



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 14-027**

**TO:** Charter School Administrators, Directors, and Principals  
**FROM:** Lyle Friesen, Director of School Finance  
**DATE:** January 2, 2014  
**SUBJECT:** 1/02/14 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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The January 2, 2014 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.ade.az.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

All charters were paid on 40<sup>th</sup> day. The ADMS 46-1 report is available for download and review from the School Finance website. If the charter has any concerns or questions regarding the ADMS 46-1 report, please contact the assigned account analyst for the charter. A list of account analysts is located at: <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>

Important Notes

- Charter Statewide Recalculation: The FY2013 statewide recalculation payment is complete. Positive adjustments were included as a current month adjustment (full payment on October 1) and negative adjustments are included in the November payment as an above the line adjustment. (For negative adjustments, 4/12ths of the adjustment will be taken back on the November payment and the balance of 8/12 will be taken back equally from December to June 30 payments.
- A preliminary Additional Assistance reduction amount based on 40<sup>th</sup> day data, pursuant to [Laws 2013, 1st Special Session, Chapter 3, Section 54 \(HB2003\)](#) can be found on the last page of the CHAR 64-1 report. One-twelfth (1/12) of the amount was taken in the August 1 payment and the balance of the 11/12 amount will be taken equally from September to June 30 payment. \*\*Please note: This is just the preliminary number; the amount will be recalculated when the 100<sup>th</sup> ADM is available for all schools.

For any questions regarding the January 2, 2014 charter equalization calculation please call or email Barbara Axe, 602-542-8248, [Barbara.Axe@azed.gov](mailto:Barbara.Axe@azed.gov). Please contact your Account Analyst if you have any questions about your student count data or other required student information. You can find your Account Analyst at <https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>.