



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

October 1, 2003
CACFP #04-01

MEMORANDUM

To: Child and Adult Care Food Program (CACFP) Sponsors

From: Melissa Steinle, Team Leader
Child and Adult Care Food Program

Subject: CACFP Application Approval for Fiscal Year 2004

Welcome to the Child and Adult Food Program Fiscal Year 2004! The CACFP team welcomes back all renewing sponsors and looks forward to working with you throughout this coming year. As all returning sponsors have experienced, there are many new, exciting changes happening with CACFP, especially in the technology area. Application and site approvals have been completed on-line. Please make a copy of the approvals for your records. All updates to the submitted site and sponsor applications can now be made on-line, throughout the year when it is convenient for your organization. Any application alterations will generate an email to your specialist. This will allow the specialist to view and process the submitted changes.

Claims are now filed on-line and CACFP has received positive feedback from sponsors who currently file their claims in this manner. All claim revisions are submitted on-line as well. The system allows the user access to the claim history and year to date reimbursement amounts.

Thank you for your participation in the Child Nutrition Programs for the 2004 fiscal year. If you have questions or concerns regarding this memo, please contact your assigned CACFP specialist.

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