



State of Arizona
Department of Education

HNS# 60-2013

MEMORANDUM

TO: Child and Adult Care Food Program Organizations

FROM: Mary Szafranski, Associate Superintendent
Arizona Department of Education, Health and Nutrition Services

Melissa Conner, Director
Arizona Department of Education, Child and Adult Care Food Program

DATE: November 20, 2013

SUBJECT: CACFP Application Approval for Fiscal Year 2014

Original Signed

Welcome to the Child and Adult Care Food Program (CACFP) Fiscal Year 2014! The CACFP team welcomes back all renewing institutions and looks forward to working with you throughout this coming year. The CACFP team will continue its focus on training, technical assistance and continue to enact program enhancements that promote a path to quality nutrition and health of all participants.

Please remember that application and site approvals have been completed on-line. All updates to the submitted site and sponsor applications can now be made on-line, throughout the year when it is convenient for your organization. It is important to submit any application or site changes during the month you wish the change to become effective. Any application alterations will generate an email to your specialist. This will allow the specialist to view and process the submitted changes. The name and phone number of your current specialist is located on your CACFP Sponsor application. Please feel free to communicate with your specialists regarding program needs.

The CACFP team is in the process of creating training modules. These will be useful for renewing institutions to easily access training both new and returning staff on CACFP requirements. Some modules will address best practices so your facility can continue to offer



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professional development to staff members. Please keep monitoring the website for the posting of these free trainings. This is a convenient way to keep your organization knowledgeable of CACFP requirements.

CACFP staff continually design programs to assist CACFP participants with the promotion of health and nutrition standards. Please visit the website often.

<http://www.azed.gov/health-nutrition/cacfp/>

Please feel free to contact your Specialist or Health and Nutrition Services at 602-542-8700 if you have any questions.

Enclosures



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