

APPLICATION FOR THE  
**TEACHING INTERN CERTIFICATE**

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT  
**Phoenix Office: P.O. Box 6490, Phoenix, AZ 85005-6490 Telephone: (602) 542-4367**  
Alternative Pathways to Teacher Certification Telephone: (602) 542-5344

The Teaching Intern certificate is valid for one year and may be extended yearly for no more than two consecutive years. The Teaching Intern certificate entitles the holder to enter into a teaching contract while completing the requirements for an Arizona Provisional Teaching certificate. During the valid period of the Teaching Intern certificate the holder may teach in a Structured English Immersion (SEI) classroom or in any subject area in which the holder has passed the appropriate Arizona Educator Proficiency Assessment (AEPA). The candidate shall be enrolled in an Arizona State Board authorized alternative path to certification program, or an Arizona State Board approved teacher preparation program. An individual is not eligible to hold the certificate more than once in a five-year period.

**GENERAL INSTRUCTIONS AND INFORMATION:**

Please submit the following:

- A. One of the following:
  - 1. A photocopy of your valid Arizona **IVP** fingerprint card (plastic) issued on or after January 1, 2008; or
  - 2. A photocopy of your valid Arizona fingerprint clearance card (plastic) **issued prior to January 1, 2008.**
- B. A completed *Application for a Teaching Intern Certificate* and a money order, cashier's check or personal check **ONLY** for \$60, made payable to the Arizona Department of Education (ADE). Additional approved areas are \$60 each. Fees are **not** refundable. **Cash will not be accepted.** This application will be processed in the Phoenix office only.
- C. Official transcripts documenting a Bachelor's or more advanced degree from an accredited institution.
- D. A passing score on one or more of the subject knowledge portion(s) of the Arizona Educator Proficiency Assessment (AEPA) or a comparable subject knowledge examination from another state or a Master's degree in the appropriate subject area. Submit a notarized copy of the original score report for out-of-state examinations at the time of application. Master's degree must be verified by submitting official transcript(s).
- E. Official transcripts or Structured English Immersion (SEI) Certificate of Training verifying 3 semester hours or 45 clock hours of state approved SEI training for either the Provisional or Full SEI endorsement.
- F. Letter of verification indicating the candidate is enrolled in an Arizona State Board approved alternative path to certification program or an Arizona State Board approved teacher preparation program.

**SECTION 1: PERSONAL INFORMATION (TYPE OR PRINT IN BLUE OR BLACK INK)**

**Social Security Number:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Gender:** M / F  
(For identification purposes only)

**Full Legal Name:** \_\_\_\_\_  
Last First Middle

**Mailing Address:** \_\_\_\_\_  
Street Number or P.O. Box City State Zip

**Telephone:** (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ **Email Address:** \_\_\_\_\_

**Ethnicity:** \_\_\_\_American Indian or Alaskan Native \_\_\_\_Black or African-American (Not-Hispanic) \_\_\_\_White (Not-Hispanic)  
\_\_\_\_Asian or Pacific Islander \_\_\_\_Hispanic or Latino \_\_\_\_Other  
(Gender and Ethnicity are requested for federal reporting purposes only)

**SECTION 2: CERTIFICATION TYPE AND FEES**

TEACHING CERTIFICATES:

\_\_\_ **Elementary Education, K-8** ..... \$60 \_\_\_ **Arts Education, PreK-12** ..... \$60  
Additional Approved Area(s):  ..... \$60 ea. Select One:  Art  Dance  Dramatic Arts  Music

\_\_\_ **Secondary Education, 7-12**  
Select Primary Approved Area:  ..... \$60  
Additional Approved Area(s):  ..... \$60 ea.

