



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 13-041**

**TO:** Charter School Administrators, Directors, and Principals

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** May 1, 2013

**SUBJECT:** 5/01/13 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

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Please be advised that the May 1, 2013 charter apportionment is complete. The CHAR55-1 and the CHAR64-1 equalization assistance reports for charters are posted on each charter school's home page of the Arizona Department of Education (ADE) School Finance website at <http://www.azed.gov/districts>. If assistance is required for finding or viewing these reports, please contact the ADE IT Technology Support team at (602) 542-7378 or toll free at (866) 577-9636.

For the May 1 payment, data was processed with 100<sup>th</sup> day data submitted prior to April 1st at 5 p.m.. The student enrollment summary reports related to this payment cycle are available for download and review from the School Finance website.

A.R.S. section 15-185, Subsection B, paragraph 4: Additional Assistance was calculated based on estimated ADM submitted by the schools and included by the August payment. Pursuant to [Laws 2012, 2nd Regular Session, Chapter 294 \(SB1523\)](#), the final adjustment amount, has been recalculated based on the 100<sup>th</sup> day ADM and can be found on the last page of the CHAR 64-1 report.

For any questions regarding the May 1, 2013 charter equalization calculation, please call or email Barbara Axe, 602-542-8248, [Barbara.Axe@azed.gov](mailto:Barbara.Axe@azed.gov). If the charter has any concerns or questions regarding data, please contact the assigned account analyst for the charter. The school-by-school list of account analysts is located at:

<https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>