

Arizona E-Learning Task Force

Minutes of the Meeting

Friday February 9, 2007

10:00am – 12 pm

Arizona Department of Education,
Conference Room 417

Members Present:

Rosalina Escandon

Casey Loman

Lisa Long (via telephone)

Debra Lorenzen

Theodore Kraver

Joseph O'Reilly

Cathy Poplin

Members Absent:

Chris Cumiskey

Jerry D'Agostino

Sandi Grandberry

Rod Lenniger

Handouts:

- Assumptions on Budget- DJ Harper
- Assumptions on Budget- Hank Stabler
- Assumptions on Budget- Ruth Catalano
- Assumptions on Budget – Ted Kraver
- What Works Clearing House Evidence Standards for Reviewing Studies
- What Works Clearing House Middle School Math Curricula
- What Works Clearing House Curriculum-Based Interventions for Increasing Middle School Math Achievement
- 3rd Draft of the RFP

Welcome and Introductions – Reminder that the meeting is recorded on tape and available for full review.

Cathy Poplin calls the meeting to order at 10:02 am. Each Task Force member was introduced.

- Cathy Poplin gave handouts from the *What Works Clearinghouse* website pertaining to middle school math. She also provided a copy of “What Works Clearinghouse Evidence Standards for Reviewing Studies.”
- Theodore Kraver- passed out a packet of information which could help the RFP
- Other members had no update

Possibility of Creating an RFI (Request for Information) – Hank Stabler

Following background information on the RFI (Request for Information) process and the advantages and based on recommendations from personnel at ADE, the taskforce decided that an RFI will be created and disseminated as soon as possible. The work on the RFP will continue.

Project and Investment Justification (PIJ) Process Update - Cathy Poplin

After an explanation of the PIJ process and the requirements to do this, the committee agreed to review the PIJ draft at the Feb 20 meeting. Cathy Poplin will work with ADE staff to begin the process.

Review of 3rd Draft Request for Proposal Issues – Entire Taskforce

The entire eLearning Task Force reviewed the 3rd draft line by line and made numerous suggestions and changes throughout. The Task Force reviewed approximately half way through the Assessment section. A 4th draft is to be presented to the eLearning Task Force electronically the week of Feb 12th and will begin review at the point the last review ended for the February 20th meeting. The ADE consultants were directed to begin the creation of the RFP rubric based on the work done. A specific request was made to begin the 20th agenda with a review of the goals of the RFP as stated and to select one of the models of implementation provided to the eLearning Task Force.

Process to Formalize Changes in Implementation of SB-1512 Potential Conflict of Interest of eLearning Taskforce Members

Cathy Poplin contacted the Attorney General's office regarding formalizing changes in the implementation of SB-1512 and potential conflict of issues that may arise among Task Force members. The Attorney General's office will be in contact with Cathy Poplin with clarifications. These will be shared at future meetings.

Public Testimony

No Public Testimony

Adjourn

Meeting was adjourned at 12:07 pm