified Prints (IVP) fingerprint card, (not the paper copy), with your application.
- Prerequisite Certificate:** A valid Arizona Elementary, Middle Grades, Secondary, Special Education, CTE, Early Childhood, PreK-12 Teaching, Supervisor, Principal, or Superintendent certificate.

#### --One of the following--

- Official Transcripts:** Request that your university/college submit official transcripts documenting an approved SEI course directly to [certification@azed.gov](mailto:certification@azed.gov), or by mail to Arizona Department of Education – Certification Unit, P.O. Box 6490, Phoenix, AZ 85005. *Note:* Transcripts submitted by the applicant via the online portal or by email are not considered official.

-OR-

- Certificate of Training:** A copy of the certificate documenting completion of an Arizona State Board of Education approved SEI endorsement training.

-OR-

- Out-of-State Certificate:** Submit a copy of your valid, comparable SEI certificate or endorsement from another state. *Note:* A valid English as a Second Language (ESL) certificate or endorsement from another state does not meet the requirements for the SEI endorsement under reciprocity. However, applicants with a valid, comparable ESL certificate or endorsement from another state may apply for the Arizona ESL endorsement under reciprocity to become qualified to teach English language learners.

### Substantive Requirements - Full SEI Endorsement

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The full endorsement shall be automatically renewed with the certificate on which it is posted. The requirements are:

1. **Prerequisite Certificate:** A valid Arizona Elementary, Middle Grades, Secondary, Special Education, CTE, Early Childhood, PreK-12 Teaching, Supervisor, Principal, or Superintendent certificate.
2. **Option A, B, C, or D.** One of the following:
  - **Option A – Coursework:** Official transcript(s) Three semester hours of courses related to the teaching of the English Language Learner Proficiency Standards adopted by the Board, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools; **or**
  - **Option B – Training:** Certificate of training documenting Completion of 45 clock hours of professional development in the teaching of the English Language Learner Proficiency Standards adopted by the Board, including but not limited to instruction in SEI strategies, teaching with the ELL Proficiency Standards adopted by the Board and monitoring ELL student academic progress using a variety of assessment tools through a



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training program that meets the requirements of A.R.S. § 15-756.09(B); or

- **Option C – Out-of-State Course:** The applicant holds a valid, comparable SEI certificate or endorsement in another state and is in good standing with the other state. Submit a copy of the out-of-state certificate or endorsement.

## Substantive Requirements - Provisional SEI Endorsement

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The provisional endorsement is valid for 3 years and is not renewable.

**Both 1 & 2 are required. See Administrative Requirements for document submission.**

1. A valid Arizona early childhood, elementary, secondary, special education, CTE, PreK-12 teaching, supervisor, principal, or superintendent certificate.
2. Verification of one (1) semester hour or fifteen (15) clock hours of Board-approved Structured English Immersion (SEI) training or comparable state-approved SEI training from another state.

Pursuant to section 41-1093.01, Arizona Revised Statutes, an agency shall limit all occupational regulations to regulations that are demonstrated to be necessary to specifically fulfill a public health, safety, or welfare concern. Pursuant to sections 41-1093.02 and 41-1093.03, Arizona Revised Statutes, you have the right to petition this agency to repeal or modify the occupational regulation or bring an action in a court of general jurisdiction to challenge the occupational regulation and to ensure compliance with section 41-1093.01, Arizona Revised Statutes