SPECIAL EDUCATION CERTIFICATES:

\_\_\_ **Cross-Categorical, K-12 (ED, LD, MR, O/OHI)** ..... \$60 \_\_\_ **Mental Retardation, K-12** ..... \$60  
\_\_\_ **Early Childhood, Birth to Age 5** ..... \$60 \_\_\_ **Orthopedic/Other Health Impairments, K-12** ..... \$60  
\_\_\_ **Emotional Disability, K-12** ..... \$60 \_\_\_ **Severely and Profoundly Disabled, K-12** ..... \$60  
\_\_\_ **Hearing Impaired, K-12** ..... \$60 \_\_\_ **Visually Impaired, K-12** ..... \$60  
\_\_\_ **Learning Disability, K-12** ..... \$60

ENDORSEMENT:

\_\_\_ **Provisional Structured English Immersion**..... \$60 \_\_\_ **Full Structured English Immersion**..... \$60

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**SECTION 3: CRIMINAL HISTORY**

Answer *EVERY* question, Sign and Date

**ATTENTION:** If “YES” is indicated for any of the following questions, please attach a full explanation to this application. A statement must be provided with each application.

1. **YES\_\_ NO\_\_** Have you ever had any professional certificate or license, revoked or suspended?
2. **YES\_\_ NO\_\_** Have you ever received a reprimand or other disciplinary action involving any professional certification or license?
3. **YES\_\_ NO\_\_** Have you ever been convicted of any felony offense?
4. **YES\_\_ NO\_\_** **Have you ever been arrested for any offense for which you were fingerprinted?**
5. **Have you ever been arrested for any of the following offenses in this state or similar offenses in another jurisdiction?**

<p><b>YES__ NO__</b> a Second-degree murder</p> <p><b>YES__ NO__</b> b Aggravated assault resulting in serious physical injury or involving the discharge, use or threatening exhibition of a deadly weapon or dangerous instrument against a minor under fifteen years of age</p> <p><b>YES__ NO__</b> c Sexual assault</p> <p><b>YES__ NO__</b> d Molestation of a child</p> <p><b>YES__ NO__</b> e Sexual conduct with a minor</p> <p><b>YES__ NO__</b> f Commercial sexual exploitation of a minor</p> <p><b>YES__ NO__</b> g Sexual exploitation of a minor</p> <p><b>YES__ NO__</b> h Child abuse</p> <p><b>YES__ NO__</b> i Kidnapping</p> <p><b>YES__ NO__</b> j Sexual abuse of a minor</p> <p><b>YES__ NO__</b> k Taking a child for the purpose of prostitution as prescribed in section 13-3206</p> <p><b>YES__ NO__</b> l Child prostitution as prescribed in section 13-3212</p> <p><b>YES__ NO__</b> m Involving or using minors in drug offenses</p>	<p><b>YES__ NO__</b> n Continuous sexual abuse of a child</p> <p><b>YES__ NO__</b> o Attempted first-degree murder</p> <p><b>YES__ NO__</b> p Any other dangerous crime against children as defined in section 13-604.01</p> <p><b>YES__ NO__</b> q Any of the above listed offenses if committed as a reparatory offense as described in section 13-1001</p> <p><b>YES__ NO__</b> r Any offense causing you to register as a sex offender</p> <p><b>YES__ NO__</b> s First-degree murder</p> <p><b>YES__ NO__</b> t Armed Robbery</p> <p><b>YES__ NO__</b> u Incest</p> <p><b>YES__ NO__</b> v Exploitation of minors involving drug offenses</p> <p><b>YES__ NO__</b> w Sexual abuse of a vulnerable adult</p> <p><b>YES__ NO__</b> x Sexual exploitation of a vulnerable adult</p> <p><b>YES__ NO__</b> y Commercial sexual exploitation of a vulnerable adult</p> <p><b>YES__ NO__</b> z Abuse of a vulnerable adult</p> <p><b>YES__ NO__</b> aa Molestation of a vulnerable adult</p> <p><b>YES__ NO__</b> bb Neglect of a vulnerable adult</p>
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I understand that pursuant to ARS § 15-534, any person who makes a false statement, representation or certification in any application for certification is guilty of a misdemeanor offense. I swear or affirm that the foregoing information completed by me, or submitted by me for certification purposes is, to the best of my knowledge, true and correct. Furthermore, should any part or all of the information herein provided prove to be false, I recognize that it shall be just cause for revocation, suspension, or other disciplinary action against any certificate issued to me by the Arizona Department of Education.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date