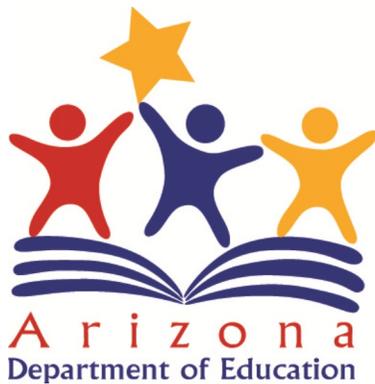


Arizona Department of Education



Student Accountability Information System

Student Database Transaction Requirements

Transaction Code Values

Version 8.0

Last updated: February 1, 2012

Arizona Department of Education
Information Technology Department
1535 W. Jefferson Street
Phoenix, Arizona 85007-3209

The Arizona Department of Education, a state educational agency, is an equal opportunity employer and affirms that it does not discriminate on the basis of race, religion, color, national origin, age, sex, or handicapping condition.

Table of Contents

Revisions.....	3
About This Document.....	20
Author.....	20
Contacts.....	20
Document References.....	20
Document Distribution / Postings.....	20
Document Filename.....	20
Code Values.....	21
Absence Amount.....	21
Absence Reason.....	21
Activity (Enrollment, Withdrawal, Readmission, Year End Status, Summer Activity).....	21
Assessment Methods (Language).....	28
Assessment Proficiency Level (Language).....	29
Overall Assessment Result (Language).....	29
Assessment Scaled Score (Language).....	30
Country.....	30
County.....	46
Early Childhood Block Grant - Living in Household Indicator.....	47
Early Childhood Preschool Assessments.....	47
Early Childhood Preschool Programs.....	48
Early Childhood Preschool Exceptions for Title I Even Start and State Family Literacy.....	48
Ethnicity (Race).....	49
Federal School Improvement.....	51
Gender.....	51
Grade.....	52
Grade Exit Code.....	53
Home Language.....	53
Language Participation Status.....	56
Language Programs.....	56
Language Program Exit Reason.....	57
Membership Type.....	58
Need Codes.....	58
Primary Nighttime Residence.....	61
SPED Services.....	61
SPED Service Exit Reason.....	73
Special Enrollment.....	76
States.....	76
Student Management System.....	79
Student Membership FTE.....	79
Student Membership Portion.....	80
Support Programs.....	80
Tuition Payer Code.....	84
Withdrawal Reason.....	85
Issues.....	87

Revisions

Below is an inventory of the revisions made to this document since publication of version 1.0. (The revisions made while this document was in Draft form are not included in this list.) Each time a revision is made the following sections, if included in this document, will also be updated: Table of Contents, List of Figures, List of Tables, Issues.

Table 1: 08/04/2011 Version 8 Published

Ver	New information	Old information	Source
8.0	Updated to DITA XML formatting		B Conlin
8.0	AOI	TAPBI	B Conlin
8.0	Deleted Code Values: School Membership Share section		B Conlin
8.0	Added Code 7 to Overall Assessment Results (Language)		B Conlin
8.0	Added Early Childhood Preschool Programs Preschool Program Types 5, 6, & 7		B Conlin
8.0	Added new codes value table for Transaction Early Childhood Preschool Programs: Element name: Exempt from PPVT III or PALS-PreK		B Conlin
8.0	Added Tuition Payer Code 4		B Conlin
8.0	Added SPED Exit Reason Code 11: Expelled but still receiving SPED services, Code 12: Exit from one Need but continuing in another, and Code 13: School is Out		B Conlin
8.0	Added >= FY2008 SPED Service Codes		B Conlin
8.0	Added code 21 Unaccompanied Youth to Needs Code Value table		B Conlin
8.0	Modified Language Program Code "M" Mainstream to retire after FY2008, added code "I" Individual Language Learner Plan.		B Conlin
8.0	Changed "Title I Other" to "Title I Other Instructional Services", changed "Title I Reading" to "Title I Reading/Language Arts"		B Conlin
8.0	Added 4x new Support Program Transaction Codes: 38, 39, 40, & 41.		B Conlin
8.0	Added 4x new Need Codes, 22, 23, 24, & 25		B Conlin
8.0	Replaced Preschool Moderate Delay (PMD) with Developmental Delay (DD) in SPED Service Participation Needs Codes table effective FY2010.		B Conlin
8.0	Absorbed Preschool Speech Language (PSL) into Speech/Language Impairment (SLI).		B Conlin
8.0	Added >= FY2011 SPED Service Codes		B Conlin

Ver	New information	Old information	Source
8.0	Changed Ethnicity Code to “Not collected after FY2011, added 6 new elements that replace Ethnicity Code.		B Conlin
8.0	Codes 5 through 12 to Early Education Preschool Programs Preschool Program Type. Added end effective dates for Codes 1, 2, & 4		B Conlin
8.0	Changed Tuition Payer Code 2 to include student with private paid tuition and SPED student funded through the voucher system.		B Conlin
8.0	Added Tuition Payer codes 5 & 6 (JTED & ISEP).		B Conlin
8.0	Added table FY2011 SPED Service Code Changes for Preschool LRE (>=FY2011, PS)		B Conlin
8.0	Removed footnotes for content removed in version 7.2		B Conlin
8.0	Added Document Purpose section to About This Document		B Conlin

Table 2: 12/04/2006 Version 7.2 PUBLISHED

Ver	New information	Old information	Source
7.2	Entire Document References to infrastructure elements have been removed		C. Cree

Table 3: 10/23/2006 Version 7.1 PUBLISHED

Ver	New information	Old information	Source
7.1	Special Education Service Exit Reason Modified description of code 10 to ‘withdrawn by parent and no longer enrolled’.	Previous description was ‘withdrawn by parent request’.	Peggy Staples, ESS; Joanne Phillips, ESS; Jim Whelan, IT Business Analyst
7.1	Early Childhood Preschool Assessments Modified Child Observation Record (COR) to have 6 test areas	Previously showed 5 test areas.	Karen Woodhouse, ECE; Jim Whelan, IT Business Analyst
7.1	Early Childhood Preschool Assessments Added new Early Childhood Assessment called ‘Galileo Plus’.	Previously did not exist.	Karen Woodhouse, ECE; Jim Whelan, IT Business Analyst
7.1	Early Childhood Preschool Assessments Added Peabody Picture Vocabulary Test-III (PPVT-III)	Previously did not exist.	Karen Woodhouse, ECE; Jim Whelan, IT Business Analyst
7.1	Early Childhood Preschool Assessments Added Phonological Awareness Literacy Screening Pre-K (PALS Pre-K)	Previously did not exist.	Karen Woodhouse, ECE; Jim Whelan, IT Business Analyst

Ver	New information	Old information	Source
7.1	Activity Codes – Withdrawal Removed reference to ‘home taught’ from withdrawal code W1. ‘Home taught’ is properly addressed in withdrawal code W9.	W1 previous references home taught incorrectly.	Robert Franciosi, Research and Evaluation; Jim Whelan, IT Business Analyst

Table 4: 07/06/2006 Version 7.0 PUBLISHED

Ver	New information	Old information	Source
7.0	Student Management System Added Genesis SMS by Edupoint as code ‘21’ for valid vendor SMS	Previously did not exist in documentation, although valid from FY2006 forward	Jim Whelan, IT Business Analyst
7.0	Primary Nighttime Residence Added codes for ‘Primary Nighttime Residence’, which is associated with students who have been designated as Homeless. New for FY2007.	Previously did not exist.	Mattie McVey-Lord, AAD; Jim Whelan, IT Business Analyst
7.0	Assessment Results Appended description. No code changes.	Previous descriptions not as detailed.	Micky Gutier, EAS; Jim Whelan, IT Business Analyst
7.0	Language Participation Status Appended description. No code changes.	Previous descriptions not as detailed.	Micky Gutier, EAS; Jim Whelan, IT Business Analyst
7.0	Home Languages Added numerous home language codes as needed/ defined by EAS (based on Home Languages listed by the Department of Economic Security for immigrants and refugees).	Previously did not exist.	Kathie Mooney, EAS; Jim Whelan, IT Business Analyst
7.0	Special Education Service Exit Reason Added code 9, ‘exited due to intended change in SAIS data element only’. New for FY2007.	Previously did not exist.	Peggy Staples, ESS; Jim Whelan, IT Business Analyst
7.0	Special Education Service Exit Reason Added code 10, ‘Withdrawn by Parent Request’. Valid only for SPED grades PS, KG, and UE. New for FY2007.	Previously did not exist.	Karen Woodhouse, ECE; Peggy Staples, ESS; Jim Whelan, IT Business Analyst
7.0	Early Childhood Preschool Programs Added New for FY2007. New codes for Early Childhood Preschool Programs. New transaction for FY2007.	Previously did not exist.	Karen Woodhouse, ECE; Helen Hugo, IT BA/QA Director

Ver	New information	Old information	Source
7.0	<p>Early Childhood Block Grant – Living in Household Indicator</p> <p>Added New for FY2007. New codes defined specifically for the living in household indicator, which is required with a submitted Early Childhood Preschool Program participation of Block Grant.</p>	Previously did not exist.	Karen Woodhouse, ECE; Helen Hugo, IT BA/QA Director
7.0	<p>Early Childhood Preschool Assessments</p> <p>Added New for FY2007. New codes for Early Childhood Preschool Assessments. New transaction for FY2007.</p>	Previously did not exist.	Karen Woodhouse, ECE; Helen Hugo, IT BA/QA Director
7.0	<p>Support Programs</p> <p><i>Support Program 27 – Supplemental School Services - due to ‘In School Improvement’</i> Enhanced description of determining factors of what designates a school in improvement.</p>	Previously did not contain full explanation in school improvement determining factors for this support program.	Nancy Konitzer, AAD; Helen Hugo, IT BA/QA Director
7.0	<p>Support Programs</p> <p><i>Support Program 34 – Transportation/School Choice - due to ‘In School Improvement’</i> Enhanced description of determining factors of what designates a school in improvement.</p>	Previously did not contain full explanation in school improvement determining factors for this support program.	Nancy Konitzer, AAD; Helen Hugo, IT BA/QA Director
7.0	<p>Federal School Improvement</p> <p>Added section to identify specific categories of Federal ‘In School Improvement’.</p>	Section previously did not exist.	Nancy Konitzer, AAD; Helen Hugo, IT BA/QA Director

Table 5: 12/09/2005 Version 6.5 PUBLISHED

Ver	New information	Old information	Source
6.5	<p>Assessment Proficiency Level</p> <p>Added assessment proficiency level codes as determined through Harcourt Rapid Reports.</p>		Micky Gutier, EAS; Jim Whelan, IT Business Analyst
6.5	<p>Assessment Result</p> <p>Included the word “Overall” in for assessment result.</p>	Overall Assessment result code is new for assessments given in FY2006. Previously, assessment result codes were directly associated with the individual sub-tests.	Micky Gutier, EAS; Jim Whelan, IT Business Analyst
6.5	<p>Assessment Scaled Score</p> <p>Added further description to the assessment scaled scores, including:</p> <ul style="list-style-type: none"> • setting a range of 100-997. • 998 indicates the student did not attempt to complete assessment sub-test • 999 indicates a student in Continuing FEP status 	Valid code value range did not exist previously.	Micky Gutier, EAS; Jim Whelan, IT Business Analyst

Ver	New information	Old information	Source
6.5	Assessment Result Included the word "Overall" in for assessment result.	Overall Assessment result code is new for assessments given in FY2006. Previously, assessment result codes were directly associated with the individual sub-tests	Micky Gutier, EAS; Jim Whelan, IT Business Analyst
6.5	Need Codes <i>Economic Disadvantage - Evacuee</i> Added a Need code for "Evacuee". Intended use is for students who enter enroll in AZ as a direct result of being displaced by Hurricane Katrina.	Previously did not exist.	Academic Achievement; Helen Hugo, IT BA/QA Director

Table 6: 11/01/2004 Version 4.5 PUBLISHED

Ver	New information	Old information	Source
4.5	Support Programs Added rule that NOND can be used with Gifted support program participation.	Previously was not a permitted need code.	Ticket 22703; C. Cree, MIS – Business Analysis
4.5	SPED Service Codes Modified the following codes: A – all but PS J – all but PS S – all but PS B – PS J – PS		Peggy Staples, ESS; C. Cree, MIS – Business Analysis
4.5	SPED Exit Reason Codes Changes made to the following exit reason code: Code 1 Code 6 Code 7		Peggy Staples, ESS; C. Cree, MIS – Business Analysis

Table 7: 09/23/2004 Version 4.4 PUBLISHED

Ver	New information	Old information	Source
4.4	Special Education Services Added note that Preschool service codes R and S will generate State funding.	Change for FY2005	Peggy Staples, ESS; C. Cree, MIS – Business Analysis Ticket # 22581

Table 8: 09/16/2004 Version 4.3 PUBLISHED

Ver	New information	Old information	Source
4.3	Support Programs The code for Transportation/School Choice will be disallowed in SAIS beginning FY2005.	Previously was a valid code.	Nancy Konitzer, AAD; Jeff Stowe, AAD; Helen Hugo, MIS – Student Details Manager

Table 9: 09/09/2004 Version 4.2 PUBLISHED

Ver	New information	Old information	Source
4.2	Student Management System Modified description of Transactions: ALL ; required in File Header. See "File Header Requirements" section in the Transactions Overview document for reference.	Previously this description referred to specific transactions instead of all transactions.	Jim Whelan, MIS Business Analyst
4.2	SPED Exit Reason Added internal code 3354 in SdCountryCodes table in SAIS database for SPED Exit Reason Code 8, Transition to Kindergarten	New code; internal code newly identified.	Jim Whelan, MIS Business Analyst Ginny Nordstrom, Software Developer
4.2	SPED Exit Reason Removed strikethrough formatting from internal code in SAIS database 3176 the SPED Exit Reason table	Strikethrough formatting unintentional and incorrect.	Jim Whelan, MIS Business Analyst

Table 10: 08/02/2004 Version 4.1

Ver	New information	Old information	Source
4.1	Activity Codes (Enrollment) Added internal code in SAIS database for EK of 3351	Previously did not exist	Jim Whelan, MIS Business Analyst Ginny Nordstrom, Software Developer
4.1	Activity Codes (Withdrawal) Added internal code in SAIS database for WK of 3352	Previously did not exist	Jim Whelan, MIS Business Analyst Ginny Nordstrom, Software Developer
4.1	Country Codes <ul style="list-style-type: none"> • Updated various ISO 3166 alpha-2 codes • Updated Source Code table reference to identify SdCountryCodes New country code added; TL for Timor-Leste		Jim Whelan, MIS Business Analyst Ginny Nordstrom, Software Developer
4.1	Whole Document Added Code in Database values in various sections	Previously were not documented	Ginny Nordstrom, Software Developer
4.1	Membership Type Added TAPBI – Distance Learning; code = T	New for FY2005	Jim Whelan, MIS Business Analyst Ginny Nordstrom, Software Developer

Table 11: 06/10/2004 Version 4.0 Published

Ver	New information	Old information	Source
4.0	<p>Assessment Methods</p> <p>Changed effective dates to FY2005 for old codes. Added explanatory notes for old and new Assessment Methodology codes. Indicated that new assessment codes are effective FY2005 and beyond.</p>	Previously, old methods were not going to be allowed in FY2005.	Irene Moreno, EAS; Kathie Mooney, EAS; Rolanda Bell, R&E; Helen Hugo, MIS – SAIS Student Details Manager; Carol Cree, MIS – Business Analysis
4.0	<p>Assessment Results</p> <p>Added explanatory notes regarding edits for new code of “Continuing FEP”.</p>		Irene Moreno, EAS; Kathie Mooney, EAS; Rolanda Bell, R&E; Helen Hugo, MIS – SAIS Student Details Manager; Carol Cree, MIS – Business Analysis
4.0	<p>Need Codes</p> <ul style="list-style-type: none"> Indicated that the “Migrant Agriculture Employment” need code will no longer be allowed in SAIS for FY2005 but will be captured in COEStar; Added statute reference for defining “Homeless” 	<ul style="list-style-type: none"> Migrant was previously an allowed code. 	Jeff Stowe, AAD; Marion Herrera, AAD; Janice McGoldrick; Carol Cree, MIS – Business Analysis
4.0	<p>Special Enrollment Codes</p> <p>Inserted a note that Special Enrollment codes may be submitted with a blank.</p>		Helen Hugo, MIS – SAIS Student Details Manager; Randy Morter, Software Development Lead; Carol Cree, MIS – Business Analysis
4.0	<p>Support Programs</p> <p>Revised effective dates indicating Migrant Support Program codes will no longer be accepted in SAIS beginning FY2005, but will be captured in COEStar.</p>	Codes previously allowed	Jeff Stowe, AAD; Marion Herrera, AAD; Helen Hugo, MIS – SAIS Student Details Manager; Carol Cree, MIS – Business Analysis

Ver	New information	Old information	Source
4.0	<p>Withdrawal Reasons</p> <p>Revised wording to be consistent with new Withdrawal Form.</p>		Nancy Konitzer, AAD; Jean Ajamie, Student Services; Helen Hugo, MIS – SAIS Student Details Manager; Carol Cree, MIS – Business Analysis

Table 12: 02/16/2004 Version 3.0 Published

Ver	New information	Old information	Source
3	FY2005 Changes		Janice McGoldrick, MIS SW Dev Mgr,
3	Proposed change: Activity Codes: Added codes EK/WK to be used for internal use only for mid-year calendar track transfers. NOTE: this issue is currently undergoing design review; final design will be published shortly.	mid-year track change did not have a code	Janice McGoldrick, MIS SW Dev Mgr,
3	Assessment Methods: Four tests in effect FY2004 are retired at close of FY2004. One new test with three sub-tests effective FY2005.	described at left	Janice McGoldrick, MIS SW Dev Mgr,
3	Assessment Result: New code "Continuing FEP" effective FY2005.	did not exist previously	Nancy Konitzer, Irene Moreno, Kathie Mooney, Jeff Stowe, AAD
3	Country Codes: Updated to synchronize with ISO 3166-1. Various changes identified in the table.	changes identified by ISO through January 2004	Carol Cree, MIS Business Analyst
3	Ethnicity (Race): Added note to advise that ADE has received no updates from the USDE on this element.	was last updated on 10/3/2002	Janice McGoldrick, MIS SW Dev Mgr,
3	Home Language: American Sign Language no longer accepted by SAIS effective FY2005	had been added in error in FY2004	Nancy Konitzer, AAD
3	<p>Language Program Exit Reason:</p> <ul style="list-style-type: none"> Codes 4 (Program Ended) and 6 (End of School Year) no longer accepted by SAIS effective FY2005. New code 7 (Reclassified due to IEP team decision) added effective FY2005 	<ul style="list-style-type: none"> had been added in error in FY2004 new code did not previously exist 	Nancy Konitzer, AAD Kathie Mooney, Jeff Stowe, AAD
3	<p>Need:</p> <ul style="list-style-type: none"> Chronic Illness/Condition: removed from SAIS effective FY2005 School Improvement: removed from SAIS effective FY2005 	<ul style="list-style-type: none"> ADE does not have to report on this element element mistakenly added at student level rather than LEA/ school level 	Jeff Stowe, AAD

