

### **R7-2-604.03. Alternative Professional Preparation Programs**

- A. Alternative professional preparation institutions may include, but are not limited to, universities and colleges, school districts, professional organizations, private businesses, charter schools, and regional training centers. At a minimum, the professional preparation program shall include training in the standards described in R7-2-602 and R7-2-603, a capstone experience, and alignment with national standards.
- B. The Board shall evaluate and may approve the alternative professional preparation programs of applicants which request Board approval. Rules R7-2-604, R7-2-604.03 and R7-2-604.04 apply to all alternative professional preparation programs in teacher, administrator, school guidance counselor, and school psychology programs that lead to certification. The Board may grant program approval for a period not to exceed seven years.
- C. Board approval of alternative professional preparation programs may be granted following the successful evaluation of the program. Board rules in effect at the time of the submission of a program for evaluation shall be the rules upon which the institution is evaluated.

### **R7-2-604.04. Alternative Professional Preparation Program Approval Procedures**

- A. The Board shall establish a review committee for the purpose of evaluating all complete applications for alternative professional preparation program approval. The committee shall be comprised of seven members and may include representatives from the Board, the Department, higher education, local school districts, charter schools or the local business community.
- B. Applicants seeking professional preparation program approval shall submit to the Department the information necessary to conduct a review of the preparation program. The Department shall prescribe forms to assist applicants with providing all information required as part of the review process. The required information shall include the following:
  - 1. A profile that includes information regarding the type of organization seeking approval, the type of approval being requested.
  - 2. A description of the organization's conceptual framework. This shall include an explanation of the applicant's vision, mission, philosophy and goals.
  - 3. The criteria for student entry into the program, a summary of the program course sequence or alternative program/course of study, descriptions of all required courses, or alternative program/course of study, and verification that program graduates possess a bachelor's degree from an accredited institution and have completed the training necessary to obtain a Structured English Immersion endorsement.
  - 4. Data regarding the institution's faculty or personnel. This shall include demographic data relating to the faculty and/or personnel for each program seeking approval.
  - 5. A description of the field experience and capstone experience policies for the program being considered for Board approval. The review committee shall verify that the field experience or capstone experience complies with relevant standards as articulated in R7-2-602 or R7-2-603 and relevant national standards. Individuals enrolled in an approved alternative professional preparation program may complete their field experiences or capstone experiences during the valid period of their intern certificates. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.
  - 6. A description of the assessment plan for measuring competencies in coursework and field experience. The plan shall require, at a minimum, that candidates demonstrate competencies as articulated in R7-2-602 or R7-2-603 and relevant national standards. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.

7. A description of how this program will align with relevant standards as articulated in R7-2-602 or R7-2-603 and with applicable national standards. Programs applying for approval in school psychology and guidance counseling shall only be required to demonstrate compliance with applicable national standards.
- C. The Department shall provide applicants for program approval with written notification indicating whether all necessary information has been submitted to complete the review process. If additional information is required the written notice shall specify the deficiencies and indicate that the institution has 30 days from receipt of the notice to supply the Department with all required information.
- D. Upon verification that an applicant has satisfied the submittal requirements for the review, the Department shall inform the executive director for the Board that the application is complete. The executive director shall schedule a meeting of the review committee described in subsection A to review the application and prepare a recommendation for the Board. The review committee shall evaluate each program on identical criteria, as directed by the Board. The evaluation shall permit variations in program design.
- E. The review committee may request additional information from an applicant if it determines that such information is necessary to complete an evaluation.
- F. Upon completion of the review the review committee shall, within 90 days, provide the applicant with a report of its findings. The institution shall have 30 days from receipt of the review teams findings to submit a response addressing the findings.
- G. Based upon its findings, the review team shall recommend to the Board that the program be approved, approved with conditions or denied. The Board may grant program approval for a period not to exceed seven years.
- H. An applicant may request reconsideration of the Board's decision. If a program is ultimately denied approval the applicant may not reapply for approval for a period of one year from the date of the Board's final action.
- I. Applicants with Board approval shall make available to the public a statement indicating the type of approval it has been granted and the valid period for that approval.
- J. Each approved applicant shall file an annual report with the Department documenting program activities for the previous year.
- K. Individuals participating in or completing Board approved programs as delineated in R7-2-604.04 may apply for a Teaching Intern Certificate, pursuant to R7-2-614(E).
- L. To maintain Board program approval the organization shall be in continuous operation and training students in accordance with its mission and program objectives, fulfill all reporting requirements, and maintain compliance with all applicable local, state, tribal and federal requirements. The Department shall provide the Board with an evaluation of the program's effectiveness. This evaluation shall include available data pertaining to the academic achievement of those students taught by program graduates.
- M. The Department shall administer two cycles per year for the review of applications for program approval. One cycle shall commence in January and the other cycle in July. To be eligible for either cycle an applicant must submit all required preliminary review documentation by either January 15 or July 15. The Department may establish additional application cycles at its discretion and as resources permit.
- N. Applicants seeking renewal of program approval shall submit the required preliminary review documentation by the deadline for a review cycle that commences at least one year prior to the expiration date of the approved program.

