



Arizona Department of Education
Office of English Language Acquisition Services

November 5, 2013

DISTRICT NAME

CTDS #

Dear Superintendent / Title III Coordinator / ELL Coordinator / ELL Main Contact:

We are contacting you to notify you that your LEA may be eligible to apply for the FY 2014 Emergency Immigrant grant. We determined this by reviewing our records for 2011, 2012 and 2013 to determine which LEAs reported immigrant students in at least one of those years.

The Arizona Department of Education is preparing to allocate and distribute funds to eligible LEAs, i.e., districts and charter schools, who meet the criteria identified in SEC. 3114, of the No Child Left Behind Act of 2001, which provides for awards of subgrants to eligible entities in the State that have experienced a significant increase in the percentage or number of immigrant children and youth. We have defined significant increase as at least 10 or more children and/or a 25% increase in the number of immigrant children and youth. Currently, your LEA would **“Qualify” / “Not Qualify”** for the grant.

However, in order to make a final determination, we need your assistance. A significant increase is identified by comparing the average of the two preceding fiscal years of the percentage or number of immigrant children and youth who have enrolled during the fiscal year preceding the fiscal year for which the subgrant is made. This means that in order to determine whether an LEA has experienced a significant increase in the number or percentage of immigrant children and youth, for a FY 2014 award, the ADE will compare the average of the LEA's 2011 and 2012 counts to the 2013 count of immigrant children and youth. If no count was provided for 2011, we used the count reported in 2012. If no count was provided for 2012, we used the count reported in 2011.

Please be aware the definition of immigrant children and youth means individuals who:

- (A) are aged 3 through 21;
- (B) were not born in any State; and
- (C) have not been attending one or more schools in any one or more States for more than three full academic years.

In reviewing our records in the Student Accountability Information System (SAIS), we have determined your LEA has reported the following numbers of immigrant children and youth.

To view your LEA's FY 2011-2012-2013 Immigrant Counts [click here](#)

The link may also be found at:

<http://www.azed.gov/english-language-learners/files/2013/11/fy-2011-2012-2013-immigrant-counts-by-lea.pdf>

Due to inconsistencies in the numbers reported, we ask that you review this information. If you choose to apply for these funds you must go to the ADE Grants Management home page and complete the FY 2014 Emergency Immigrant Application. In the application you will enter the number of immigrant children and youth for each of the three years...2011, 2012 and 2013. If your numbers of immigrant children and youth are different from what has been reported in SAIS, you will need to have documentation to support the differences and retain the documentation for future audit purposes.

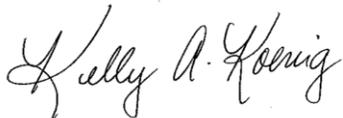
All applications must be submitted by March 28, 2014. This year's awards may range from \$560 to \$30,760. The awards for this year will vary depending on the number of applications received and the counts reported. After we have received all of the applications we will notify successful LEAs of their final award amount.

A brief description of how these funds may be used is provided on the attachment to this letter.

For questions concerning how to submit your fiscal application, please contact Renee Bracamonte at Renee.Bracamonte@azed.gov or at 602-364-3502.

For questions concerning your Immigrant Counts, please contact Micky Gutier at Micky.Gutier@azed.gov or at 602-542-7469.

Sincerely,



Kelly Koenig, Deputy Associate Superintendent
Office of English Language Acquisition Services
Arizona Department of Education

Attachment

SEC. 3115. SUBGRANTS TO ELIGIBLE ENTITIES.

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

(1) **IN GENERAL-** An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include —

- (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
- (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
- (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth;
- (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;
- (E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;
- (F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and
- (G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities, or other entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

(2) **DURATION OF SUBGRANTS-** The duration of a subgrant made by a State educational agency under section 3114(d)(1) shall be determined by the agency in its discretion.