Ver	New information	Old information	Source
3	School Membership Share: removed from SAIS; functionality no longer required	collected in SAIS through FY2004, but does not have to be kept historically	Janice McGoldrick, MIS SW Dev Mgr,
3	Special Education Services: <ul style="list-style-type: none"> Service descriptions expanded by ESS unit Descriptions now include resourced/self-contained designation, state and/or federal funding eligible service code "I" for preschool only removed from table 	<ul style="list-style-type: none"> did not previously exist did not previously exist code was listed in this table in error; it has never been a valid code for PS 	Peggy Staples, ESS
3	Special Education Service Exit Reason: <ul style="list-style-type: none"> expanded table to include indicator for "valid for preschool" expanded table to include indicator for "valid for stated ages" added new exit reason 8 (Transition to kindergarten) 	<ul style="list-style-type: none"> did not previously exist did not previously exist code did not previously exist 	Peggy Staples, ESS
3	Student Management System: added table of SMS's in use in Arizona	did not previously exist	Janice McGoldrick, MIS SW Dev Mgr,
3	Support Programs: Added new programs 35 (Gifted) and 36 (Johnson-O'Malley Indian Education)	did not previously exist	Jeff Stowe, AAD
3	Tuition Payer: added new code 3 (Foreign Exchange student), handled the same as code 2 (non-funding-generating)	did not previously exist as a Tuition Payer code; was a separate SAIS element on Student	Janice McGoldrick, MIS SW Dev Mgr,
3	Withdrawal Reason: Added new element and new code values	did not previously exist	NCLB and A.R.S. § 15-1042(H).
3	Issues: Added section for issues with the material or the document that are unresolved at the time of publication.	no unresolved issues existed when previous version of this document was published	Janice McGoldrick, MIS SW Dev Mgr,

Table 13: 10/20/2003 Version 2.4 Published

Ver	New information	Old information	Source
2.4	Need, Support Programs: <ul style="list-style-type: none"> Added need code "NOND", representing "no need". This acts as a placeholder for some Support Programs that allow a child to participate without having any related Need. This value was requested by vendors whose SMS's prefer to require entry of a Need Code on the Support Program Participation (015) transaction. (In other words, these SMS's make it a required field, whereas in SAIS it is actually an optional field.) Added SAIS Database Codes where missing. 	<ul style="list-style-type: none"> did not previously exist some had not been listed in this doc (they are relevant to internal SAIS operations only) 	Janice McGoldrick, MIS SW Dev Mgr, Ginny Nordstrom, SAIS SW Developer

Ver	New information	Old information	Source
2.4	Special Education Service Exit Reason: Reason "Moved, not known to be continuing" (code 6) was added back to the list of valid codes.	was removed in error in the release of version 2.2	Peggy Staples, Exceptional Student Services

Table 14: 08/07/2003 Version 2.3 Published

Ver	New information	Old information	Source
2.3	All tables: Added effective dates for each code. NOTE that if effective date is missing, then the code has been in effect since the inception of the SAIS system, and probably before then. (this is explained in a footnote to each page.)	existed for some tables but not for others	Janice McGoldrick, MIS SW Dev Mgr
2.3	Home Language: Code 46 "American Sign Language (ASL)" will not be valid in SAIS. Added a note that this code will be accepted by SAIS for FY2003-04, but will be changed to code 00 "English" before the information is added to the SAIS database.	ASL just added in version 2.2 (very late-published federal regulations showed that this code is not relevant for Home Language as was originally expected)	Irene Moreno, EAS Director, Academic Achievement unit; Janice McGoldrick, MIS SW Dev Mgr
2.3	Language Program Exit Reason: Codes 4 "Program Ended" and 6 "End of school year" will not be used by SAIS. Added a note that these two codes should not be submitted to SAIS, but because of the incorrectly published requirements, SAIS will accept these codes for FY2003-04. They will not be reported by ADE.	codes 4, 5, and 6 were added in version 2.2, but very late-published federal regulations showed that codes 4 and 6 will not be required	Irene Moreno, EAS Director, Academic Achievement Dept; Janice McGoldrick, MIS SW Dev Mgr
2.3	Language Programs: Renamed the 3 bilingual programs B1, B2, and B3 to "Bilingual/Dual Language with Waiver 1" (and "... 2", and "... 3").	previously were named "Bilingual with Waiver 1" (and "...2, and "... 3")	Irene Moreno, EAS Director, Academic Achievement unit; Janice McGoldrick, MIS SW Dev Mgr
2.3	Need, Support Programs: <ul style="list-style-type: none"> Fixed terms related to migrant, immigrant, and free/reduced lunch eligibility. For the Support Program 21st Century, noted that Need is optional: a student may participate in the program and yet not have one of the listed Needs. Need "School Improvement" deleted; this is a characteristic of a school, not of a student, so has been moved into Enterprise and out of SAIS. Program requirements for School Improvement Supplemental Education Services and Transportation / School Choice changed to reflect "School Improvement" characteristic being moved from Student Need to Enterprise (school-level). 	<ul style="list-style-type: none"> correction for version 2.2 was incomplete 21st Century listed many possible related Needs, implying that Need is required for a student to participate in this program "School Improvement" was added in error. Same as above. 	Janice McGoldrick, MIS SW Dev Mgr; Jeff Stowe, Nancy Konitzer, AAD

Table 15: 05/01/2003 Version 2.2 Published

Ver	New information	Old information	Source
2.2	Ethnicity (Race): Added a NOTE to inform that there has been no change yet to these code values per the US Dept. of Education.	did not previously exist	Janice McGoldrick, MIS PMO
2.2	Home Language: Added new code for American Sign Language	did not previously exist	Nancy Konitzer, per Katie Stevens, Academic Support (1/7/2003 JMcG)
2.2	Language Programs: Removed codes that were never used by ADE (codes A and B planned for FY2001-2002 but not used).	values were never valid as planned	Rose Whelihan, School Finance (9/23/2002 JMcG)
2.2	Language Program Exit Reason: Added codes for exit reasons that were not previously defined (required because this element is required for each exited language program).	did not previously exist	Nancy Konitzer, per Katie Stevens, Academic Support
2.2	Need: <ul style="list-style-type: none"> Added new code for Non-Verbal Reasoning Giftedness Changed description of Limited English Proficient to English Language Learner Changed description of Migrant to Migrant Agriculture Employment. Added new codes for Refugee , School Improvement , Social Studies , Other Academic Services 	<ul style="list-style-type: none"> additions did not previously exist previous descriptions of changes noted at left 	<ul style="list-style-type: none"> (giftedness) Peter Laing, Exceptional Student Services (4/4/03 JMcG) (all others) Nancy Konitzer, Academic Support (3/26/2003 JMcG)
2.2	Special Education Service Exit Reason: Reason "Moved, not known to be continuing" (code 6) removed.	<ul style="list-style-type: none"> was in use through FY2003 	Peggy Staples, Exceptional Student Services
2.2	Support Programs: Added new programs for all student support programs.	<ul style="list-style-type: none"> did not previously exist 	Nancy Konitzer, Academic Support (1/7/2003 JMcG), Cheri Levenson, Student Services (2/27/03 JMcG)

Table 16: 06/14/2002 Version 2.1 Published

Ver	New information	Old information	Source
2.1	Assessment Methods, Assessment Results: Codes updated; the area was finalized by Academic Services Division after resolution of the Flores v. Arizona lawsuit.	values had been removed from the document; they were out of date and ASD could not ensure that the new codes would comply with the Flores decision before it was announced on 6/12/2002.	Katie Stevens & Nancy Konitzer, ADE Academic Services Division

Ver	New information	Old information	Source
2.1	Language Participation Status: Codes updated; the area was finalized by Academic Services Division after resolution of the Flores v. Arizona lawsuit.	Formerly called Language Need Status	Katie Stevens & Nancy Konitzer, ADE Academic Services Division
2.1	Contacts: Updated email address for support center to ADEsupport@ade.az.gov	previously address of support@ade.az.gov is being discontinued	Terry Mendez, ADE Support Center

Table 17: 05/23/2002 Version 2.0 published

Ver	New information	Old information	Source
2.0	About This Document: synchronized with Membership Transactions document. Added new section Document Distribution / Postings to identify who will be notified of changes to this document and where it will be posted.	Updated Contacts to incorporate instructions for inquiries and reporting changes. Removed Change Management . Updated Document References .	Janice McGoldrick, MIS Project Management Office
2.0	All subject areas: Added source of the codes.	was stated for some subjects, not for others; source had been removed from Country	Janice McGoldrick, MIS Project Management Office
2.0	Assessment Methods, Assessment Results: This subject area is active as of fiscal year 2002-2003, however the code values are currently being finalized by ADE's Academic Services Division.	note previously stated that they were not yet included in SAIS	Katie Stevens, ADE Academic Services Division
2.0	Country: <ul style="list-style-type: none"> Updated the short name, full name, and notes for code ZZ to reflect that this code represents countries not recognized by the ISO organization. removed duplicate entry for ZZ in table Added again the deleted description of the source of this data (ISO standards) 	previously stated that this was the default country to be used for SAIS, or to be used if a country code in the table was rejected in SAIS processing	Janice McGoldrick, MIS Project Management Office
2.0	County: Expanded explanation of subject area. Noted that the actual county of an entity can be found on the Enterprise database, while this code is relevant only to the "C" in CTD and CTDS.	did not mention the Enterprise database	Janice McGoldrick, MIS Project Management Office
2.0	Ethnicity/Race: Included "Race" in the code name. Expanded descriptions of race/ethnicities to agree with the NCES Student Data Handbook, 2000 Edition (publication NCES 2000-343).	descriptions for Asian/Pacific Islander was not as comprehensive; for White listed North Africa twice	NCES Student Data Handbook, 2000 Edition; Janice McGoldrick
2.0	Language Programs: <ul style="list-style-type: none"> Renamed from English Acquisition Programs Added begin and end dates, added new codes for FY2001-2002 and 2002-2003. 	begin/end dates were shown in "notes"; FY2001-2002 codes were wrong; FY2002-2003 codes did not exist	Virginia Rivera, ADE Academic Services Division

Ver	New information	Old information	Source
2.0	Need Level Code: Removed from document. Can be re-added if and when the Vouchers System is included in SAIS.	had listed 2 codes: <ul style="list-style-type: none"> • PR (543) primary • SC (544) secondary 	Janice McGoldrick, MIS Project Management Office
2.0	Language Program Exit Reason, Special Education Service Exit Reason: Codes split into two, to more accurately reflect the separate areas' needs. Codes for the Special Education changed to reflect those used by the federal IDEA Part B Data Reports.	had been combined as Program/Service Exit Reason; codes matched those used by the Language area.	Peggy Staples, Exceptional Student Services; Janice McGoldrick, MIS Project Management Office
2.0	School Membership Share: Added additional code values for all discrete increments between 0 and 1.0.	had only stated Share in quarters: .25, .50, .75, 1.0.	Tom Boatman, Mesa
2.0	State: Added two new codes for districts' convenience: YY: Other US territory or diplomatic location not in this table ZZ: Not a US state, territory, Armed Forces, or diplomatic location	did not exist	Janice McGoldrick, MIS Project Management Office, at district request
2.0	Student Membership FTE: <ul style="list-style-type: none"> • Added note that the value for 1.25 is not valid for any SAIS data submissions. It is an internal code only. • Added value 0.00 for memberships less than one-fourth of a day. 	<ul style="list-style-type: none"> • unexplained value caused much confusion for data submitters • code for < 0.25 membership did not exist 	Janice McGoldrick, MIS Project Management Office; Karen Jones, TUSD; Tom Boatman, Mesa
2.0	Supplementary Program/Services: Removed from document. Can be re-added when the Supplementary Need Program Participation is included in SAIS.	the preliminary list was reviewed by ADE Academic Services but never finalized	Janice McGoldrick, MIS Project Management Office
2.0	Tuition Payer: Fixed definition of code 2; included a new column for notes, where usage of the codes is described in detail.	11/26/01 version had erroneously changed the definition of code 2 to include Tuition-In students	Janice McGoldrick, MIS Project Management Office

Table 18: 01/15/2002 Version 1.6 Published

Ver	New information	Old information	Source
1.6	Removed Entry and Exit Date Columns from Country Code Section.		L.Michelle Dykes QA Analyst TechSpecIII

Ver	New information	Old information	Source
1.6	Corrected spelling errors.		L.Michelle Dykes QA Analyst TechSpecIII

Table 19: 12/11/2001

Ver	New information	Old information	Source
1.5	Removed ISO Standards verbiage from Country Codes		L.Michelle Dykes QA Analyst TechSpecIII

Table 20: 12/05/2001

Ver	New information	Old information	Source
1.4	Changed Tuition description fields 804 and 805		Ginger Hubacek Business Analyst

Table 21: 11/26/2001

Ver	New information	Old information	Source
1.4	Updated Country Code section to reflect default code (ZZ) if original code rejected or country code wasn't listed		Ginger Hubacek Business Analyst
1.4	Updated Country Code section to reflect an n/a where codes no longer were in effect or also clarified the "Notes" where needed.		Ginger Hubacek Business Analyst
1.4	Updated Entry and exit Dates by deleting them.	Dates were causing fatal errors. Deletions made with lines through entry for tracking purposes	Ginger Hubacek Business Analyst
1.4	Changed Exit Date to 12/05/79 for British Antarctic (BQ) in Country Code section	Exit Date: 12/05/89	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/74 Cape Verde (CV) in Country Code section	Entry Date: 12/3/99	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/74 for Kenya (KE) in Country Code section	Entry Date: 12/3/99	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/74 for Maldives (MV) in Country Code section	Entry Date: 12/3/99	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/74 for Morocco (MA) in Country Code section	Entry Date: 12/3/99	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/88 for Western Sahara in Country Code section	Entry Date: 12/31/88	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)
1.4	Changed Entry Date to 01/01/74 for Yugoslavia (YU) in Country Code section	Entry Date: 7/28/93	Helen Hugo (QA), Venkat Maddipatla (SAIS Developer)

Ver	New information	Old information	Source
1.4	<p>Needs: Synchronized table of Needs and their Need Groups with Table 1 Need groups, Needs, and Programs/Services in the Membership Transactions: Needs requirements document, section Introduction to Needs</p> <ul style="list-style-type: none"> • Gifted need group renamed "Giftedness" • Math need in the Giftedness need group renamed to "Quantitative (Math) Giftedness" • Language Arts (Verbal) need appended with "Giftedness" • Social need group eliminated; its needs were moved to the Economic Disadvantage need group • "Emergency Immigrant" need renamed to "Immigrant" and moved from Behavioral Disadvantage to Economic Disadvantage • new need group added: Academic Disadvantage, with 3 new needs Math, Language Arts (reading and/or writing), and Science 	changes made to the table in the Needs document were not included here.	Janice McGoldrick, SAIS Requirements Lead

Table 22: 07/12/2001 Version 1.3 Published

Ver	New information	Old information	Source
1.3	All sections: Added footer explaining the purpose of the values in column "Code in SAIS database": this is for ADE use only on the SAIS database itself	purpose was not made clear in previous versions	Janice McGoldrick, SAIS Requirements Lead
1.3	All sections: Added previously omitted values for each cell in column "Code in SAIS database"	some values omitted from previous versions	SAIS developers
1.3	About This Document: Synchronized Change Management procedures with other SAIS documents. Updated SIAS Project Manager contact name and email address. Added section on Document References.	new information was not added to this document	Janice McGoldrick, SAIS Requirements Lead
1.3	Assessment Methods and Assessment Result Codes: Added explanation "Assessments are not included in the first release of SAIS. This element will not be used until further notice."	previously, these elements were intended for use in the language area of Needs	Katie Stevens, ADE's Academic Services Division
1.3	Country: Updated all codes according to ISO 3166 standards as of 6/5/2001. Added column for full country name according to ISO 3166; changed column "Description" to "Short Name" for holding the common or short country name. Added column for entry date and exit date for countries that ISO no longer officially recognizes. Added column for country full name. Removed all values in "Code in SAIS Database" cells: these values, for internal SAIS use only, will be updated when they are assigned in a new SAIS table.	previous information was accurate as of 8/21/2000; previous "Code in SAIS Database" values were valid for the prior SAIS table	Venkat Maddipatla, SAIS Developer

Ver	New information	Old information	Source
1.3	English Acquisition Programs: Effective FY2001-02, programs offered are Bilingual Education with a Waiver and Structured English Immersion.	previous programs offered were: Transitional Bilingual; Secondary Bilingual; Bilingual/Bicultural; English as a Second Language; Individual Education Program; and Individual Education Program, requested by parents.)	Katie Stevens, ADE's Academic Services Division
1.3	Ethnicity: Identified the source of the ethnicity codes.	previously did not state the source of this information	Janice McGoldrick, SAIS Requirements Lead
1.3	Grade: Added abbreviation for IEP	previously did not show the abbreviation.	Janice McGoldrick, SAIS Requirements Lead
1.3	Grade Exit: Added code value for "withdrawal." It is only for SAIS internal use, never to be used on a submitted transaction.	previously did not publish the code.	Janice McGoldrick, SAIS Requirements Lead, Juan Reza, SAIS Development Lead
1.3	Home Language: Name of language code 26 changed from "Yugoslavia" to "Serbo-Croatian".	previously did not show the cross-reference	John Hicinbotham, Academic Services Dept.
1.3	Supplementary Program/Services (DRAFT ONLY): Added new program names, fixed other program names.	previously listed older program names	John Hicinbotham, Academic Services Dept.