## R7-2-614 Other Teaching Certificates

### E. Teaching Intern Certificate

1. Except as noted, the teaching intern certificate is subject to the general certification provisions in R7-2-607.
2. The certificate is valid for one year from the date of initial issuance and may be extended yearly for no more than two consecutive years at no cost to the applicant if the provisions in ~~R7-2-612 614(E)(76)~~ are met.
3. The teaching intern certificate entitles the holder to enter into a teaching contract while completing the requirements for an Arizona provisional teaching certificate. During the valid period of the intern certificate the holder may teach in a Structured English Immersion classroom, or in any subject area in which the holder has passed the appropriate Arizona Teacher Proficiency Assessment. The candidate shall be enrolled in an Arizona State Board authorized alternative path to certification program, or an Arizona State Board approved teacher preparation program.
- ~~4. The teaching intern certificate is valid only in the Arizona school district or charter school that requests the certificate and is not transferable.~~
- ~~5~~ 4. An individual is not eligible to hold the teaching intern certificate more than once in a five year period.
- ~~6~~ 5. The requirements for initial issuance of the teaching intern certificate are:
  - a. A Bachelor's degree or higher from an accredited institution;
  - b. A passing score on one or more subject knowledge portions of the Arizona Teacher Proficiency Assessment ~~which~~ that corresponds to the applicant's teaching assignment(s);
  - ~~c. A letter of intent to hire or a contract indicating full time contracted employment to include grade level and content signed by the district superintendent or charter school administrator~~ Completion of the requirements for a Provisional Structured English Immersion endorsement, as prescribed in R7-2-613(J);
  - d. Verification of enrollment in an Arizona State Board approved alternative path to certification program, or an Arizona State Board approved teacher preparation program; and
  - e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- ~~7~~ 6. The requirements for the extension of the teaching intern certificate are:
  - a. Qualification for the initial issuance of the teaching intern certificate outlined in R7-2-~~612 614~~ (E) (~~6~~ 5);
  - ~~b. A contract indicating full time employment to include grade level and content signed by the district superintendent or charter school administrator;~~
  - ~~e~~ b. Official transcripts documenting the completion of required coursework; and
  - ~~d~~ c. A valid fingerprint clearance card issued by the Arizona Department of ~~Education~~ Public Safety.
- ~~8~~ 7. The holder of the teaching intern certificate may ~~be eligible to~~ apply for an Arizona Provisional Teaching Certificate ~~prior to the teaching intern certificate's expiration~~ upon the completion of the following:
  - a. Successful completion of an Arizona State Board authorized alternative path to certification program or an Arizona State Board approved teacher preparation program. This shall include satisfactory completion of a field experience or capstone experience of no less than one full academic year. The field experience or capstone experience shall include performance evaluations in a manner that is consistent with policies for the applicable alternative professional preparation program, as described pursuant to R7-2-604.04(B)(5).
  - b. A passing score on the required professional knowledge portion of the Arizona Teacher Proficiency Assessment;
  - c. The submission of an application for the provisional teaching certificate to the Arizona Department of Education; and
  - d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.