

December 2013– May 2014 Workshops- By Location and Date

(Schedule subject to change. Contact ADE for further information)

All registration **MUST** be completed online: www.ade.az.gov/onlineregistration

A+ School Lunch Workshops

A+ School Lunch Workshop

This two-day workshop will provide the “Big Picture” overview of the National School Lunch Program. Training will provide resources and helpful guides to bring back to your district to further train your staff. Training will review the process of student eligibility, meal pattern requirements, reporting and record keeping.

A+ School Lunch Workshop	Tucson, Double Tree Reid Park	January 21-22, 2014	9:00am -5:00pm
A+ School Lunch Workshop	Phoenix, Hilton Garden	February 5-6, 2014	9:00am -5:00pm
A+ School Lunch Workshop	Phoenix, ADE Health and Nutrition Services Office	March 17-18, 2014	9:00am -5:00 pm
A+ School Lunch Workshop-RCCI Only	Phoenix, ADE Health and Nutrition Services Office	February 27, 2014	9:00am -4:30 pm

Skill Building Workshops (Attendance only Encouraged, NOT Mandatory)

Submitting the Verification Report

NEW! Completed Verification? Have a pile of your results on your desk? Just the online CNP Verification report standing in your way? With the NEW report, and additional fields to answer, ADE is providing this CNP Verification Submission **drop-in workshop** to give sponsors a helping hand completing Part 1 and Part 2 of their Verification Summary Report due no later than February 1, 2014.

Laptops welcome! Please register so we have an idea how many people we will need to accommodate, but drop in for assistance at your convenience during Lab hours.

Reserved for RCCI and Special Assistance	Flagstaff Unified School District, Computer Lab	December 11, 2013	Lab open 9:00am -12:00pm
Reserved for Normal NSLP	Flagstaff Unified School District, Computer Lab	December 11, 2013	Lab open 1:00pm- 4:00pm
Reserved for RCCI and Special Assistance	Tucson, Double Tree Reid Park	January 14, 2014	Lab open 9:00am -12:00pm
Reserved for Normal NSLP	Tucson, Double Tree Reid Park	January 14, 2014	Lab open 1:00pm- 4:00pm
Reserved for RCCI and Special Assistance	Phoenix, ADE Health and Nutrition Services Office	January 15, 2014	Lab open 9:00am -12:00pm
Reserved for Normal NSLP	Phoenix, ADE Health and Nutrition Services Office	January 15, 2014	Lab open 1:00pm- 4:00pm
All Welcome	Phoenix, ADE Health and Nutrition Services Office	January 27, 2014	Lab open 9:00am- 5:00pm



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SY 2014-2015 New Meal Pattern: Review and new Updates for Menu Planners

This training will discuss the final phased in requirements for the New Meal Pattern for Lunch and Breakfast. Attendees will review compliance for a planned menu, reimbursable meals at the POS, and record keeping of production records, standardized recipes, nutrition fact labels and processed food documentation.

Full Meal Pattern Review	Phoenix, ADE Health and Nutrition Services Office	April 8, 2014	9:00am- 5:00pm
Full Meal Pattern Review	Phoenix, ADE Health and Nutrition Services Office	April 16, 2014	9:00am- 5:00pm
Full Meal Pattern Review	Tucson, Double Tree Reid Park	May 1, 2014	9:00am- 5:00pm
Full Meal Pattern Review	Flagstaff, Woodlands Hotel <i>(now referred as DoubleTree at Hilton)</i>	May 7, 2014	9:00am- 5:00pm
 Lunch Updates for SY14-15	WEB-BASED, No registration required. Certificate is provided after completion of training.	Available April 1 st	60 minutes
 Breakfast Updates for SY14-15	WEB-BASED, No registration required. Certificate is provided after completion of training.	Available April 1 st	60 minutes

Professional Development (Attendance Encouraged)

Competitive Foods: To Sell or Not to Sell

Competitive Foods, Foods of Minimal Nutritional Value, Arizona Nutrition Standards, Fundraisers, Vending Machines, A la Carte.... USDA Smart Snacks Standards? Arizona Department of Education will review the USDA ruling on “All Foods Sold in School” Standards and further define the food and beverage standards acceptable in Arizona. A panel of School Food Service Directors will provide conversation on the ruling, potential barriers with implementation and entertain questions from the field.

Audience limited to 1-2 Food Service Directors/Business Managers	Phoenix, ADE Health and Nutrition Services Office	February 3, 2014	9:00 am- 5:00 pm
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Director’s Track: Financial Management ***New Time!***

Good financial management is critical for successful school nutrition programs. The ability to interpret the financial outcomes of operational decisions is essential to effective management of school nutrition programs. School Directors will be instructed by the National Food Service Management Institution (NFSMI) of core financial management competencies and have the opportunity to hear their colleagues share real-life financial implementation while operating the National School Lunch Program at their district.

Audience limited to Food Service Directors/Business Managers	Phoenix, ADE Health and Nutrition Services Office	February 18, 2014	8:00 am- 4:30 pm
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Loving Fruits and Vegetables with Chef Stephanie Green

Join us when Chef Stephanie Green shares time-saving preparing techniques when serving fresh fruit and vegetables on the menu, review knife skills, handling and storing produce, and squash any fears you may have creating delicious fruit/vegetable dishes. Kid-friendly recipes will be provided to bring back to your cafeteria.

Chef Stephanie Green, RD: Learn how to love eating and preparing vegetables again with award-winning dietitian, chef and cookbook author Stephanie Green. An avid gardener since she was a child, Green has spent many of her Saturday mornings operating the 5-Minute Market Chef, a nutrition education program at the award winning Old Town Farmer's Market in Scottsdale. Green is also owner of Nutrition Studio Inc., based in Phoenix, Arizona, that serves as a platform for recipe development, food styling, nutritional menu analysis and media events.

New Location!

Audience limited to 3 Food Service Staff per SFA.	Phoenix, Garden Café at Osborn Elementary District <i>(only a few minutes away from the original training site: Phoenix ADE Central Office)</i>	February 11, 2014	9:00am- 3:00pm
Audience limited to 3 Food Service Staff per SFA.	Flagstaff, Woodlands Hotel <i>(now referred as DoubleTree at Hilton)</i>	March 11, 2014	9:00am- 3:00pm

Nutrition Family Reunion- Meet your Arizona Community Partners

Let the Arizona Department of Education introduce you to Arizona Community Partners that can help provide you nutrition resources and financial opportunities for school food service. Each community program will provide a snap shot of their successes and how your school can be the next success story!

Audience limited to 1-2 persons per SFA.	Phoenix, ADE Health and Nutrition Services Office	May 14, 2014	9:00 am- 5:00 pm
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Web-Based Step by Step Instruction

Enjoy these “How-Tos” to guide you step by step through operating specific duties of the National School Lunch Program! All *Step by Step Instructions* can be found on the [ADE Guidance Manuals Webpage](#). Certificate is not provided after completion of *Step by Step Instruction*.

How to Conduct Direct Verification	WEB-BASED, No registration required.	Available Now	45 minutes
Special Assistance: How to Calculate Adjusted Eligibles for Non-Base Year Verification Summary Report	WEB-BASED, No registration required.	Available Now	35 minutes
How to Conduct Direct Certification	WEB-BASED, No registration required.	Available January 1 st	45 minutes
How to Submit a Claim on CNPWeb	WEB-BASED, No registration required.	Available January 1 st	10 minutes
Special Assistance: How to Apply for an Extension	WEB-BASED, No registration required.	Available February 1 st	30 minutes



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