Table 23: 02/14/2001 Version 1.2 Published

Ver	New information	Old information	Source
1.2	Contacts: Fixed hyperlink to project contact.	hyperlink pointed to wrong email address	error correction
1.2	Activity: Fixed descriptions to match those set by ADE's Research & Evaluation unit; re-added ET to Enrollment codes.	had old descriptions; ET had been omitted	updated information
1.2	Absence Reason: Removed all but "excused" and "unexcused". Absence reasons will be expanded later when SAIS incorporates Absence Approvals processing.	eliminated Illness including chronic illness and accident, Vacation, Out of school suspension, Adverse weather conditions, Concerted refusal to attend	updated information
1.2	Country: Brought country names, abbreviations, and descriptions up to ISO standards. Added note that in the next version, country codes will be expanded to include countries no longer recognized by ISO but which could have been countries of birth for SAIS students (e.g., the USSR).	old names, abbreviations, descriptions not to ISO standards	updated information

Ver	New information	Old information	Source
1.2	States: Added explanation of where these codes originated. Fixed explanations of codes AA and AE specifically to exclude and include Canada, respectively	Canada had been omitted.	updated information
1.2	Tuition Payer: Combined "No tuition charged" with "Privately Paid" into "Privately paid tuition OR no tuition charged". Combined all other entries into "All others".	Eliminated Tuition paid by Arizona, Tuition paid by state other than Arizona. These can be determined in context with other elements on the membership.	redesign

Table 24: 12/07/2000 Version 1.1 Published

Ver	New information	Old information	Source
1.1	All codes in column "Code in transaction" left-adjusted to more accurately illustrate the value of the code as it should appear in submitted transactions.	formatting made usage of submitted values unclear	enhanced readability
1.1	Contacts: Changed project contact to generic group address.	Contact was an individual	improved support responsiveness
1.1	Activity: New codes added in all categories. Assigned Code in SAIS database to new elements.	AIMS-related codes did not previously exist.	updated information
1.1	Enrollment Type: Element deleted. This information can be determined from enrollment Activity Code (E1 and E12 = "continuous"; E2-11 and E13-16 = "new"; ER, ET = a Grade Transfer transaction).	previously used on Student Enrollment, Student Readmission, and Student Membership Change transactions	redundant element
1.1	Special Education Services: Code description depends upon the grade identified for a special education student. New descriptions added for codes when grade = preschool.	preschool services were missing	error correction
1.1	States: Matched State Codes to USPS-defined entries for states and territories of the USA. Fixed state code for Arkansas to AR. Added military state categories: Armed Forces Africa, Canada, Europe, Middle East; Armed Forces Americas (except Canada); Armed Forces Pacific.	Arkansas was listed as AS. Military state categories were not listed.	updated information
1.1	Tuition Payer: New code (5) added for Tuition paid by state other than Arizona.	none: new code	updated information
1.1	Withdrawal Reason: Removed from document. While initially intended to be collected for withdrawals with Activity Codes, which add into the dropout count, this element will not be collected by SAIS.	This element was identified in the NCES Student Data Handbook (item 1120 Discontinuing Schooling Reason) as a non-essential element that describes the primary reason for which a student discontinued schooling or left school before graduation or matriculation.	design change

11/15/2000 Version 1.0 published

September, 1999 First Draft published

About This Document

Author

Janice McGoldrick, ADE MIS Department, Director Project Management Office

Contacts

For comments, corrections, or other information about this document, contact the ADE IT Department at ADEsupport@azed.gov. Please provide the following information:

- In the "Subject" line of the email, type "ADE IT Document inquiry."
- In the body of the email:
 - the system name and document name (from the document's header)
 - the document's last updated date (from the document's footer)
 - the purpose of your inquiry
 - your identifying information:
 - your name
 - your district name and CTD, or school name and CTDS, or your company name
 - your contact email address (because the email will be forwarded when it reaches ADE)

Document References

The SAIS system is described in detail on ADE's main SAIS website, at <http://www.azed.gov/student-accountability/>.

Other related information, including those items referred to in this document, can be found at another ADE website at <http://www.azed.gov/student-accountability/sais-documents/>.

Document Distribution / Postings

Notification of updates to this document should be made to the following:

- all Student Management System vendors participating in the SAIS project
- all Arizona school district IT contacts
- all RTCs

This updated document will be posted on ADE's SAIS Design/Requirements Documents website: <http://www.azed.gov/student-accountability/sais-documents/>.

Document Filename

This document is stored at ADE with the filename Transaction Code Values.pdf.

Code Values

This document concerns all SAIS elements that are defined as having the data type of code (C). This document translates the codes that will be included in the SAIS transactions submitted to ADE into their corresponding codes that will be stored on the SAIS database.

For further information about data types, see section **Submission File Format Definition; Internal File Structure Definition: Delimiters & Data Types** in any Transaction Requirements document (Overview, Membership, or Needs).

Absence Amount

Transaction **004 Student Absence**; Element name **Absence Amount**



Note: Absence Amounts are identical to Student Membership FTE, since attendance is measured in quarter-day increments.

Table 25: Code Values: Absence Amount

Code in transaction	Description	Effective Dates ¹
0.25	student was absent for the equivalent of one-fourth of a full school day	
0.50	student was absent for the equivalent of one half of a full school day	
0.75	student was absent for the equivalent of three-fourths of a full school day	
1.00	student was absent for the equivalent of one full school day	

Absence Reason

Transaction **004 Student Absence**; Element name **Absence Reason Code**



Note: Currently, the valid absence reasons are those that effect funding as identified in Arizona statute. Absence Reasons will be expanded in a later release of SAIS which incorporates Absence Approvals processing.

Code in transaction	Description	Effective Dates ¹
1	Excused	
2	Unexcused	

Activity (Enrollment, Withdrawal, Readmission, Year End Status, Summer Activity)

Transaction **001 Student Enrollment**; Element name **Activity Code**

Transaction **003 Student Withdrawal**; Element name **Activity Code**

¹ "Effective Dates" Unless noted otherwise, each code listed is valid from inception of the system (FY2001-02) to the current time.

Transaction **006 Student Membership Change**; Element name **Enrollment Activity Code**

Transaction **016 Student Year End Status**; Element name **Year End Status Code**

Transaction **018 Student Summer Withdrawal**; Element name **Activity Code (Summer Activity Code)**



Note: Activity Codes and their descriptions are set by ADE's Research and Evaluation Department.

Table 26: Activity Code Value

Code in transaction	Short Description	Long Description	Effective Dates ¹
Enrollment Activity Codes			
E1	First Arizona enrollment this school year for student returning to this school	Student entering Arizona public school for the first time this school year; last school attended was this school.	
E2	First Arizona enrollment this school year for student from another school in this district	Student entering Arizona public school for the first time this school year; last school attended was another school within this district.	
E3	First Arizona enrollment this school year for student from another district	Student entering Arizona public school for the first time this school year; last school attended was outside this district but within the state of Arizona (includes all other options such as not enrolled in any school the prior year, or enrolled in a private school the prior year).	
E4	NOT the first Arizona enrollment this school year for student from another district	Student entering this school who was previously enrolled this year in another Arizona public school outside the district.	
E5	NOT the first Arizona enrollment this school year for student from another school in this district	Student entering this school who was previously enrolled this year in another Arizona public school within the district.	
E6	First Arizona enrollment this school year for student from another state	Student entering Arizona public school for the first time this year; last school attended was outside the state of Arizona	
E7	First Arizona enrollment this school year for student from another school in this district and who was previously coded as a dropout	Student entering Arizona public school for the first time this school year; was coded by previous school as a dropout (W5); last school attended was another school within this district	
E8	First Arizona enrollment this school year for student from another district and who was previously coded as a dropout	Student entering Arizona public school for the first time this school year; was coded by previous school as a dropout (W5); last school attended was outside this district but within the state of Arizona	

Code in transaction	Short Description	Long Description	Effective Dates ¹
E9	NOT the first Arizona enrollment this school year for student from another school in this district and who was previously coded this school year as a dropout	Student entering this school who was previously coded this school year in another Arizona public school as a dropout (W5); last school attended was within this district.	
E10	NOT the first Arizona enrollment this school year for student from another district and who was previously coded as a dropout	Student entering this school who was previously coded this school year in another Arizona public school as a dropout (W5); last school attended was outside this district but within the state of Arizona	
E11	First Arizona enrollment this school year for home taught student	Student entering Arizona public school for the first time this school year; in most recent schooling, student was home taught in the state of Arizona.	
E12	Enrollment for a fifth year student returning to this school for the first time this year; has NOT received a passing score on AIMS	Student entering this school for the first time this school year who has NOT received a passing score on the AIMS test; last school attended was this school (applies to fifth year students ONLY, see State Board of Education rules to determine Class Cohort).	
E13	Enrollment for a fifth year student to this school for the first time this year; last school was another school within this district; student has NOT received a passing score on AIMS	Student entering this school for the first time this school year who has NOT received a passing score on the AIMS test; last school attended was another school within this district (applies to fifth year students ONLY, see State Board of Education rules to determine Class Cohort).	
E14	Enrollment for a fifth year student to this school for the first time this year; last school was an Arizona school outside this district; student has NOT received a passing score on AIMS	Student entering this school for the first time this school year who has NOT received a passing score on the AIMS test; last school attended was outside this district but within the state of Arizona (applies to fifth year students ONLY, see State Board of Education rules to determine Class Cohort).	
E15	First Arizona enrollment this school year for student whose previous school was an Arizona detention facility	Student entering Arizona public school for the first time this school year; last school attended was a detention facility within the state of Arizona.	
E16	NOT the first Arizona enrollment this school year for student whose previous school was an Arizona detention facility	Student entering this school who was previously enrolled this school year in a detention facility within the state of Arizona.	
EK	Student transferred from one calendar track within the same school.	Transferred from another calendar track within the same school before scheduled end of school year.	FY2005 to present

Code in transaction	Short Description	Long Description	Effective Dates ¹
ER	CODE NOT VALID IN SAIS	<i>In the past, this was used to denote that a student transferred to a different register in the same grade in the same school. This activity is accomplished now using the Student Grade Transfer transaction.</i>	
ET	<i>Student transferred from another grade within the same school.</i>	<i>Transferred from another grade within the school before scheduled end of school year. This activity is accomplished now using the Student Grade Transfer transaction. SAIS will translate the Grade Transfers into WT/ET activities when creating the Year End Enrollment report.</i>	
Withdrawal Activity Codes			
W1	Transfer to another school	Withdrawn before scheduled end of school year to continue studies in another school, or to attend as a full-time post-secondary student.	
W2	Illness	Withdrawn before scheduled end of school year due to chronic illness (withdrawal may not be required; refer to district's chronic illness policy)	
W3	Expelled or long term suspension	Expelled or suspended on a long term basis before scheduled end of school year	
W4	Absence or status unknown	Withdrawn before scheduled end of school year for 10 consecutive days of unexcused absence, status or location is unknown to the school or school district.	
W5	Dropout	School received verification that student has withdrawn from school before scheduled end of school year; student does not intend to complete requirements for a high school diploma.	
W6	Age	Withdrawn before scheduled end of school year because student is not of school age (under 6 or over 21 years of age).	
W7	Graduated	Student has completed course of study requirements for high school and received a passing score on the AIMS test (applies to mid-year graduates in grades 11 or 12). Graduates are issued a high school diploma by the school district.	
W8	Deceased	Student died before scheduled end of school year	
W9	Transfer to be home taught	Student withdrawn before scheduled end of school year to be taught at home.	
W10	Transfer to detention	Withdrawn before scheduled end of school year because student was transferred to a state detention or correctional facility.	

Code in transaction	Short Description	Long Description	Effective Dates ¹
W11	GED	Student withdrew before scheduled end of school year expressly for the purpose of obtaining a GED. Students of high school age must withdraw to take the GED test. Verbal notification at the time of withdrawal is sufficient to apply the W11 code.	
W12	Vocational school	Student withdrew before scheduled end of school year to continue studies at a technical or vocational school; this includes ALL schools or education programs that DO NOT meet Arizona requirements for obtaining a high school diploma. Verbal notification from a responsible adult is sufficient to apply the W12 code.	
W13	Completed (AIMS)	Student has completed course of study requirements for high school or Individual Education Plan but DID NOT receive a passing score on the AIMS test (applies to mid-year completers). Completers have concluded their high school education and are not expected to re-enroll.	
WC	<i>CODE NOT VALID IN SAIS</i>	<i>This code was used to identify a student who completed course requirements but who withdrew before the end of the school year without graduating. It was replaced with code W13.</i>	
WK	Student transferred to one calendar track within the same school.	Transferred to another calendar track within the same school before scheduled end of school year.	FY2005 to present
WR	<i>CODE NOT VALID IN SAIS</i>	<i>In the past, this was used to denote that a student transferred to a different register in the same grade in the same school. This activity is accomplished now using the Student Grade Transfer transaction.</i>	
WT	<i>Transferred. Student transferred to another grade within the school.</i>	<i>Transferred to another grade within the school before scheduled end of school year. This activity is accomplished now using the Student Grade Transfer transaction. SAIS will translate the Grade Transfers into WT/ET activities when creating the Year End Enrollment report.</i>	
Readmission Activity Codes			
R1	Readmission after a W1	Student re-entering after withdrawing from this school as a W1	
R2	Readmission after a W2	Student re-entering after withdrawing from this school as a W2	
R3	Readmission after a W3	Student re-entering after withdrawing from this school as a W3	

Code in transaction	Short Description	Long Description	Effective Dates ¹
R4	Readmission after a W4	Student re-entering after withdrawing from this school as a W4	
R5	Readmission after a W5	Student re-entering after withdrawing from this school as a W5	
R6	Readmission after a W6	Student re-entering after withdrawing from this school as a W6	
R7		Student Grade Reassignment	
R9	Readmission after a W9	Student re-entering after withdrawing from this school as a W9	
R10	Readmission after a W10	Student re-entering after withdrawing from this school as a W10	
R11	Readmission after a W11	Student re-entering after withdrawing from this school as a W11	
R12	Readmission after a W12	Student re-entering after withdrawing from this school as a W12	
Year End Status Activity Codes			
G	Graduated at year end	Student either (a) completed course of study requirements and received a passing score on the AIMS test; or (b) completed Individual Education Plan requirements and received a passing score on the AIMS test (used only in grades 11 or 12). Graduates are issued high school diplomas from the school district. ²	
C	Completed course of study at year end	Student either (a) completed course of study requirements but DID NOT receive a passing score on the AIMS test, (b) or completed Individual Education Plan requirements but DID NOT receive a passing score on the AIMS test (used only in grades 11 or 12). Completers have concluded their high school education and are not expected to re-enroll. ^{2 3}	
A	Attended - Concluded high school education and not expected to reenroll	Student (a) NEITHER met course study requirements or Individual Education Plan NOR received a passing score on the AIMS test ; or (b) turned 22 years of age, or (c) was a twelfth grade foreign exchange student (used only in grades 11 or 12). Attendees have concluded their high school education and are not expected to re-enroll. ^{2 3}	

² All changes related to the AIMS test will be collected beginning with the Graduating Cohort Class of 2002.

³ Currently, there is NOT an official policy on completers or attendees. The definitions in this document will be revised to reflect State Board of Education policies, once established.

Code in transaction	Short Description	Long Description	Effective Dates ¹
SA	Still Enrolled (AIMS)	Student is still enrolled because student (a) fulfilled course of study requirements but DID NOT receive a passing score on the AIMS test, or (b) completed Individual Education Plan requirements but DID NOT receive a passing score on the AIMS test (used only in grade 12). ²	
SC	Still Enrolled (Course Study Requirements)	Student is still enrolled because the student either (a) DID NOT meet course of study requirements for graduation but received a passing score on the AIMS test, or (b) DID NOT complete Individual Education Plan but received a passing score on the AIMS test (used only in grade 12). ²	
SE	Still Enrolled (Met No Requirements)	Student is still enrolled because student (a) NEITHER met course study requirements NOR received a passing score on the AIMS test, or (b) NEITHER completed Individual Education Plan NOR received a passing score on the AIMS test (used only in grade 12). ²	
P	Promoted	Student was promoted to the next grade (used in all grade levels except grade 12).	
R	Retained	Student was retained in the same grade.	
Summer Activity Codes			
S1	Summer transfer – out of district	Student transferred out of this school district during the summer.	
S2	Summer illness	Student will not be returning to school due to illness during the summer. (same criteria as W2)	
S3	Summer expulsion	Student will not be returning to school due to expulsion during the summer. (same criteria as W3)	
S4	Summer absence or status unknown	Students who are enrolled at the end of the prior school year but fail to show at any time during the next school year and whose status or location is unknown to the school or school district.	
S5	Summer dropout	Student dropped out during the summer. (same criteria as W5)	
S6	Summer not of school age	Student is not of school age during the summer. (same criteria as W6)	
S7	Summer early graduation	Student met course of study requirements and received a passing score on the AIMS test. (same criteria as W7). Valid for only grades 11 or 12.	
S8	Summer deceased	Student died during the summer. (same criteria as W8)	

Code in transaction	Short Description	Long Description	Effective Dates ¹
S9	Summer transfer - home taught	Student became home taught during the summer. (same criteria as W9)	
S10	Summer transfer - detention	Withdrawn because student was transferred to a state detention or correctional facility during the summer. (same criteria as W10)	
S11	Summer GED	Student withdrew to receive a GED certificate during the summer. (same criteria as W11)	
S12	Summer transfer - vocational school	Student withdrew to attend a vocational school during the summer. (same criteria as W12)	
S13	Summer completer	Student met course study requirements during the summer but DID NOT receive a passing score on the AIMS test. (same criteria as W11)	
S99	Summer transfer – within district	Student transferred to another school within this district during the summer. (Criteria: none.)	

Assessment Methods (Language)

Transaction **012 Student Assessment**; Element name **Assessment Code**

Transaction **013 Language Program Participation**; Element name **Assessment Code**

 **Note:** The Assessment Methods are determined by ADE's Academic Achievement Department.

Table 27: Assessment Methods (Language) Code Values

Code in transaction	Description	Effective Dates ¹
1	IDEA Proficiency Test (IPT)	FY2001 through FY2005 ⁴
2	Student Assessment Scales (LAS)	FY2001 through FY2005 ⁴
3	Woodcock-Munoz Language Survey (WMLS)	FY2001 through FY2005 ⁴
4	Woodcock Language Proficiency Battery-Revised (WLPB-R)	FY2001 through FY2005 ⁴
5	Arizona Student Assessment – Oral	FY2005 to present ^{5 6}
6	Arizona Student Assessment – Reading	FY2005 to present ⁵
7	Arizona Student Assessment – Writing	FY2005 to present ⁵

⁴ Assessment Methods with code values 1, 2, 3, and 4, will continue to be permitted in SAIS during FY2005 for Assessment transactions with an Assessment Date which falls in FY2004, but will be disallowed if the Assessment Date is in FY2005.

⁵ Assessment Methods with code values 5, 6, and 7 will only be permitted if the Assessment Date on the transaction is in FY2005 or beyond.

⁶ Assessment Method codes 5, 6, and 7 (Arizona Student Assessment) must be the codes selected for an assessment transaction with an Assessment Result code of 6 (Continuing FEP).

