



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 13-022

TO: District Superintendents, District Managers,
Joint Technological Education District Business Managers and Superintendents

FROM: Lyle Friesen, Director of School Finance

DATE: December 3, 2012

SUBJECT: December 3, 2012 Basic calculations for Equalization Assistance Report (APOR 55-1) and Equalization Assistance and Additional State Aid Detail Report (APOR 64-1)

Please be advised that the December 3, 2012 apportionment has been completed. The apportionment reports applicable to the FY2013 equalization payment for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). If you need help finding or viewing these reports please contact ADE/ IT Technology support team at 602-542-7378 or toll free at (866) 577-9636.

The following items have been included in December 3rd, 2012 APOR calculations:

- **ADMS data:** These student counts reflect the results of the FY2012 re-calculation processing of student detail submitted by June 30, 2012. 915s completed by November 16, 2012 are also included. If you have questions or concerns regarding the student counts, please contact your Account Analyst directly. The following link takes you to the account analysts list where you can find your account analyst contact information
<https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>.
- **Transportation Support Level (TSL):** Revised Route and/or Vehicle Inventory from FY2012 are reflected in the December 3, 2012 equalization calculation. Please check your comparative miles report (TRAN40-2). Please email your account analyst if you have any questions or concerns regarding this report.
- **District Sponsored Charter School ADMS:** These student counts are based on FY2013 40th day ADMS data successfully submitted by November 1, 2012.
- **Additional State-Aid (Secure Payment):** The FY2013 Additional State Aid amounts have been updated with Additional State Aid figures for FY2013 from the Department of Revenue, beginning with the November 1, 2012 apportionment.
- **SRP Voluntary Contributions:** Tax year 2012 SRP values by district are used in the calculation of state aid in FY13 beginning with the December 3, 2012 apportionment
- **Audit Expense Adjustment and Type 03 High School Tuition:** All adjustments were included on your October 1, 2012 apportionment based on your submitted adopted budget as of July 15, 2012.

If you have any questions regarding the content of your APOR reports, please contact the Payment Team, via email at SEPaymentTeam@ade.az.gov.