



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 12-037**

**TO:** District Superintendents, District Business Managers

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** February 1, 2012

**SUBJECT:** February 1, 2012 Basic calculations for Equalization Assistance Report (APOR 55-1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64-1)

Please be advised that the February 1, 2012 apportionment has been completed. The apportionment reports applicable to the FY2012 equalization payment for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). If you need help finding or viewing these reports please contact ADE/ IT Technology support team at 602-542-7378 or toll free at (866) 577-9636.

**The following items have been included in February 1, 2012 APOR calculations:**

- **FY12 Budget Cut Adjustment:** Final Soft Capital and Capital Outlay adjustments have been completed. The updated reductions can be found on the page 4 of the APOR 64-1 report. The October 1<sup>st</sup> adjustment plus the January 3<sup>rd</sup> adjustment plus the February 1<sup>st</sup> adjustment equals net final FY2012 budget reduction adjustment. A summary of these reductions by district can be viewed on the School Finance site at the following link:

<http://www.azed.gov/finance/files/2011/06/2012-lump-sum-reductions.pdf>

**The following items are for your information regarding upcoming FY 12 payments:**

- **Transportation Support Level (TSL):** Revised Route and/or Vehicle Inventory from FY2011 will be reflected in the March 1, 2012 equalization calculation. For those who have not submitted their Vehicle Inventory, this will impact your Budget Capacity and State Aid. Please contact your Account Analyst if you have any questions or concerns regarding your submission. You can find your Analyst's contact information at:  
<http://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>
- **County Reports:** The county reports may be found on our new website at this link:  
<http://www.azed.gov/finance/county-apportionment-reports/>



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- **School Finance Updates:** An email titled “Action Needed: ASRS Reduction” will be sent to County Superintendents, Business Managers, Superintendents, and Charter Holders outlining changes to ASRS contributions and how this impacts equalization assistance. Please work together to ensure only one reply is sent.
- **FY 12 Remaining Payment Schedule**

Payment Number	Date	District	Charter
7	February 1, 2012	Full Payment to be paid	Full Payment to be paid
8	March 1, 2012	No payment (Rollover)	Full Payment to be paid
9	April 2, 2012	No Payment (Rollover )	Full Payment to be paid
10	May 1, 2012	Possible Partial or Full Payment to be paid	Full Payment to be paid
11	June 1, 2012	Full Payment to be paid	Full Payment to be paid
12	June 29, 2012	Full Payment to be paid	Full Payment to be paid

If you have any questions regarding the content of your APOR reports, please contact the Payment Team, via email at [SFPaymentTeam@ade.az.gov](mailto:SFPaymentTeam@ade.az.gov)