Assessment Proficiency Level (Language)

Transaction **012 Student Assessment**; Element name



Note: These values are determined from the Harcourt Rapid Report.

Table 28: Assessment Proficiency Level (Language) Code Values

Code in transaction	Description	Effective Dates ¹
PE	Pre-Emergent	FY2006 to present
E	Emergent	FY2006 to present
B	Basic	FY2006 to present
I	Intermediate	FY2006 to present
P	Proficient	FY2006 to present

Overall Assessment Result (Language)

Transaction **012 Student Assessment**; Element name **Assessment Result Code**

Transaction **013 Language Program Participation**; Element name **Assessment Result Code**



Note: The Assessment Results are identified by ADE's Academic Services Department.

Table 29: Overall Assessment Result (Language)

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	New English Language Learner (New ELL)	The overall result of this assessment qualifies the student to be eligible to participate in an ELL program for the first time in Arizona. Note: A student should only be classified as a New ELL in Arizona one time.	FY2005 – FY2007
2	Continuing English Language Learner (Continuing ELL)	The overall result of this assessment qualifies the student to continue to be eligible to participate in an ELL program. This is not the first assessment that shows the student to be eligible to participate in an ELL program and the student has never been Reclassified FEP by an assessment in Arizona.	FY2005 – FY2007
3	Reclassified Fluent English Proficient (Reclassified FEP)	The overall result of this assessment shows the ELL student to be proficient. This student previously participated in an ELL program.	
4	Initial Fluent English Proficient (Initial FEP)	The overall result of this assessment shows the student to be proficient. This student has never participated in an ELL program in Arizona.	

Code in transaction	Short Description	Long Description	Effective Dates ¹
5	ELL After Reclassification (ELLAR)	The overall result of this assessment qualifies the student to be eligible to participate in an ELL program again. This student was previously Reclassified FEP in Arizona.	
6	Continuing Fluent English Proficient (Continuing FEP Year 1)	This student was previously Reclassified FEP by assessment and is being monitored.  Note: Students must be monitored for two years after being Reclassified FEP.	FY2005 TO PRESENT ⁷
6	Continuing Fluent English Proficient (Continuing FEP Year 2)	This student was previously Reclassified FEP by assessment and is being monitored.  Note: Students must be monitored for two years after being Reclassified FEP.	FY2005 TO PRESENT ⁷
7	English Language Learner (ELL)	The overall result of this assessment qualifies the student to be eligible to participate in an ELL program.	FY2008 TO PRESENT

Assessment Scaled Score (Language)

Transaction **012 Student Assessment**; Element names **Oral - Assessment Score, Reading - Assessment Score, Writing - Assessment Score, Overall Total Composite Scaled Score**

Table 30: Assessment Scaled Score (Language)

Code in transaction	Short Description	Long Description	Effective Dates ¹
100 - 997	Assessment Scaled Score	Allowable range for submitted Assessment scores (also see 998 and 999)	FY2006
998	Assessment Score – did not attempt	Indicates the student did not attempt to complete assessment sub-test	FY2006
999	Assessment Scaled Score – Continuing FEP	Indicates a student in Continuing FEP status. Submitting this information to SAIS is optional. SAIS will track Continuing FEP students internally	FY2006

Country

Transaction **001 Student Enrollment**; Element name **Country of Birth Code**

Transaction **005 Student Personal Information**; Element name **Country of Birth Code**

 **Note:** The SAIS Country Codes are from the same source that is quoted in the NCES Student Data Handbook. This source is the Deutsches Institut für Normung e. V. (DIN), which manages the International Standards Organization (ISO) standards. The institute's list states the **country names** (official short names in **ENGLISH**) in alphabetical order as given in ISO 3166-1 **and** the corresponding **ISO 3166-1-Alpha-2 code elements**. This list is updated annually to synchronize with the official code list in ISO 3166-1 that is

⁷ Assessment transactions with an Overall Assessment Result code of 6 (Continuing FEP) are permissible with an “add”, “change”, or “delete” operation code.

maintained by the ISO 3166 Maintenance Agency. Values reflected in the current version are those posted on the ISO 3166 website as of January 2004. It lists official short names and code elements.

For ease of use, some cross-references are provided below for common or former country names that are not ISO standard but that do have a valid corresponding entry in the ISO standards (e.g., the entry for "Upper Volta, now Burkina Faso").

Links to the official ISO pages can be found at <http://www.iso.org/iso/home.htm>. By searching on "country codes" one can find links to the current list of country names and country codes, available for database import in various data formats.



Note: Since this element is used to indicate a student's date of birth, by definition it must include each country in which a student in SAIS could have been born. In other words, this table includes not only countries currently recognized by ISO, but also those countries previously recognized by ISO and which are nevertheless eligible to have been countries of birth for students reported to the SAIS database (e.g., the USSR). Therefore, this table includes countries that have been valid at some point in the last 22 years.

(Since ISO unfortunately recycles country codes after a country is no longer recognized, duplicate codes may exist. It is SAIS's policy to let the new ISO assignment stand and to reassign the no-longer-recognized country with a different arbitrary unused code.)



Note: "n/a" in the "Code in transaction" column means that the code for this country is listed under another country name, which is shown in the "Notes" column

Table 31: Country Code Values

Code in transaction <i>the ISO 2-character country code</i>	Short Name	Full Name	Notes	Effective Dates ¹
AF	Afghanistan	The Transitional Islamic State of Afghanistan	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
AX	Åland Islands	Åland Islands	Formerly Islamic State of Afghanistan. Added in ISO 3166-1 NEWSLETTER No. V-10 dated 2004-04-26.	FY2006
AL	Albania	Albania, People's Socialist Republic of		
DZ	Algeria	Algeria, People's Democratic Republic of		
AS	American Samoa	American Samoa	see also Samoa	
AD	Andorra	Andorra, Principality of		
AO	Angola	Angola, Republic of		
AI	Anguilla	Anguilla	Was originally a British dependency along with St. Kitts and Nevis. Became a separate British dependency in 12/19/80.	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
AQ	Antarctica	Antarctica (the territory South of 60 deg S)	also incorporates the former British Antarctic Territory, Dronning Maud Land, and part of French Southern and Antarctic Territories (now split between AQ and TF)	
AG	Antigua and Barbuda	Antigua and Barbuda		
AR	Argentina	Argentine Republic		
AM	Armenia	Armenia		
AW	Aruba	Aruba		
AU	Australia	Australia, Commonwealth of		
AT	Austria	Austria, Republic of		
AZ	Azerbaijan	Republic of Azerbaijan	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
BS	Bahamas	Bahamas, Commonwealth of the		
BH	Bahrain	Kingdom of Bahrain	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
BD	Bangladesh	Bangladesh, People's Republic of		
BB	Barbados	Barbados		
BY	Belarus	Belarus	previously called Byelorussian Soviet Socialist Republic	
BE	Belgium	Belgium, Kingdom of		
BZ	Belize	Belize		
BJ	Benin	Benin, People's Republic of	previously called Dahomey	
BM	Bermuda	Bermuda		
BT	Bhutan	Bhutan, Kingdom of		
BO	Bolivia	Bolivia, Republic of		
BA	Bosnia and Herzegovina	Republic of Bosnia and Herzegovina	formerly part of Yugoslavia, Federal Republic of; Change in full name per ISO Newsletter 3166-1; No. V-4; dated 2002-05-20	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
BW	Botswana	Botswana, Republic of		
BV	Bouvet Island	Bouvet Island	also called Bouvetoya	
BR	Brazil	Brazil, Federative Republic of		
BQ	British Antarctic Territory	British Antarctic Territory	incorporated into Antarctica	
IO	British Indian Ocean Territory	British Indian Ocean Territory	also called-Chagos Archipelago	
BN	Brunei Darussalam	Brunei Darussalam		
BG	Bulgaria	Bulgaria, People's Republic of		
BF	Burkina Faso	Burkina Faso	formerly Upper Volta, Republic of	
BU	Burma	Burma, Socialist Republic of the Union of	now Myanmar	
BI	Burundi	Burundi, Republic of		
KH	Cambodia	Cambodia, Kingdom of	formerly Khmer Republic / Democratic Kampuchea	
CM	Cameroon	Cameroon, United Republic of		
CA	Canada	Canada		
CT	Canton & Enderbury Islands	Canton & Enderbury Islands	incorporated into Kiribati.	
CV	Cape Verde	Cape Verde, Republic of		
KY	Cayman Islands	Cayman Islands		
CF	Central African Republic	Central African Republic		
TD	Chad	Chad, Republic of		
CL	Chile	Chile, Republic of		
CN	China	China, People's Republic of		
CX	Christmas Island	Christmas Island		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
CC	Cocos (Keeling) Islands	Cocos (Keeling) Islands		
CO	Colombia	Colombia, Republic of		
KM	Comoros	Union of the Comoros	Full-name change per ISO Newsletter 3166-1; No. V-7; dated 2003-01-14	
CG	Congo	Congo, People's Republic of		
CD	Congo, Democratic Republic of the	Congo, Democratic Republic of the	formerly Zaire, Republic of	
CK	Cook Islands	Cook Islands		
CR	Costa Rica	Costa Rica, Republic of		
CI	Côte d'Ivoire	Côte d'Ivoire	see Ivory Coast-	FY2006
HR	Hrvatska (Croatia)	Hrvatska (Croatia)	formerly part of Yugoslavia, Socialist Federal Republic of	
CU	Cuba	Cuba, Republic of		
CY	Cyprus	Cyprus, Republic of		
CZ	Czech Republic	Czech Republic	formerly Czechoslovakia, Czechoslovak Socialist Republic	
n/a	Czechoslovakia	Czechoslovakia	Divided into Czech Republic (CZ) and Slovak Republic (SK).	
DY	Dahomey	Dahomey	now called Benin, People's Republic of	
DK	Denmark	Denmark, Kingdom of		
DJ	Djibouti	Djibouti, Republic of	was French Afars and Issas	
DM	Dominica	Dominica, Commonwealth of		
DO	Dominican Republic	Dominican Republic		
NQ	Dronning Maud Land	Dronning Maud Land	incorporated into Antarctica	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
TP	East Timor	East Timor	was Portuguese Timor; East Timor was removed from usage on the ISO-3166 listing per Newsletter 3166-3, No. I-1, dated 2002-11-15; see Timor-Leste	
EC	Ecuador	Ecuador, Republic of		
EG	Egypt	Egypt, Arab Republic of		
SV	El Salvador	El Salvador, Republic of		
n/a	England		see United Kingdom	
GQ	Equatorial Guinea	Equatorial Guinea, Republic of		
ER	Eritrea	Eritrea	At last publication on 6/5/2001 ISO classified this as "formerly Ethiopia". As of 1/2005 ISO holds that Eritrea is considered a province of Ethiopia, but Ethiopia is currently in a border dispute requiring UN Peacekeeping forces.	
EE	Estonia	Estonia		
ET	Ethiopia	Ethiopia	At last publication on 6/5/2001 ISO considered this to be changed to Eritrea; however, as of 1/2005 the Ethiopia country code is still in use; border dispute with Eritrea pending resolution.	re-introduced FY2005
FO	Faroe Islands	Faroe Islands	formerly "Faeroe" Islands	spelling changed FY2005
FK	Falkland Islands (Malvinas)	Falkland Islands (Malvinas)	incorporates South Georgia and the South Sandwich Islands 7/23/93	
FJ	Fiji	Republic of the Fiji Islands	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
FI	Finland	Finland, Republic of		
FR	France	France, French Republic		
FX	France, Metropolitan	France, Metropolitan	see France	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
n/a	French Afars and Issas	French Afars and Issas	now Djibouti, Republic of.	
GF	French Guiana	French Guiana		
PF	French Polynesia	French Polynesia		
TF	French Southern Territories	French Southern Territories	formerly French Southern and Antarctic Territories, now split between AQ and TF)	
FQ	French Southern and Antarctic Territories	French Southern and Antarctic Territories (now split between AQ and TF)	incorporated into Antarctica (AQ), French Southern (TF) and Antarctic Territories (AQ)	
GA	Gabon	Gabon	also called Gabonese Republic	
GM	Gambia	Gambia, Republic of the		
GE	Georgia	Georgia		
DD	German Democratic Republic	German Democratic Republic	now Germany; formerly commonly referred to as "East Germany"; GDR was unified into Germany in 1990.	
DE	Germany	Germany	East and West Germany unified into Germany	
n/a	Federal Republic of Germany	Federal Republic of Germany	now Germany; formerly commonly referred to as "West Germany" from 1949 to 1960, as FRG from 1960 to 1990; became unified Germany in 1990.	
GH	Ghana	Ghana, Republic of		
GI	Gibraltar	Gibraltar		
n/a	Gilbert & Ellice Islands	Gilbert & Ellice Islands	Islands split dependency. Gilbert became Kiribati (KI) Ellice became Tuvalu (TV).	
GR	Greece	Greece, Hellenic Republic		
GL	Greenland	Greenland		
GD	Grenada	Grenada		
GP	Guadeloupe	Guadeloupe		
GU	Guam	Guam		
GT	Guatemala	Guatemala, Republic of		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
GN	Guinea	Guinea, Revolutionary People's Rep'c of		
GW	Guinea-Bissau	Guinea-Bissau, Republic of	was Portuguese Guinea	
GY	Guyana	Guyana, republic of		
HT	Haiti	Haiti, Republic of		
HM	Heard Island and McDonald Islands	Heard Island and McDonald Islands		
VA	Holy See (Vatican City State)	Holy See (Vatican City State)	formerly Vatican City State (Holy See)	
HN	Honduras	Honduras, Republic of		
HK	Hong Kong	Hong Kong Special Administrative Region of China	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
HR	Hrvatska (Croatia)	Hrvatska (Croatia)	formerly part of Yugoslavia, Socialist Federal Republic of	
HU	Hungary	Hungary, Hungarian People's Republic		
IS	Iceland	Iceland, Republic of		
IN	India	India, Republic of	incorporated Sikkim 1/1/75	
ID	Indonesia	Indonesia, Republic of		
IR	Iran, Islamic Republic of	Iran, Islamic Republic of		
IQ	Iraq	Iraq, Republic of		
IE	Ireland	Irish Republic, the	the Irish Republic; not part of the United Kingdom	
n/a	Ireland, Northern		see United Kingdom	
IL	Israel	Israel, State of		
IT	Italy	Italy, Italian Republic		
CI	Ivory Coast (Côte d'Ivoire)	Ivory Coast (Côte d'Ivoire)	(the ISO English list contains the French spelling)	
JM	Jamaica	Jamaica		
JP	Japan	Japan		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
JT	Johnston Island	Johnston Island	incorporated into United States Minor Outlying Islands	
JO	Jordan	Jordan, Hashemite Kingdom of		
KH	Cambodia	Cambodia, Kingdom of	now known as Cambodia, Kingdom of. Code remained the same (KH). Formerly Kampuchea (Khmer Republic / Democratic Kampuchea).	
KZ	Kazakhstan	Republic of Kazakhstan	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
KE	Kenya	Kenya, Republic of		
KI	Kiribati	Republic of Kiribati	formerly Gilbert Islands incorporated Canton & Enderbury Islands, and part of Gilbert & Ellis Islands; Full name changed per ISO Newsletter 3166-1, No. V-4; dated 2002-05-20	
n/a	Korea	Korea	see "Korea, Democratic People's Republic of" or "Korea, Republic of"; Korea split into these 2 countries in 1946-48	
KP	Korea, Democratic People's Republic of	Korea, Democratic People's Republic of	commonly referred to as North Korea	
KR	Korea, Republic of	Korea, Republic of	commonly referred to as South Korea	
KW	Kuwait	Kuwait, State of		
KG	Kyrgyzstan	Kyrgyz Republic		
LA	Lao People's Democratic Republic	Lao People's Democratic Republic	commonly referred to as Laos	
LV	Latvia	Latvia		
LB	Lebanon	Lebanese Republic		
LS	Lesotho	Lesotho, Kingdom of		
LR	Liberia	Liberia, Republic of		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
LY	Libya	Libyan Arab Jamahiriya		
LI	Liechtenstein	Liechtenstein, Principality of		
LT	Lithuania	Lithuania		
LU	Luxembourg	Luxembourg, Grand Duchy of		
MO	Macao	Macao Special Administrative Region of China	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	spelling change FY2005
MK	Macedonia, the Former Yugoslav Republic of	Macedonia, the Former Yugoslav Republic of	formerly part of Yugoslavia, Socialist Federal Republic of	
MG	Madagascar	Madagascar, Republic of		
MW	Malawi	Malawi, Republic of		
MY	Malaysia	Malaysia		
MV	Maldives	Maldives, Republic of		
ML	Mali	Mali, Republic of		
MT	Malta	Malta, Republic of		
MH	Marshall Islands	Marshall Islands		
MQ	Martinique	Martinique		
MR	Mauritania	Mauritania, Islamic Republic of		
MU	Mauritius	Mauritius		
YT	Mayotte	Mayotte		
MX	Mexico	Mexico	also called United Mexican States	
FM	Micronesia	Micronesia, Federated States of		
MI	Midway Islands	Midway Islands	incorporated into United States Minor Outlying Islands	
MD	Moldova, Republic of	Moldova, Republic of		
MC	Monaco	Monaco, Principality of		
MN	Mongolia	Mongolian People's Republic		
MS	Montserrat	Montserrat		
MA	Morocco	Morocco, Kingdom of		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
MZ	Mozambique	Mozambique, People's Republic of		
MM	Myanmar	Myanmar	formerly Burma, Socialist Republic of the Union of	
NA	Namibia	Namibia		
NR	Nauru	Nauru, Republic of		
NP	Nepal	Nepal, Kingdom of		
NL	Netherlands	Netherlands, Kingdom of the		
AN	Netherlands Antilles	Netherlands Antilles		
NT	Neutral Zone	Neutral Zone	not an ISO-standard country; formerly between Saudi Arabia & Iraq	
NC	New Caledonia	New Caledonia		
NH	New Hebrides	New Hebrides	now Vanuatu	
NZ	New Zealand	New Zealand	also called "Aotearoa" in Maori	
NI	Nicaragua	Nicaragua, Republic of		
NE	Niger	Niger, Republic of the		
NG	Nigeria	Nigeria, Federal Republic of		
NU	Niue	Republic of Niue	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
NF	Norfolk Island	Norfolk Island		
MP	Northern Mariana Islands	Northern Mariana Islands		
NO	Norway	Norway, Kingdom of		
OM	Oman	Oman, Sultanate of	was Muscat and Oman	
PC	Pacific Islands (trust territory)	Pacific Islands (trust territory)	divided into Micronesia, Marshall Islands, Northern Mariana Islands, and Palau	
PK	Pakistan	Pakistan, Islamic Republic of		
PW	Palau	Palau		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
PS	Palestinian Territory, Occupied	Palestinian Territory, Occupied		
PZ	Panama Canal Zone	Panama Canal Zone	incorporated into Panama, Republic of	
PA	Panama, Republic of	Panama, Republic of	incorporated Panama Canal Zone 7/22/93	
PG	Papua New Guinea	Papua New Guinea		
PY	Paraguay	Paraguay, Republic of		
PE	Peru	Peru, Republic of		
PH	Philippines	Philippines, Republic of the		
PN	Pitcairn Island	Pitcairn Island		
PL	Poland	Polish People's Republic		
PT	Portugal	Portuguese Republic		
PR	Puerto Rico	Puerto Rico		
QA	Qatar	Qatar, State of		
RE	Reunion (Réunion)	Reunion (Réunion)	sometimes spelled "R'union" (the ISO English list contains the French spelling)	
RO	Romania	Romania, Socialist Republic of		
RU	Russian Federation	Russian Federation	commonly referred to as Russia; formerly member of the Union of Soviet Socialist Republics (USSR)	
RW	Rwanda	Rwandese Republic		
SH	Saint Helena	Saint Helena		
KN	Saint Kitts and Nevis	Saint Kitts and Nevis	St. Kitts-Nevis-Anguilla (now Saint Kitts and Nevis and Anguilla) 12/31/98	
LC	Saint Lucia	Saint Lucia		
PM	Saint Pierre and Miquelon	Saint Pierre and Miquelon		
VC	Saint Vincent and the Grenadines	Saint Vincent and the Grenadines		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
WS	Samoa	Samoa, Independent State of Western	formerly Western Samoa	
SM	San Marino	San Marino, Republic of		
ST	Sao Tome and Principe	Sao Tome and Principe, Democratic Republic of		
SA	Saudi Arabia	Saudi Arabia, Kingdom of		
n/a	Scotland		see United Kingdom	
SN	Senegal	Senegal, Republic of		
CS	Serbia and Montenegro	Serbia & Montenegro	Formerly part of Yugoslavia, Socialist Federal Republic of; Full-name change per ISO Newsletter 3166-1; No. V-8; dated 2003-07-23; added to country code list for FY2005.	FY2005
SC	Seychelles	Seychelles, Republic of		
SL	Sierra Leone	Sierra Leone, Republic of		
n/a	Sikkim	Sikkim	incorporated into India	
SG	Singapore	Singapore, Republic of		
SK	Slovakia	Slovak Republic	formerly part of Czechoslovakia, Czechoslovak Socialist Republic	
SI	Slovenia	Slovenia	formerly part of Yugoslavia, Socialist Federal Republic of	
SB	Solomon Islands	Solomon Islands	was British Solomon Islands	
SO	Somalia	Somali Republic	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
ZA	South Africa	South Africa, Republic of		
GS	South Georgia and the South Sandwich Islands	South Georgia and the South Sandwich Islands		
RH	Southern Rhodesia	Southern Rhodesia	now Zimbabwe	
n/a	Soviet Socialist Republic	Soviet Socialist Republic	now called Belarus	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
ES	Spain	Spanish State		
EH	Western Sahara	Western Sahara	Formerly Spanish Sahara; Country code did not change	
LK	Sri Lanka	Sri Lanka, Democratic Socialist Republic of	was Ceylon	
SD	Sudan	Sudan, Democratic Republic of		
SR	Suriname	Suriname, Republic of		
SJ	Svalbard and Jan Mayen Islands	Svalbard and Jan Mayen Islands		
SZ	Swaziland	Swaziland, Kingdom of		
SE	Sweden	Sweden, Kingdom of		
CH	Switzerland	Swiss Confederation		
SY	Syrian Arab Republic	Syrian Arab Republic		
n/a	Tahiti	Tahiti	see French Polynesia	
TW	Taiwan, Province of China	Taiwan, Province of China		
TJ	Tajikistan	Tajikistan		
TZ	Tanzania, United Republic of	Tanzania, United Republic of		
TH	Thailand	Thailand, Kingdom of		
TL	Timor	Timor-Leste, Democratic Republic of	formerly East Timor	FY2005
TG	Togo	Togolese Republic		
TK	Tokelau	Tokelau Islands		
TO	Tonga	Tonga, Kingdom of		
TT	Trinidad and Tobago	Trinidad and Tobago, Republic of		
TN	Tunisia	Tunisia, Republic of		
TR	Turkey	Turkey, Republic of		
TM	Turkmenistan	Turkmenistan		

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
TC	Turks and Caicos Islands	Turks and Caicos Islands		
TV	Tuvalu	Tuvalu	Ellice Islands became British colony of Tuvalu;	
UG	Uganda	Uganda, Republic of		
UA	Ukraine	Ukraine	formerly Ukrainian Soviet Socialist Republic	
SU	Union of Soviet Socialist Republics (USSR)	Union of Soviet Socialist Republics (USSR)	see individual country names; "USSR" not in use since its breakup in 1990's	
AE	United Arab Emirates	United Arab Emirates	was Trucial States	
GB	United Kingdom	United Kingdom of Great Britain & N. Ireland	commonly referred to as "Great Britain"	
UK	United Kingdom	United Kingdom		
UM	United States Minor Outlying Islands	United States Minor Outlying Islands	formerly separate islands of Wake Island, Johnston Island, Midway Islands, US Miscellaneous Pacific Islands	
US	United States of America	United States of America	ISO lists the name as "United States"	
ZZ	unknown or unspecified country	unknown or unspecified country	not an ISO-standard country (other country not listed in the standard ISO codes); this code is to be used if the country is not listed in this table	
HV	Upper Volta	Upper Volta, Republic of	now Burkina Faso	
UY	Uruguay	Uruguay, Eastern Republic of		
PU	US Miscellaneous Pacific Islands	US Miscellaneous Pacific Islands	incorporated into United States Minor Outlying Islands	
UZ	Uzbekistan	Uzbekistan		
VU	Vanuatu	Vanuatu	was New Hebrides	
VA	Holy See (Vatican City State)	Holy See (Vatican City State)	ISO lists name as "Holy See (Vatican City State)"	

Code in transaction the ISO 2- character country code	Short Name	Full Name	Notes	Effective Dates¹
VE	Venezuela	Bolivarian Republic of Venezuela	Full-name change in ISO Newsletter 3166-1, No. V-4 dated 2002-05-20	
n/a	Viet Nam, Democratic Republic of	Viet Nam, Democratic Republic of	incorporated into Viet Nam, Socialist Republic of	n/a as of FY2006
VN	Viet Nam, Socialist Republic of	Viet Nam, Socialist Republic of	incorporated Viet Nam, Democratic Republic of & Viet Nam, Republic of	
VG	Virgin Islands, British	Virgin Islands, British		
VI	Virgin Islands, U.S.	Virgin Islands, U.S.		
WK	Wake Island	Wake Island	incorporated into United States Minor Outlying Islands	
n/a	Wales	Wales	see United Kingdom	
WF	Wallis and Futuna	Wallis and Futuna Islands		
EH	Western Sahara	Western Sahara	formerly Spanish Sahara	
YE	Yemen	Yemen	Republic of Yemen was formed in 1990 through the union of the People's Democratic Republic of Yemen and the Yemen Arab Republic	
n/a	Yemen Arab Republic	Yemen Arab Republic	merged into Yemen; Country Code did not change.	
YD	Yemen, People's Democratic Republic of	Yemen, People's Democratic Republic of	merged into Yemen	
YU	Yugoslavia	Yugoslavia, Federal Republic of	See also: Bosnia and Herzegovina, Hrvatska, Macedonia, Slovenia	
ZR	Zaire	Zaire, Republic of	now Congo, Democratic Republic of the	
ZM	Zambia	Zambia, Republic of		
ZW	Zimbabwe	Zimbabwe	was Southern Rhodesia	

County

County does not appear in the SAIS student detail transactions as a stand alone element. The following table is included for informational purposes only, as the "C" in each Entity's CTD or CTDS uses the code in this table.

This "C" might not reflect where the entity itself exists, but rather where the reporting district or the charter holder exists. The physical county location of an entity is available for all Entities (e.g., districts and schools) on the ADE Enterprise database.

CTD or CTDS appears in the SAIS transactions in the following elements.

- Transaction *all SAIS transactions*; Element name **Entity ID**
- Transaction **001 Student Enrollment, 002 Student Readmission**; Element name **Funded District of Residence**
- Transaction **001 Student Enrollment**; Element name **Concurrent Entity ID**
- Transaction **001 Student Enrollment**; Element name **Previous School Entity ID**, providing that the previous school was an Arizona school
- Transaction **005 Student Personal Information**; Element name **Previous School Entity ID**, providing that the previous school was an Arizona school
- Transaction **007 Student District of Residence Transfer**; Element name **Funded District of Residence** (old/new)
- Transaction **014 SPED Service Participation**; Element name **Funded SPED Service DOR**

Table 32: County Code Values

Code in transaction	Description	Effective Dates ¹
00	Arizona Department Of Education	
01	Apache	
02	Cochise	
03	Coconino	
04	Gila	
05	Graham	
06	Greenlee	
07	Maricopa	
08	Mohave	
09	Navajo	
10	Pima	
11	Pinal	
12	Santa Cruz	
13	Yavapai	
14	Yuma	
15	La Paz	
20	out of Arizona	
21	Arizona Department Of Corrections	
22	NULL	

Early Childhood Block Grant - Living in Household Indicator

Transaction **023 Early Childhood Preschool Program Participation**; Element name **Living in Household Indicator**

Table 33: Early Childhood Block Grant - Living in Household Indicator Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	Mother	student resides with mother	FY2007 to present
2	Father	student resides with father	FY2007 to present
3	Both	student resides with both mother and father	FY2007 to present
4	Neither	student is not residing with either mother or father	FY2007 to present

Early Childhood Preschool Assessments

Transaction **024 Early Childhood Preschool Assessments**; Element name **Preschool Assessment Type**

Table 34: Early Childhood Preschool Assessments Code Values

Code in transaction	Short Description	Long Description	Preschool programs approved to administer this Assessment	Number of Test Areas	Effective Dates ¹
1	Work Sampling	Ongoing progress monitoring instrument published by Pearson Early Learning	All	7	FY2007 to present
2	Creative Curriculum	Ongoing progress monitoring instrument published by Teaching Strategies, Inc.	All	10	FY2007 to present
3	Child Observation Record (COR)	Ongoing progress monitoring instrument published by High/Scope	All	6	FY2007 to present
4	Galileo Plus	Ongoing progress monitoring instrument published by Assessment Technologies, Inc	All	9	FY2007 to present
5	Peabody Picture Vocabulary Test-III (PPVT-III)	Norm referenced assessment of receptive language skills published by American Guidance Service, Inc.	Title I Even Start	1	FY2007 to present
6	Phonological Awareness Literacy Screening Pre-K (PALS Pre-K)	Norm referenced assessment of phonological awareness and emergent literacy published by the University of Virginia	Title I Even Start	6	FY2007 to present

Early Childhood Preschool Programs

Transaction **023 Early Childhood Preschool Program Participation**; Element name **Preschool Program Type**
Table 35: Early Childhood Preschool Programs Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	Early Childhood Block Grant (ECBG)	Child enrolled in Early Childhood Block Grant preschool program and has met eligibility guidelines.	FY2007 through FY2010
2	State Family Literacy	State Family Literacy eligible child and family enrolled in a state funded Family Literacy program. Child receives services in a preschool setting in conjunction with family members receiving adult education.	FY2007 through FY2010
3	Title I Even Start	Even Start eligible child and family enrolled in a federally funded Even Start program. Child receives services in a preschool setting in conjunction with family member(s) receiving adult education.	FY2007 to present
4	Migrant Education Even Start	Migrant eligible child and family enrolled in a family literacy program. Child receives services in a preschool setting in conjunction with family members receiving adult education.	FY2007 through FY2008
5	Title I Preschool	Child enrolled in a Title I targeted program or Title I school. Different from Title I Even Start.	FY2007 to present
6	Tuition-Based Preschool or Early Childhood Program	Child enrolled in District administered program. Tuition or fee is paid by parent or family.	FY2007 to present
7	Other Preschool or Early Childhood Program	Child enrolled in other program that does not meet preschool or early childhood programs previously described.	FY2007 to present
8	First Things First (FTF) District Based	Child enrolled in First Things First program at a District and has met eligibility guidelines.	FY2011 to present
9	Career and Technical Education (CTE)	Child enrolled in Preschool or Early Childhood Program located at a Career and Technical Education site.	FY2011 to present
10	Home-Based Migrant Program	Child enrolled in a Home-Based Migrant Preschool or Early Childhood Program and has met eligibility guidelines.	FY2011 to present
11	Center-Based Migrant Program	Child enrolled in Center-Based Migrant Preschool or Early Childhood Program and has met eligibility guidelines.	FY2011 to present
12	First Things First (FTF) Partner Based	Child enrolled in First Things First program based at a Partner site and has met eligibility guidelines.	FY2011 to present

Early Childhood Preschool Exceptions for Title I Even Start and State Family Literacy

Transaction **023 Early Childhood Preschool Programs**; Element name **Exempt from PPVT III or PALS-PreK**

Table 36: Early Childhood Preschool Exceptions for Title I Even Start and State Family Literacy Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	Hearing Impairment Exemption	Child participating in Title I Even Start or State Family Literacy early childhood program who is exempt from the PPVT III or PALS-PreK assessments due to hearing impairment.	FY2008 to present
2	Vision Impairment Exemption	Child participating in Title I Even Start or State Family Literacy early childhood program who is exempt from the PPVT III or PALS-PreK due to vision impairment.	FY2008 to present
3	Language Barrier Exemption	Child participating in Title I Even Start or State Family Literacy early childhood program who is exempt from the PPVT III or PALS-PreK due to a language barrier.	FY2008 to present
4	Age Exemption	Child participating in Title I Even Start or State Family Literacy early childhood program who is exempt from the PPVT III or PALS-PreK because they are not 5 years old by September 1 st of the following fiscal year.	FY2008 to present
5	Less than 6 Months of Instruction	Child participating in Title I Even Start or State Family Literacy early childhood program who is exempt from the PPVT III or PALS-PreK because they have not received at least 6 months of service participation	FY2008 to present

Ethnicity (Race)



Note: This element no longer collected as a single field with a code value after FY2011. Ethnicity (Race) has been replaced by six separate logical (boolean) fields. See the following table for replacement elements. This allows each student to be identified by more than one Ethnicity (Race).

Transaction **001 Student Enrollment**; Element name **Ethnicity Code**

Transaction **005 Student Personal Information**; Element name **Ethnicity Code**



Note: Source: ADE uses race/ethnicity groupings identified by the National Center for Education Statistics (NCES), as listed in the NCES Student Data Handbook, 2000 Edition (publication NCES 2000-343), under the data elements Hispanic or Latino Ethnicity, and Race. NCES in turn uses the ethnicity groupings identified by the Office of Management and Budget (OMB). The groupings below are cited in the **NCES Student Data Handbook 2000 Edition** as being taken from revised **Standards for the Classification of Federal Data on Race and Ethnicity** (Statistical Policy Directives No. 15) by the OMB.

There is a discrepancy between current published OMB standards and USDE negotiated deadlines. Appendix L of the most recent Student Data Handbook (2000), stated that the 1997 OMB standards should be observed ("Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity"). Despite this, the minimum OMB values listed for Race and for Ethnicity earlier in the Handbook, and those represented in the CCD School Universe data elements, don't match. The most recent available OMB **published** standard states that agencies must observe these minimum standards no later than January 1, 2003. However, this change is very controversial, and the code values remain under strong debate. NCES advises all States to continue using the current codes (those published in the CCD School Universe data elements) until further notice.

Update, October 2002: Kimberly Jenkins, General Attorney of the Office of General Counsel for the U.S. Department of Education advises that OMB has given USDE an extension to comply with the new requirements. An original date of Fall 2004 was noted, but USDE requested additional delay. USDE is aware that Arizona strongly urges a minimum of two years' notice before expecting us to change these codes,

as the change is extremely costly and difficult. USDE has advised that we should continue using the current codes until further notice.

Janice McGoldrick, ADE MIS, October 3, 2002

Update, February 2004: USDE has provided no further guidance on this issue. ADE still operates under the assumption that no change will be required for Ethnicity (Race) for FY2005.

Janice McGoldrick, ADE MIS, February 6, 2004

Update FY2011: Federally mandated Ethnicity/Race reporting changes for FY2011, with an effective reporting date of 1 July 2010, will have six categories versus the present five. Additionally, the ethnic identification of a student as Hispanic or Latino is a separate classification from race. More than one race will also be selectable, as opposed to the current single selection.

Bob Conlin, ADE Technical Writer, 8/17/2011

Table 37: Ethnicity (Race) Code Values Prior to FY2011

Code in transaction	Short Description	Long Description	Effective Dates ¹
A	Asian or Pacific Islander	A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent. This area includes, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. This also includes a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.	element no longer collected after FY2011
B	Black or African-American (Not Hispanic)	A person having origins in any of the black racial groups of Africa.	element no longer collected after FY2011
H	Hispanic or Latino	A person of Cuban, Mexican, Puerto Rican, South or Central America, or other Spanish culture or origin, regardless of race	element no longer collected after FY2011
I	American Indian or Alaskan Native	A person having origins in any of the original peoples of North and South America (including Central America), and who maintains cultural identification through tribal affiliation or community recognition.	element no longer collected after FY2011
W	White (Not Hispanic)	A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.	element no longer collected after FY2011

Ethnicity Options (effective FY2011): To replace the Ethnicity Code there are now six new elements in the **001 Student Enrollment** and **005 Student Personal Information** transactions. Select one or more of the ethnicity options.

Table 38: Ethnicity (Race) Elements (effective FY2011)

Element	Abbrev	Len	Data type	Description	Remarks
Hispanic/Latino	HI	1	L	A person of Cuban, Mexican, Puerto Rican, or other Spanish culture or origin, regardless of race. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.

Element	Abbrev	Len	Data type	Description	Remarks
American Indian or Alaskan Native	AM	1	L	Person has origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.
Asian	AS	1	L	Person has origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.
Black or African American	BL	1	L	Person has origins in any of the black racial groups of Africa. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.
Native Hawaiian or other Pacific Islander	PI	1	L	Person has origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.
White	WH	1	L	Person has origins in any of the original peoples of Europe, the Middle East, or North Africa. Value = "1" or "0" (1 = YES, 0 = NO)	NEW FIELD effective FY2011.

Federal School Improvement



Note: The following Federal School Improvement designations are for informational purposes only. There is no code to submit. This element is used only in the SAIS database. It does not appear in any submitted transaction.

Table 39: Federal School Improvement Code Values

Code in transaction	Description	Effective Dates ¹
n/a	Warning Year	
n/a	Federal School Improvement (Year 1)	
n/a	Federal School Improvement (Year 2)	
n/a	Corrective Action (Year 3)	
n/a	Planning to Restructure (Year 4)	
n/a	Restructuring Implementation (Year 5)	

Gender

Transaction **001 Student Enrollment**; Element name **Gender Code**

Transaction **005 Student Personal Information**; Element name **Gender Code**

Table 40: Gender Code Values

Code in transaction	Description	Effective Dates ¹
F	Female	
M	Male	

Grade

Transaction **001 Student Enrollment**; Element name **Grade Level Code**

Transaction **002 Student Readmission**; Element name **Grade Level Code**

Transaction **009 Student Grade Transfer**; Element name **New Grade Level Code**

 **Note:** Grades are identified in Arizona Revised Statutes, and are the same as those specified by the National Center for Education Statistics.

Note that the grade "IEP" is used only in the Vouchers System. It is not valid in the SAIS system.

Table 41: Grade Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
PS	Preschool	Preschool	
KG	Kindergarten	Kindergarten	
1	First Grade	First Grade	
2	Second Grade	Second Grade	
3	Third Grade	Third Grade	
4	Fourth Grade	Fourth Grade	
5	Fifth Grade	Fifth Grade	
6	Sixth Grade	Sixth Grade	
7	Seventh Grade	Seventh Grade	
8	Eighth Grade	Eighth Grade	
9	Ninth Grade	Ninth Grade	
10	Tenth Grade	Tenth Grade	
11	Eleventh Grade	Eleventh Grade	
12	Twelfth Grade	Twelfth Grade	
IEP	<i>Individual Education Program</i>	<i>Individual Education Program (IEP)</i>  Note: This grade designation is used only by the Vouchers System, which uses IEP as an education plan for ensuring that a student's special needs are serviced.	
US	<i>Ungraded Secondary</i>	<i>Ungraded Secondary</i>  Note: US is no longer a valid grade code beginning in FY2006.	FY2001 – FY2005

Code in transaction	Short Description	Long Description	Effective Dates ¹
UE	Ungraded Elementary	Ungraded Elementary (<i>valid only for KG age students receiving SPED services</i>)	

Grade Exit Code

Transaction **009 Student Grade Transfer**; Element name **Old Grade Exit Code**

Table 42: Grade Exit Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
D	Demoted	Demoted to the previous grade level	
L	Lateral	Student transferred to a different register in the same grade	
P	Promoted	Promoted to the next grade. Applies to students in all grade levels except grade 12. If a student is ungraded elementary or ungraded secondary and have met requirements for the school year, they can be shown as Promoted even though they will still be enrolled in the same grade level the following year.	
W	<i>CODE IS ONLY FOR SAIS INTERNAL USE: NOT VALID ON TRANSACTIONS</i>	<i>This code signifies that a student withdrew from school before the scheduled end of school year. It can only be assigned by SAIS.</i>	

Home Language

Transaction **001 Student Enrollment**; Element name **Home Language Code**

Transaction **005 Student Personal Information**; Element name **Home Language Code**

 **Note:** These languages are specified in ADE's Instructions for Required Reports.

Table 43: Home Language Code Values

Code in transaction	Description	Effective Dates ¹
00	English	
01	Spanish	
68	Afrikaans	FY2007 to present
47	Albanian	FY2007 to present
48	Amharic	FY2007 to present
02	Arabic	
49	Azeri	FY2007 to present
69	Bengali	FY2007 to present

Code in transaction	Description	Effective Dates ¹
50	Burmese	FY2007 to present
03	Cambodian	
04	Cantonese	
05	Czechoslovakian	
51	Dari	FY2007 to present
52	Dinka	FY2007 to present
06	Dutch	
53	Farsi	FY2007 to present
07	Filipino	
08	Finnish	
09	French	
10	German	
11	Greek	
12	Hebrew	
70	Hindi	FY2007 to present
13	Hungarian	
14	Italian	
15	Japanese	
54	Kirundi	FY2007 to present
16	Korean	
55	Kru	FY2007 to present
17	Laotian	
56	Lingala	FY2007 to present
57	Maay	FY2007 to present
18	Mandarin	
58	Mandingo	FY2007 to present
59	Nuer	FY2007 to present
60	Pashto	FY2007 to present
71	Persian	FY2007 to present
19	Polish	
20	Portuguese	
72	Punjabi	FY2007 to present
21	Romanian	

Code in transaction	Description	Effective Dates ¹
22	Russian	
61	Serbian	FY2007 to present
62	Somali	FY2007 to present
63	Swahili	FY2007 to present
64	Tagalog	FY2007 to present
23	Thai	
24	Ukrainian	
65	Urdu	FY2007 to present
66	Uzbek	FY2007 to present
67	Vai	FY2007 to present
25	Vietnamese	
26	Serbo-Croatian (formerly "Yugoslavia")	
27	Other Non-Indian	
28	Navajo	
29	Apache (San Carlos)	
30	Apache (Whiteriver)	
31	Chemehuevi	
73	Cherokee	FY2007 to present
32	Cocopah	
33	Hopi	
34	Hualapai	
35	Kaibab-Paiute	
36	Maricopa	
37	Mohave	
38	Papago (Tohono O'odham)	Added Tohono O'odham reference in FY2007
39	Pima (Akimel O'odham)	Added Akimel O'odham reference in FY2007
40	Supai	
41	Tewa	
42	Yaqui	
43	Yavapai	
44	Yuma	
45	Other Indian	

Code in transaction	Description	Effective Dates ¹
46	American Sign Language (ASL)	This code will no longer be accepted by SAIS beginning FY2005. <i>Note in FY2004 documentation:</i> "Code added in error for FY2003-04."  Note: This code should NOT be submitted to SAIS. Because of the incorrectly published requirements though, SAIS will accept this code for FY2004, but it will be changed to code 00 (English) before the element is added to the SAIS database. This code will not be reported by ADE."

Language Participation Status

Transaction **013 Language Program Participation**; Element name **Language Participation Status**

 **Note:** This identifies whether the student is continuing in a language program from the prior enrollment (this year or prior year) or not.

This code was formerly named **Language Need Status**.

Table 44: Language Participation Status Code Values

Code in transaction	Description	Effective Dates ¹
C	<u>Continuing</u> - Student is an ELL and was classified as an ELL in Arizona in a prior fiscal year(s).	
N	<u>New</u> - Student was assessed and is eligible to be classified as an ELL for the very first time in Arizona.  Note: A Student should only be classified as a New ELL in Arizona one time.	

Language Programs

Transaction **013 Language Program Participation**; Element name **Program Code**

 **Note:** The language programs are identified by ADE's Academic Services Department.

This code was previously called **English Acquisition Programs**.

Table 45: Language Programs Code Values

Code in transaction	Description	Effective Dates ¹
A	Structured or Sheltered English Immersion (SEI)	FY2003 to present
B1	Bilingual/Dual Language with Waiver 1	FY2003 to present
B2	Bilingual/Dual Language with Waiver 2	FY2003 to present
B3	Bilingual/Dual Language with Waiver 3	FY2003 to present
M	Mainstream	FY2006 to FY2008

Code in transaction	Description	Effective Dates ¹
I	Individual Language Learner Plan (ILLP)	FY2009 to present
A	<i>Bilingual Education with a Waiver</i>	<i>Up to FY2002</i>
B	<i>Structured English Emersion</i>	<i>Up to FY2002</i>
A	<i>Transitional English Acquisition</i>	<i>pre-SAIS to FY2001</i>
B	<i>Secondary English Acquisition</i>	<i>pre-SAIS to FY2001</i>
C	<i>English Acquisition/Bicultural</i>	<i>pre-SAIS to FY2001</i>
D	<i>English as a Second Language (ESL)</i>	<i>pre-SAIS to FY2001</i>
E	<i>Individual Education Program (IEP)</i>	<i>pre-SAIS to FY2001</i>
F	<i>Individual Education Program (IEP), request by parents</i>	<i>pre-SAIS to FY2001</i>
C	<i>Structured or Sheltered English Immersion (SEI) & Bilingual with Parental Waivers (dual language) for K-12</i>	<i>FY2002 only</i>

Language Program Exit Reason

Transaction **013 Language Program Participation**; Element name **Program Exit Reason Code**



Note: This code was formerly included in **Program/Service Exit Reason**.

These values are determined by ADE's Academic Services Division.

Table 46: Language Program Exit Reason Code Values

Code in transaction	Description	Effective Dates ¹
1	Reclassified as FEP by Reassessment	
2	Withdrawn from school	
3	Withdrawn by parent request	
4	Program ended	<p>This code will no longer be accepted by SAIS beginning FY2005. <i>Note in FY2004 documentation: "Code added in error for FY2004."</i></p> <p> Note: This code should NOT be submitted to SAIS, but because of the incorrectly published requirements, SAIS will accept this code for FY2004. This code will not be reported by ADE."</p>
5	Transferred to a different program	FY2003-04 to present
6	End of school year	<p>This code will no longer be accepted by SAIS beginning FY2005. <i>Note in FY2004 documentation: "Code added in error for FY2004."</i></p> <p> Note: This code should NOT be submitted to SAIS, but because of the incorrectly published requirements, SAIS will accept this code for FY2004. This code will not be reported by ADE."</p>
7	Withdrawn due to SPED Criteria	FY2005 to present

Code in transaction	Description	Effective Dates ¹
8	Transferred to Different Track	FY2005 to present

Membership Type

Transaction **001 Student Enrollment**; Element name **Membership Type**

Transaction **002 Student Readmission**; Element name **Membership Type**

Transaction **006 Student Membership Change**; Element name **Membership Type**

 **Note:** Membership Type identifies whether a school has primary responsibility for managing a specific student's curriculum or not.

Table 47: Membership Type Code Value

Code in transaction	Short Description	Long Description	Effective Dates ¹
M	Main	the school is responsible for managing the student's curriculum and may or may not provide all of the student's instruction	
A	Ancillary	the school provides some instruction for the student, but is not responsible for managing the student's curriculum	
T	AOI (formerly TAPBI)	Distance Learning	FY2005 to present

Need Codes

Transaction **011 Student Need**; Element name **Need Code**

Transaction **013 Language Program Participation**; Element name **Need Code**

Transaction **014 SPED Service Participation**; Element name **Need Code**

 **Note:** For Need Group = "Special Education" each value in the "Code in transaction" column reflects a special education disability, which is now called "Need Code". These were formerly referred to as "Category Codes".

Table 48: Need Code Values

Code in transaction	Description	Need Group	Effective Dates ¹
A	Autism	Special Education	
DD	Developmental Delay (Replaces PMD effective FY2010)	Special Education	FY2010 to present
ED	Emotional Disability	Special Education	
EDP	Emotional Disability (separate facility, private school)	Special Education	
HI	Hearing Impairment	Special Education	
MD	Multiple Disabilities	Special Education	

Code in transaction	Description	Need Group	Effective Dates ¹
MDSSI	Multiple Disabilities - Severe Sensory Impairment	Special Education	
MIMR	Mild Mental Retardation	Special Education	
MOMR	Moderate Mental Retardation	Special Education	
OHI	Other Health Impairment	Special Education	
OI	Orthopedic Impairment	Special Education	
PSL	Preschool - Speech/Language Delay (FY2010 replaced by SLI)	Special Education	thru FY2009
PMD	Preschool - Moderate Delay (FY2010 replaced by DD)	Special Education	thru FY2009
PSD	Preschool - Severe Delay	Special Education	
SLD	Specific Learning Disability	Special Education	
SLI	Speech/Language Impairment (FY2010 absorbed PSL)	Special Education	Replaces PSL FY2010 forward
SMR	Severe Mental Retardation	Special Education	
TBI	Traumatic Brain Injury	Special Education	
VI	Visual Impairment	Special Education	
DD	Developmental Delay	Special Education	FY2010 to present
1	Quantitative (Math) Giftedness	Giftedness	
2	Language Arts (Verbal) Giftedness	Giftedness	
3	Non-Verbal Reasoning Giftedness	Giftedness	FY2004 to present
LEPS	English Language Learner	Language	
4	Eligible for reduced fee lunch	Economic Disadvantage	FY2002 – FY2005
5	Eligible for free lunch	Economic Disadvantage	FY2002 – FY2005
4	NCLB Indicator 2	Economic Disadvantage	FY2006 to present
5	NCLB Indicator 1	Economic Disadvantage	FY2006 to present
6	Homeless	Economic Disadvantage	The McKinney-Vento Homeless Education Assistance Act, Section 725 defines homeless children and youths.
7	Migrant Agriculture Employment	Economic Disadvantage	This code will no longer be accepted in SAIS beginning FY2005. Migrant Needs will be captured in COEStar.

Code in transaction	Description	Need Group	Effective Dates ¹
8	Immigrant	Economic Disadvantage	
9	Neglected	Economic Disadvantage	
10	Delinquent	Behavioral Disadvantage	
11	Homebound	Health	
12	Chronic Illness/Condition	Health	removed from SAIS FY2005
13	Math	Academic Disadvantage	
14	Language Arts (reading and/or writing)	Academic Disadvantage	
15	Science	Academic Disadvantage	
16	Refugee	Economic Disadvantage	FY2004 to present
17	School Improvement	Academic Disadvantage	This code will no longer be accepted by SAIS beginning FY2005. Code added in error for FY2004; it is a characteristic of a school, not of a student. (This characteristic will be captured at the school level in ADE's Enterprise database.)
18	Social Studies	Academic Disadvantage	FY2004 to present
19	Other Academic Services	Academic Disadvantage	FY2004 to present
20	Evacuee	Economic Disadvantage	FY2006 to present
21	Unaccompanied Youth	Economic Disadvantage	FY2009 to Present The McKinney-Vento Homeless Education Assistance Act
22	Vocational/Career	Economic Disadvantage	FY2010 to present
23	Health, Dental and Eye Care	Economic Disadvantage	FY2010 to present
24	Supporting Guidance/ Advocacy	Economic Disadvantage	FY2010 to present
25	Other Support Services	Economic Disadvantage	FY2010 to present

Code in transaction	Description	Need Group	Effective Dates ¹
NOND	This value represents "no need". This acts as a placeholder for some Support Programs that allow a child to participate without having any related Need. This value was requested by vendors whose SMS's prefer to require entry of a Need Code on the Support Program Participation (015) transaction. (In other words, these SMS's make it a required field, whereas in SAIS it is actually an optional field).	none (in other words, no need)	FY2004 to present

Primary Nighttime Residence

Transaction **011 Student Need**; Element name **Primary Nighttime Residence**



Note: The Primary Nighttime Residence is associated with students who have been designated as Homeless.

Table 49: Primary Nighttime Residence Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	Sheltered	Student living in temporary shelters, such as homeless shelters, domestic violence shelters, or transitional housing programs, or temporary foster care placements	FY2007 to present
2	Doubled Up	Student temporarily sharing the housing of other persons (friends or relatives) due to loss of housing, economic hardship, or a similar reason.	FY2007 to present
3	Unsheltered	Student living in abandoned buildings, campgrounds and vehicles, inadequate trailer parks, bus and train stations, substandard housing or abandoned in the hospital.	FY2007 to present
4	Hotel/Motel	Student temporarily living in a hotel or motel due to lack of alternate adequate accommodations	FY2007 to present
5	Unknown	<i>* This category should only be used as a last resort. Since type of residence is the basis for identifying homelessness, the type of residence should be reported at the time of identification of homelessness. The local liaison should have only the most unusual circumstance to use this classification.</i>	FY2007 to present

SPED Services

Transaction **014 SPED Service Participation**; Element name **SPED Service Code**



Note: This element used to be referred to as "SPED Service Type."



Note: Two sets of descriptions exist for SPED Service Codes. One set is for preschool grades only; the other is for all other grades.



Note: SPED Service Codes are fiscal year based. The new codes are effective from FY2008 and forward.

Table 50: Service Codes Ages 3-5 (preschool) Code Values

<= FY2007	>= FY2008	>= FY2011
A, R	PA	PA1
		PA2
B	PB	PB1
		PB2
C	PC	(deleted)
-	PD	PD
D, E	PE	PE
F, G, V	PG	PG
H	PH	PH (changing to PH1 & PH2 effective FY2012)
J	PJ	PJ
S	PS	PS

Table 51: Service Codes Ages 6-21 (school age) Code Values

<= FY2007	>= FY2008
A, S	A
B	B
C	C
D, E	D
F, G, V	E
"	EA
"	EB
"	EC
F, S	FA
F	FB
F	FC
H	H
I	I
J	J

Table 52: SPED Service Codes (>= FY2008, All but PS)

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
A	Inside Regular Class 80% or more of the day. (These are children who received special education and related services outside the regular class for less than 21% of the school day.) This may include children placed in: regular class with special education/related services provided within regular classes; regular class with special education/related services provided outside the regular classes; or regular class with special education services provided in resource rooms.	yes	yes	R
B	Inside Regular Class for no more than 79% of day and no less than 40% of the day. (These are children who received special education and related services outside the regular classroom for at least 21% but no more than 60% of the school day.) This may include children placed in: resource rooms with special education/related services provided within the resource room; or resource rooms with part-time instruction in a regular class.	yes	yes	R
C	Inside Regular Class less than 40% of the day. (These are children who received special education and related services outside the regular classroom for more than 60% of the school day.) This may include children placed in: self-contained special classrooms with part-time instruction in a regular class; or self-contained special classrooms with full-time special education instruction on a regular school campus.	yes	yes	SC
D	Public or Private Separate Day School for greater than 50% of the school day. This may include children placed in: public and private day schools for students with disabilities; public and private day schools for students with disabilities for a portion of the school day (greater than 50%) and in regular school buildings for the remainder of the school day; or public and private residential facilities if the student does NOT LIVE at the facility.	yes	yes	SC
E	Public or Private Residential Facility for greater than 50% of the school day. Receives education programs and lives in the public or private residential facilities during the school week. This may include children placed in: public and private residential schools for students with disabilities; or public and private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day.	yes	yes	SC

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
EA	Public or Private Residential Facility for greater than 50% of the school day – placed by another state agency (not an IEP team decision) with code A. Placed in public or private residential facility receiving services inside regular class 80% or more of the day. Receives education programs and lives in the public or private residential facilities during the school week. This may include children placed in: public and private residential schools for students with disabilities; or public and private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day.	yes ⁸	yes	R
EB	Public or Private Residential Facility for greater than 50% of the school day – placed by another state agency (not an IEP team decision) with code B. Placed in public or private residential facility receiving services inside regular class 40-79% of the day. Receives education programs and lives in the public or private residential facilities during the school week. This may include children placed in: public and private residential schools for students with disabilities; or public and private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day.	yes ⁸	yes	R
EC	Public or Private Residential Facility for greater than 50% of the school day – placed by another state agency (not an IEP team decision) with code C. Placed in public or private residential facility receiving services inside regular class less than 40% of the day. Receives education programs and lives in the public or private residential facilities during the school week. This may include children placed in: public and private residential schools for students with disabilities; or public and private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day.	yes ⁸	yes	SC
FA	Correctional Facilities with code A. Receives special education inside regular class 80% or more of the day in: short-term detention facilities (community-based or residential); or correctional facilities.	yes	yes	R

⁸ State funding for students with disabilities is provided through voucher funds to the private or public facility serving the students.

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
FB	Correctional Facilities with code B. Receives special education inside regular class 40-79% of the day in: short-term detention facilities (community-based or residential); or correctional facilities.	yes	yes	R
FC	Correctional Facilities with code C. Receives special education inside regular class less than 40% of the day in: short-term detention facilities (community-based or residential); or correctional facilities.	yes	yes	SC
H	Homebased/homebound/hospital program. Receives education programs in homebased/homebound/hospital environment that includes children with disabilities placed in and receiving special education and related services in: hospital programs; homebound or homebased programs.	yes	yes	R
I	Services provided in a regular classroom. The only disability categories that can be reported here are MD, A, SMR, and OI.	yes	yes	SC
J	Private School placement, enrolled by parent(s). Students enrolled by parents or guardians in regular parochial or other private schools who receive special education and related services under a service plan. There is no entitlement to special education and related services. However, PEA must expend proportionate amount of federal funding on students in this type of private placement. This also includes children that are homeschooled.	no	yes	R

Table 53: SPED Service Codes (>= FY2008, <FY2011, PS)

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PA	Inside Regular Early Childhood Program at least 80% of the time. A program that includes at least 50% nondisabled children. This may include, but is not limited to special education and related services provided in: Head Start; kindergarten; reverse mainstream classrooms; private preschools; preschool classes offered to an eligible pre-kindergarten population by the public school system; or group child care.	yes	yes	R
PB	Inside Regular Early Childhood Program 40-79% of the time. A program that includes at least 50% nondisabled children. This may include, but are not limited to special education and related services provided in: Head Start; kindergarten; reverse mainstream classrooms; private preschools; preschool classes offered to an eligible pre-kindergarten population by the public school system; or group child care.	yes	yes	R

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PC	Inside Regular Early Childhood Program less than 40% of the time. A program that includes at least 50% nondisabled children. This may include, but is not limited to special education and related services provided in: Head Start; kindergarten; reverse mainstream classrooms; private preschools; preschool classes offered to an eligible pre-kindergarten population by the public school system; or group child care.	yes	yes	SC
PD	Separate Class. Attends a special education program in a class that includes 49% or more children with disabilities. This may include, but are not limited to, special education and related services provided in: special education classrooms in regular school buildings; special education classrooms in child care facilities; hospital facilities on an outpatient basis; or other community-based settings.	yes	yes	SC
PE	Public or Private Separate Day School at public expense for greater than 50% of the school day. Receives all special education and related services in education programs in private day schools designed specifically for children with disabilities.	yes	yes	SC
PG	Public or Private Residential Facility at public expense for greater than 50% of the school day. Receives all special education and related services in publicly or privately operated residential schools or residential medical facilities on an inpatient basis.	yes ⁸	yes	SC
PH	Home at least 360 minutes per week. Receives all special education and related services in the principal residence of the child's family or caregivers and who did not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. Include children who receive special education both at home and in a service provider location.	yes	yes	R
PJ	Private School placement, enrolled by parent(s). Students enrolled by parents or guardians in regular parochial or other private schools who receive special education and related services under a service plan. There is no entitlement to special education and related services. However, PEA must expend proportionate amount of federal funding on students in this type of private placement. This also includes children that are homeschooled.	no	yes	R

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PS	Service Provider Location for less than 360 minutes per week. Receives all special education and related services from a service provider and who did not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. Services received at private clinicians' office; clinicians' offices located in school buildings; hospital facilities on an outpatient basis; or libraries and other public locations.	yes	yes	R
Service code should be determined by location (not by amount of SPED services received).				
To calculate the percentage of time inside regular classroom for school age children: divide the number of hours the youth spends inside the regular classroom by the <i>total number of hours in the school day</i> (including lunch, recess and study periods). The result is multiplied by 100. Time spent outside the regular classroom receiving services unrelated to the youth's disability (e.g.; time receiving ELL services) should be considered time inside the regular classroom. Educational time spent in age-appropriate community-based settings that include individuals with and without disabilities, such as college campuses or vocational sites, should be counted as time spent <i>inside the regular classroom</i> .				
To calculate percentage of time inside early childhood programs for preschoolers: divide the amount of time per week the child spends in a regular early childhood program by the <i>total number of hours (up to 8 hours per day/40 hours per week) the child spends in a regular early childhood program PLUS any time the child spent receiving special education and related services outside of the regular early childhood program</i> . The result is multiplied by 100.				

Table 54: FY2011 SPED Service Code Changes for Preschool LRE (>=FY2011, PS)

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PA1	Attending Regular Early Childhood Program AT LEAST 10 hours per week; receiving majority of special education and related services in REGULAR EARLY CHILDHOOD PROGRAM. A program that includes at least 50% nondisabled children. This may include, but is not limited to: Head Start; kindergarten; preschool classes offered to an eligible pre-kindergarten population by the public school system; private kindergarten ⁹ or preschool; group child development center or child care.	yes	yes	R
PA2	Attending Regular Early Childhood Program AT LEAST 10 hours per week; receiving majority of special education and related services in SOME OTHER LOCATION. A program that includes at least 50% nondisabled children. This may include, but is not limited to: Head Start; kindergarten; preschool classes offered to an eligible pre-kindergarten population by the public school system; private kindergarten ⁹ or preschool; group child development center or child care.	yes	yes	R

⁹ Include children with disabilities enrolled by their parents in a private elementary school and receiving special education and related services in accordance with a service plan. The private elementary school must be a nonprofit institutional day or residential school, including public elementary charter school, that provides elementary education, as determined under State law.

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PB1	Attending Regular Early Childhood Program LESS THAN 10 hours per week; receiving majority of special education and related services in REGULAR EARLY CHILDHOOD PROGRAM. A program that includes at least 50% nondisabled children. This may include, but is not limited to: Head Start; kindergarten; preschool classes offered to an eligible pre-kindergarten population by the public school system; private kindergarten ⁹ or preschool; group child development center or child care.	yes	yes	R
PB2	Attending Regular Early Childhood Program LESS THAN 10 hours per week; receiving majority of special education and related services in SOME OTHER LOCATION. A program that includes at least 50% nondisabled children. This may include, but is not limited to: Head Start; kindergarten; preschool classes offered to an eligible pre-kindergarten population by the public school system; private kindergarten ⁹ or preschool; group child development center or child care.	yes	yes	R
PD	Separate Class. Attends a special education program in a class intended primarily for children with disabilities (less than 50% nondisabled children). This may include, but is not limited to classrooms in: regular school buildings; trailers or portables outside regular school buildings; child care facilities; hospital facilities on an outpatient basis; or other community based settings. (Do not include children who also attended a Regular Early Childhood Program.)	yes	yes	SC
PE	Separate School. Receives all special education and related services in public or private day schools designed specifically for children with disabilities. (Do not include children who also attended a Regular Early Childhood Program.)	yes	yes	SC
PG	Residential Facility. Receives all special education and related services in public or private residential schools or residential medical facilities on an inpatient basis. (Do not include children who also attended a Regular Early Childhood Program.)	yes ⁸	yes	SC
PH (Changing to PH1 & PH2 effective FY2012)	Home at least 360 minutes per week. Receives all special education and related services in the principal residence of the child's family or caregivers and who attended neither a regular early childhood program nor a special education program provided in a separate class, separate school, or residential facility. Include children who receive special education both at home and in a service provider location or some other location that is not in any other category. The term caregiver includes babysitters. The service code of PH will be retired for fiscal year 2012 and all future fiscal years in student detail data interchange and in SAIS online.	yes	yes	R

SERVICE CODE	DESCRIPTION	STATE	FEDERAL	Self Contained or Resourced
PH1 or PH2 effective FY2012	The current PH service code will break into two separate codes that will map to the federal definitions by the Office of Special Education Programs (OSEP). The two new service codes of PH1 and PH2 will describe the minutes per week a preschool special education student receives services. The implementation of the PH service code change will improve efficiency and accuracy in reporting this data by alleviating manual processes.	yes	yes	R
PJ	Private School placement, enrolled by parent(s). Students enrolled by parents or guardians in regular parochial or other private schools who receive special education and related services under a service plan. There is no entitlement to special education and related services. However, PEA must expend proportionate amount of federal funding on students in this type of private placement. This also includes children that are homeschooled.	no	yes	R
PS	Service Provider Location or some other location that is not in any other category for less than 360 minutes per week. Receives all special education and related services from a service provider and who attended neither a regular early childhood program nor a special education program provided in a separate class, separate school, or residential facility; and did not receive special education and related services in the home. This includes services received at private clinicians' office; clinicians' offices located in school buildings; hospital facilities on an outpatient basis.	no	yes	R
Service code should be determined by location (not amount of SPED services received).				

Table 55: SPED Service Codes (<= FY2007)

Code in transaction	Grades	Description res = resourced (for federal funding); sc = self-contained (for federal funding)	Effective Dates ¹
A	all grades except Preschool	Outside Regular Class less than 21% of the day. This may include children placed in: regular class with SPED/related services provided within regular classes; regular class with SPED/related services provided outside the regular classes; or regular class with SPED services provided in resource rooms; or children with group B disabilities receiving ancillary services only. Eligible for state and federal (res) funding.	
B	all grades except Preschool	Outside Regular Class for at least 21% but not more than 60% of the day. This may include children placed in: resource rooms with SPED/related services provided within the resource room; or resource rooms with part-time instruction in a regular class. Eligible for state and federal (res) funding.	

Code in transaction	Grades	Description res = resourced (for federal funding); sc = self-contained (for federal funding)	Effective Dates ¹
C	all grades except Preschool	Outside Regular Class for more than 60% of the day. This may include children placed in: self-contained special classrooms with part-time instruction in a regular class; or self-contained special classrooms with full-time SPED instruction on a regular school campus. Eligible for state and federal (sc) funding.	
D	all grades except Preschool	Public Separate Day School for greater than 50% of the school day. This may include children placed in: public day schools for students with disabilities; or public day schools for students with disabilities for a portion of the school day (greater than 50%) and in regular school buildings for the remainder of the school day. Eligible for state and federal (sc) funding.	
E	all grades except Preschool	Private Separate Day School at public expense for greater than 50% of the school day. This may include children placed in: private day schools for students with disabilities; private day schools for students with disabilities for a portion of the school day (greater than 50%) and in regular school buildings for the remainder of the school day; or private residential facilities if the student does NOT LIVE at the facility. Eligible for state and federal (sc) funding.	
F	all grades except Preschool	Public Institutional Facility for greater than 50% of the school day. Receives education programs and lives in the public residential facilities during the week. This may include children placed in: public residential schools for students with disabilities; or public residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day. Eligible for federal (sc) funding only.	
G	all grades except Preschool	Private Residential Facility at public expense for greater than 50% of the school day - Not on educational voucher. Receives education programs and lives in private residential facilities during the week. This may include children placed in: private residential schools for students with disabilities; or private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day. Eligible for state and federal (sc) funding.	
H	all grades except Preschool	Homebased/homebound/hospital Program. Receives education programs in homebased/homebound/hospital environment that includes children with disabilities placed in and receiving SPED and related services in: hospital programs; homebound or homebased programs. Eligible for state and federal (res) funding.	
I	all grades except Preschool	Services provided in regular classroom. The only disability categories that can be reported here are A, MD, OI, SMR. Eligible for state and federal (sc) funding.	

Code in transaction	Grades	Description res = resourced (for federal funding); sc = self-contained (for federal funding)	Effective Dates ¹
J	all grades except Preschool	Private School placement, enrolled by parent(s). There is no entitlement to SPED and related services. However, PEA must expend proportionate amount of federal funding on students in this type of private placement. This also includes children that are homeschooled. Eligible for federal (res) funding only.	
S	all grades except Preschool	Regular Class with Supplemental Aids/Services. All time is spent in the regular classroom and there must be direct SPED services provided. This may include, but is not limited to, Assistive Technology services and one-on-one aides. If there is direct student contact on a regular basis, consult services may be reported in this category. There must be ongoing, scheduled, observation, discussion, monitoring, and adjusting of curriculum and instruction with specific direction to the regular education teacher about the education of that child. Eligible for state and federal (res) funding.	
V	all grades except Preschool	Private Residential Facility at public expense for greater than 50% of the school day – on educational voucher. Receives education programs and lives in private residential facilities during the week. This may include children placed in: private residential schools for students with disabilities; or private residential schools for students with disabilities for a portion of the school day (greater than 50%) and in separate day schools or regular school buildings for the remainder of the school day. Eligible for federal (sc) funding only.	
A	Preschool only	Early Childhood Setting. All (100%) of SPED and related services in educational programs designed primarily for children without disabilities. No SPED or related services are provided in separate SPED settings. This may include, but is not limited to SPED and related services provided in: regular kindergarten classes; public or private preschools; Head Start centers; child care facilities; preschool classes offered to an eligible pre-kindergarten population by the public school system; home/early childhood combinations; home/Head Start combinations; and other combinations of early childhood settings. Eligible for state and federal (res) funding.	
B	Preschool only	Part-time Early Childhood/Part-time Early Childhood SPED. Receives SPED and related services in multiple settings, including SPED and related services are provided in: 1) the home, 2) educational programs designed primarily for children <i>without</i> disabilities, 3) programs designed primarily for children <i>with</i> disabilities, 4) residential facilities, and 5) separate schools. This may include, but is not limited to SPED and related services provided in: home/early childhood SPED combinations; Head Start, child care, nursery school facilities or other community-based settings and outside of the regular class combinations; separate school/early childhood combinations; and residential facility/early childhood combinations.. Eligible for state and federal (res) funding.	

Code in transaction	Grades	Description res = resourced (for federal funding); sc = self-contained (for federal funding)	Effective Dates ¹
C	Preschool only	Early Childhood SPED Setting. All (100%) of SPED and related services in educational programs designed primarily for children with disabilities housed in regular school buildings or other community-based settings. No SPED or related services are provided in early childhood settings. This may include, but is not limited to SPED and related services provided in: SPED classrooms in regular school buildings; SPED classrooms in child care facilities, hospital facilities on an outpatient basis, or other community-based settings; and SPED classrooms in trailers or portables outside of regular school buildings. Eligible for state and federal (sc) funding.	
D	Preschool only	Public Separate Day School for greater than 50% of the school day. Receives all SPED and related services in education programs in public day schools designed specifically for children with disabilities. Eligible for state and federal (sc) funding.	
E	Preschool only	Private Separate Day School at public expense for greater than 50% of the school day. Receives all SPED and related services in education programs in private day schools designed specifically for children with disabilities. Eligible for state and federal (sc) funding.	
F	Preschool only	Public Residential Facility for greater than 50% of the school day. Receives all SPED and related services in publicly operated residential schools on an inpatient basis. Eligible for federal (sc) funding only.	
G	Preschool only	Private Residential Facility at public expense for greater than 50% of the school day – Not on permanent voucher. Receives all SPED and related services in privately operated residential schools on an inpatient basis. Eligible for state and federal (sc) funding.	
H	Preschool only	Home at least 360 minutes per week. Receives all SPED and related services in the principal residence of the child's family or caregivers. Eligible for state and federal (res) funding.	
J	Preschool only	Private School placement, enrolled by parent(s). There is no entitlement to SPED and related services. However, PEA must expend proportionate amount of federal funding on students in this type of private placement. This also includes children that are home schooled. Eligible for federal (res) funding only.	
R	Preschool only	Reverse Mainstream Setting. Receives all SPED and related services in educational programs designed primarily for children with disabilities but that include 50% or more children without disabilities. Eligible for federal (res) and State funding.	Beginning FY2005, State funding will be calculated for this service code.

Code in transaction	Grades	Description res = resourced (for federal funding); sc = self-contained (for federal funding)	Effective Dates ¹
S	Preschool only	Services at any other location for less than 360 minutes per week. Receives all SPED and related services at a school, hospital facility on an outpatient basis, or other location for a short period of time. These services may be provided individually or to a small group of children. This may include, but is not limited to speech instruction up to 3/6 hours per week in a school, hospital, or other community-based setting. Eligible for federal (res) funding.	
V	Preschool only	Private Residential Facility at public expense for greater than 50% of the school day – on permanent voucher. Receives all SPED and related services in privately operated residential schools on an inpatient basis. Eligible for federal (sc) funding only.	

SPED Service Exit Reason

Transaction **014 SPED Service Participation**; Element name **SPED Program Exit Reason Code**



Note: This information was previously included in the code **Program/Service Exit Reason**. It is reported in the IDEA Part B Data Reports.

Table 56: SPED Service Exit Reason Code Values

Code in transaction	Short Description	Description	Valid for pre-school	Valid for stated ages	Effective Dates ¹
1	Transferred to Regular Education	Student was served in SPED at the start of the reporting year, but at some point during the reporting year, returned to regular education as a result of having met the objectives of his/her IEP. This student no longer has an IEP and is receiving all of his/her educational services from a regular education program. Note: This student must be re-evaluated and determined no longer eligible for SPED.	yes	all valid ages	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions
2	Graduated with regular high school diploma	Student exited an educational program through receipt of a high school diploma identical to that for which students without disabilities are eligible.	no	ages 16-21 on Dec 1	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions

Code in transaction	Short Description	Description	Valid for pre-school	Valid for stated ages	Effective Dates ¹
3	Reached maximum age	Student exited SPED because of reaching maximum age for receipt of SPED services. This includes students with disabilities who reached maximum age and did not receive a diploma.	no	student age on SPED Service Exit Date must be 22 years minus one day	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions
4	Died	Student died.	yes	all valid ages	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions
5	Moved, known to be continuing	Student moved out of the catchment area and is <i>KNOWN</i> to be continuing in another educational program. There need not be evidence that the student is continuing in SPED, only that he/she is continuing in a general education program. This includes transfers and students in residential drug/alcohol rehabilitation centers or correctional facilities.	yes	all valid ages	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions
6	<i>Moved, not known to be continuing.</i>	<i>Student moved out of the catchment area and is NOT KNOWN to be continuing in another educational program. This includes students who have moved out of the catchment area and there is no evidence (e.g., record request) to indicate that they have enrolled in another educational program. The use of this category requires that the LEA verify that the family is no longer at their last known address.</i>	yes	<i>all valid ages</i>	<ul style="list-style-type: none"> <i>This code is being removed in its entirety as we will no longer be using this code from FY2005 onward.</i>
7	Dropped out	Student was enrolled at the start of the reporting year, was not enrolled at the end of the reporting period, and did not exit through any of the other basis described. This includes dropouts, runaways, GED recipients, expulsions, status unknown, students who moved and are not known to be continuing in another education program, and other exiters.	no	all valid ages	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions

Code in transaction	Short Description	Description	Valid for pre-school	Valid for stated ages	Effective Dates ¹
8	Transition to kindergarten	A child remains eligible and still receiving SPED services. A child transitions to kindergarten and continues to receive SPED services under the same or different eligibility requirements.	yes	no	<ul style="list-style-type: none"> starting FY2005 age/grade restriction specified through FY2004: no age or grade restrictions
9	Exited due to intended change in SAIS data element(s) only	This code is used when the student is ends one SPED service participation and starts another. Student is not transferring to regular education.	yes	all valid ages	FY2007 to present
10	Withdrawn by Parent and no longer enrolled	This code is used when a parent withdraws a student with a SPED grade of PS, KG, or UE from the student's SPED Service Participation and the student is no longer enrolled.	PS, KG, and UE SPED grades only	PS, KG, and UE SPED grades only	FY2007 to present
11	Expelled but still receiving services	Student was expelled from school, but is still receiving SPED services.	yes	yes	FY2008 to present
12	Exit from one Need but continuing in another	Student is exiting from one particular Need and associated SPED service participation but continues to receive SPED services for a different need.	yes	yes	FY2008 to present
13	School is Out	SPED Participation is ending due to the school's calendar year ending. This SPED Exit Reason code should be used if the student participates through the end of the year.	yes	yes	FY2008 to present

Table 57: Group A and Group B SPED Needs

Group A	Group B
DD (preschool only)	A
SLI (preschool only)	DD (school age students)
TBI	ED
	EDP
	HI
	MD
	MDSSI
	MIMR
	MOMR

Group A	Group B
	OHI
	OI
	PSD
	SLD
	SLI (school age students)
	SMR
	VI

Special Enrollment

Transaction **001 Student Enrollment**; Element name **Special Enrollment Code**

Transaction **002 Student Readmission**; Element name **Special Enrollment Code**

Transaction **010 Student Payer Factors**; Element name **Special Enrollment Code**

Table 58: Special Enrollment Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
1	CECA	Certificate of Educational Convenience A - Ref. A.R.S. § 15-825	
2	CECB	Certificate of Educational Convenience B – Ref. A.R.S. § 15-825	
3	Open enrollment	student registered during a declared open enrollment period	



Note: The Special Enrollment code may also be submitted as a blank.

States

Transaction **001 Student Enrollment**; Element name **State of Birth Code**

Transaction **001 Student Enrollment**; Element name **Previous State Code**

Transaction **005 Student Personal Information**; Element name **State of Birth Code**

Transaction **005 Student Personal Information**; Element name **Previous State Code**



Note: The SAIS States codes are those defined by the United States Postal Service, and reflect states and territories of the United States. These codes are identified in USPS Publication 28, section 358 Standard State Name Abbreviations and section 225.1 Military Addresses; Overseas Locations.

Links to USPS Publication 28 can be found on the USPS WebPages titled Business Mail 101, at <http://new.usps.com/cgi-bin/uspsbv/scripts/content.jsp?B=mailing101&D=17514>.

Table 59: States Code Values

Code in transaction	Description	Effective Dates ¹
AA	Armed Forces Americas excluding Canada	

Code in transaction	Description	Effective Dates¹
AE	Armed Forces Europe, Middle East, Africa, and Canada	
AK	Alaska	
AL	Alabama	
AP	Armed Forces Pacific	
AR	Arkansas	
AS	American Samoa	
AZ	Arizona	
CA	California	
CO	Colorado	
CT	Connecticut	
DC	District of Columbia	
DE	Delaware	
FL	Florida	
FM	Federated States of Micronesia	
GA	Georgia	
GU	Guam	
HI	Hawaii	
IA	Iowa	
ID	Idaho	
IL	Illinois	
IN	Indiana	
KS	Kansas	
KY	Kentucky	
LA	Louisiana	
MA	Massachusetts	
MD	Maryland	
ME	Maine	
MH	Marshall Islands	
MI	Michigan	
MN	Minnesota	
MO	Missouri	
MP	Northern Mariana Islands	
MS	Mississippi	

Code in transaction	Description	Effective Dates¹
MT	Montana	
NC	North Carolina	
ND	North Dakota	
NE	Nebraska	
NH	New Hampshire	
NJ	New Jersey	
NM	New Mexico	
NV	Nevada	
NY	New York	
OH	Ohio	
OK	Oklahoma	
OR	Oregon	
PA	Pennsylvania	
PR	Puerto Rico	
PW	Palau	
RI	Rhode Island	
SC	South Carolina	
SD	South Dakota	
TN	Tennessee	
TT	Trust Territories	
TX	Texas	
UT	Utah	
VA	Virginia	
VI	Virgin Islands	
VT	Vermont	
WA	Washington	
WI	Wisconsin	
WV	West Virginia	
WY	Wyoming	
YY	Other US (other territory, Armed Forces, or holding not in this table)	
ZZ	Not US (not a US state, territory, or Armed Forces or other holding)	

Student Management System

Transactions: **ALL**; required in File Header. See “File Header Requirements” section in the Transactions Overview document for reference.

Table 60: Student Management System Code Values

Code in transaction	Description (SMS Product Name)	Vendor	Effective Dates ¹
1	CIMS	<i>NCS Pearson</i>	FY2005 to present
2	EADS	<i>Educational Administration Data System {EADS}</i>	FY2005 to present
3	eSIS	<i>AAL</i>	FY2005 to present
4	¡Estudiante!	<i>CharterData</i>	FY2005 to present
5	Oscar	<i>Oscar Software</i>	FY2005 to present
6	Powerschool	<i>Power School</i>	FY2005 to present
7	SASIXp	<i>NCS Pearson</i>	FY2005 to present
8	Schoolmaster	<i>Olympia Computing Company, Inc.</i>	FY2005 to present
9	Silk	exLogica	FY2005 to present
10	SIRS	<i>MIG</i>	FY2005 to present
11	SIRS - CE	<i>MIG</i>	FY2005 to present
12	Smart	AOP	FY2005 to present
13	STI	<i>Software Technology, Inc.</i>	FY2005 to present
14	Mohave	TUSD	FY2005 to present
15	Mesa	Mesa Unified School District	FY2005 to present
16	Glendale	Glendale Union School District	FY2005 to present
17	Sunnyside	Sunnyside Unified School District	FY2005 to present
18	Tempe	Tempe Union High School District	FY2005 to present
19	Deer Valley	Deer Valley Unified High School District	FY2005 to present
20	Other	Any other system or homegrown SAIS product	FY2005 to present
21	Genesis	Edupoint Educational Systems	FY2006 to present

Student Membership FTE

Transaction **001 Student Enrollment**; Element name **Student Membership FTE**

Transaction **002 Student Readmission**; Element name **Student Membership FTE**

Transaction **008 Student FTE**; Element name **Student Membership FTE**

Table 61: Student Membership FTE Code Values

Code in transaction	Description	Effective Dates ¹
0.00	student's course load is part time, equivalent to 0% of a full-time program	
0.25	student's course load is part time, equivalent to 25% of a full-time program	
0.50	student's course load is part time, equivalent to 50% of a full-time program	
0.75	student's course load is part time, equivalent to 75% of a full-time program	
1.00	student's course load is full time, equivalent to 100% of a full-time program	
1.25	student's course load exceeds full time, equivalent to 125% of a full-time program <i>This value is not valid for any SAIS data submissions. It is only used internally by SAIS for calculating funding for certain specific concurrent student memberships, in accordance with Arizona statute.</i>	

Student Membership Portion

This element is used only in the SAIS database. It does not appear in any submitted transaction.

Table 62: Student Membership Portion Code Values

Code in transaction	Short Description	Long Description	Effective Dates ¹
<i>n/a</i>	<i>MFTE</i>	<i>student full-time equivalence</i>	
<i>n/a</i>	<i>MSH</i>	<i>school's share of the membership funding</i>	

Support Programs

Transaction **015 Support Program Participation**; Element name **Program Code**



Note: Support Program can apply to one or more Needs, or to no Need at all.

Table 63: Support Programs Code Values

Code in transaction	Short Description	Description	Source	Needs to which this applies	Effective Dates ¹
21	21 st Century program	<p>The purpose of the 21st Century Community Learning Centers is to:</p> <ol style="list-style-type: none"> 1. provide opportunities for academic enrichment, including providing tutorial services to help students (particularly students in high-poverty areas and those who attend low-performing schools) meet State and local student performance standards in core academic subjects such as reading and mathematics; 2. offer students a broad array of additional services, programs, and activities, such as youth development activities, drug and violence prevention programs, counseling programs, art, music, and recreation programs, technology education programs, and character education programs, that are designed to reinforce and complement the regular academic program of participating students; and 3. offer families of students served by community learning centers opportunities for literacy and related educational development. <p>Therefore, the centers serve the Economic Disadvantage, Behavioral Disadvantage and Academic Disadvantage Need Groups.</p>	ADE Student Services Dept	<ul style="list-style-type: none"> • Eligible for reduced fee lunch • Eligible for free lunch • Homeless • Immigrant • Migrant Agriculture Employment • Neglected • Refugee • Delinquent • Math • Language Arts (reading and/or writing) • Science • Social Studies • Other Academic Services • OR a student could participate in this program, and not be associated with any of the above Needs (in which case, the Need Code could be left blank, or the code "NOND" can be used) 	FY2004 to present
22	<i>Homeless</i>	<i>Student receives services based on homeless designation</i>	<i>NCLB</i>	<i>Homeless</i>	<i>FY2004 to FY2006</i>
23	<i>Migrant Academic Support</i>	<i>Student participates in Migrant program for academic services (e.g., P.A.S.S. or preschool)</i>		<i>Migrant Agriculture Employment</i>	<i>This code will no longer be accepted in SAIS beginning FY2005, but will be captured in COEStar.</i>

Code in transaction	Short Description	Description	Source	Needs to which this applies	Effective Dates ¹
24	<i>Migrant Health, Eye and Dental Services</i>	<i>Migrant student receives Health, Eye or Dental Services</i>	NCLB	<i>Migrant Agriculture Employment</i>	<i>This code will no longer be accepted in SAIS beginning FY2005, but will be captured in COEStar.</i>
25	<i>Migrant Support Services – Non-academic</i>	<i>Migrant student receives non-academic services (e.g., counseling, family social services)</i>	NCLB	<i>Migrant Agriculture Employment</i>	<i>This code will no longer be accepted in SAIS beginning FY2005, but will be captured in COEStar.</i>
26	Neglected or Delinquent Program Services	Student receives Neglected or Delinquent Program Services	NCLB	<ul style="list-style-type: none"> Neglected Delinquent 	FY2004 to present
27	School Improvement Supplemental Education Services	<p>Parent chooses supplemental services as a result of school improvement requirements <i>Effective FY2006, this support program is only valid when correlating entity is "In School Improvement" with one of the following statuses:</i></p> <ul style="list-style-type: none"> <i>Federal School Improvement (Year 2)</i> <i>Corrective Action (Year 3)</i> <i>Planning to Restructure (Year 4)</i> <i>Restructuring Implementation (Year 5)</i> 	NCLB	<ul style="list-style-type: none"> Eligible for free lunch (AND the school must be designated as "in {federal} school improvement") Eligible for reduced fee lunch (AND the school must be designated as "in {federal} school improvement") 	FY2004 to present
28	Title I Mathematics	Student participates in Title I services for Mathematics	NCLB	Mathematics	FY2004 to present
29	Title I Other Instructional Services	Student participates in Title I services for Other Academic services	NCLB	Other Academic Services	FY2004 to present
30	Title I Reading/ Language Arts	Student participates in Title I services for Reading	NCLB	Reading/ Language Arts	FY2004 to present

Code in transaction	Short Description	Description	Source	Needs to which this applies	Effective Dates ¹
31	Title I Science	Student participates in Title I services for Science	NCLB	Science	FY2004 to present
32	Title I Social Studies	Student participates in Title I services for Social Studies	NCLB	Social Studies	FY2004 to present
33	Transportation/ Migrant	Migrant student receives Transportation services	NCLB	Migrant Agriculture Employment	This code will no longer be accepted in SAIS beginning FY2005, but will be captured in COEStar.
34	Transportation/ School Choice	Transportation provided for parent choosing another school as a result of school improvement requirements <i>Effective FY2006, this support program is only valid when sending entity is "In School Improvement" with one of the following statuses:</i> <ul style="list-style-type: none"> • Federal School Improvement (Year 1) • Federal School Improvement (Year 2) • Corrective Action (Year 3) • Planning to Restructure (Year 4) • Restructuring Implementation (Year 5) 	NCLB	No Need is necessary for the student (in which case, the Need Code could be left blank, or the code "NOND" can be used), but the school must be designated as "in {federal} school improvement"	FY2004, FY2006 to present.
35	Gifted Program	Student participates in gifted education services	A.R.S. § 15-770	<ul style="list-style-type: none"> • Quantitative (Math) Giftedness • Language Arts (Verbal) Giftedness • Non-Verbal Reasoning Giftedness • NOND – The no need code can be entered for Gifted Program participation to accommodate students participating who have not demonstrated a gifted need. 	FY2005 to present

Code in transaction	Short Description	Description	Source	Needs to which this applies	Effective Dates ¹
36	Johnson-O'Malley Indian Education	Student participates in JOM Indian Education programs	CFR 25, 273.12	no Need is necessary for the student (in which case, the Need Code could be left blank, or the code "NOND" can be used)	FY2005 to present
37	Failing Schools Tutoring Program	Student participates in an underperforming or failing school tutoring program.	A.R.S. § 15-241.Q	<ul style="list-style-type: none"> Math Language Arts (reading and/or writing) 	FY2006 to present
38	Title I Vocational/ Career	Student participates in Title I services for Vocational/Career	NCLB	Vocational/ Career	FY2010 to present
39	Title I Health, Dental and Eye Care	Student participates in Title I services for Health, Dental and Eye Care	NCLB	Health, Dental and Eye Care	FY2010 to present
40	Title I Supporting Guidance/ Advocacy	Student participates in Title I services for Supporting Guidance/Advocacy	NCLB	Supporting Guidance/ Advocacy	FY2010 to present
41	Title I Other Support Services	Student participates in Title I services for Other Support Services	NCLB	Other Support Services	FY2010 to present

Tuition Payer Code

Transaction **001 Student Enrollment**; Element name **Tuition Payer Code**

Transaction **002 Student Readmission**; Element name **Tuition Payer Code**

Transaction **010 Student Payer Factors**; Element name **Tuition Payer Code**

 **Note:** Tuition Payer is used to signify which memberships will generate State funding and which ones will not. It is set by ADE's School Finance Department.

 **Note:** The "normal" setting for Arizona school children will be Code 1.

Table 64: Tuition Payer Code Values

Code in transaction	Description	Note	Effective Dates ¹
1	The "normal" setting for Arizona school children who generate state funding.	This includes students attending school in their own district of residence, as well as Tuition-in students (students attending school outside their district of residence as defined in Arizona statute, but whose tuition is paid by the district or ADE), and students with a special enrollment situation (see Special Enrollment (page 76)).	Inception to present

Code in transaction	Description	Note	Effective Dates ¹
2	Privately paid tuition, no tuition charged, or not eligible for state funding.	This includes students <ol style="list-style-type: none"> 1. Not eligible for state funding as defined in Arizona statute, e.g., students age 22 and older, students less than 3-years-old, and preschool children without disabilities, and early kindergarten students who re-enroll in kindergarten for a second year. 2. With private-paid tuition, e.g., tuition is paid by parents 3. Special education students who are receiving services from a state institution or an approved residential facility and are funded through the voucher system. 	FY2011 to present
3	Foreign exchange student	Student is a foreign exchange student. These students are not eligible for state funding.	FY2005 to present
4	Non-SPED (NSE) students in residential treatment centers	Non-SPED (NSE) students placed in approved private residential facilities; funding is paid through the voucher system, not ADM.	FY2008 to present
5	JTED/Non-Resident Charter (concurrent)	This tuition payer code is reported for the JTED Membership when a student is concurrently enrolled in a charter school but does not reside within the boundary of the member district. The JTED membership is not eligible for state funding.	
6	ISEP student	This tuition payer code is reported for the ISEP membership when a student is enrolled. The ISEP membership is not eligible for state funding.	FY2011 to present

Withdrawal Reason

Transaction **003 Student Withdrawal**; Element name **Withdrawal Reason Code**

 **Note:** Withdrawal Reasons are a secondary reason for the withdrawal (the primary reason being the Withdrawal Activity Code). Withdrawal Reasons are optional, and will not apply to the great majority of students who withdraw from school prior to the last scheduled day of session.

Table 65: Withdrawal Reason Code Values

Code in transaction	Description	Notes	Effective Dates ¹
WR1	School identified for Federal School Improvement	Source: No Child Left Behind. This option only applies to schools labeled as federal "in school improvement".	FY2005 to present ¹⁰
WR2	School identified as persistently dangerous	Source: No Child Left Behind. This option only applies to schools labeled as federal "in school improvement".	FY2005 to present ¹⁰

¹⁰ If a school does not have this designation, or if a student transfers to another school with the same designation, then this withdrawal reason is invalid.

Code in transaction	Description	Notes	Effective Dates ¹
WR3	Individual Transfer Option (victim of a violent crime or criminal act)	Source: No Child Left Behind. This option only applies to schools labeled as federal "in school improvement".	FY2005 to present
WR4	Pregnancy / Biological Parent of a Child	Source: A.R.S. § 15-1042.H. Schools are not required to find out whether or not students are leaving school because of pregnancy. If the school does receive that information, however, it should be reported. As stated in A.R.S. §15-1042(H): "The student level data shall include reasons for the withdrawal if reasons are provided by the withdrawing pupil or the pupil's parent or guardian."	FY2005 to present

Issues

This area is used to record new issues.