

STATE TUTORING PROGRAM
TUTOR VERIFICATION



Directions:

1. For an employed teacher, obtain a current, completed copy of his/her Teacher Attestation and HOUSSE Rubric if necessary to prove that he/she is Highly Qualified(HQ) in the areas to be tutored.
 - *If HQ using *Elementary Teacher Attestation*, he/she has met requirements to tutor K-8 students in Reading, Writing, and/or Math.
 - *If HQ in English/Language Arts using *Middle, Junior High, High School Teacher Attestation*, he/she has met requirements to tutor 7-12 students in Reading and/or Writing.
 - *If HQ in Math using *Middle, Junior High, High School Teacher Attestation*, he/she has met requirements to tutor 7-12 students in Math.
 - *If HQ using *Special Education Teacher Attestation*, he/she has met requirements to tutor appropriate-level students.
2. For Non-HQ teachers and all other tutors working within a school's program, **use, but don't complete this form**, to determine that **each** tutor has met the requirements. However, outside providers must use this form.
3. Districts/charters/outside providers have the authority to add additional criteria to tutor qualifications and add possible restrictions to the number of hours per tutor and school sites.

| | |
|---|---|
| NAME: | DISTRICT: |
| PROVIDER(COMPANY): | SCHOOL: |
| TUTORS FOR ELEMENTARY K-8 and OLDER SPECIAL ED. STUDENTS | TUTORS FOR MIDDLE OR HIGH SCHOOL 7-12 STUDENTS |
| <input type="checkbox"/> Hold a bachelor's degree OR <input type="checkbox"/> Enrolled in a teacher preparation program <p style="text-align: center;">AND in either case</p> <input type="checkbox"/> 12 credit hours in basic education content courses in any of the following areas: English, Social Studies, Math, Sciences ----- <input type="checkbox"/> Met requirements to tutor in Reading, Writing, and/or Math <input type="checkbox"/> Did not meet requirements so cannot tutor | <input type="checkbox"/> Hold a bachelor's degree OR <input type="checkbox"/> Enrolled in college or a university <p style="text-align: center;">AND in either case</p> <input type="checkbox"/> 12 credit hours in English/ Language Arts/ Reading content in any of the following areas: Composition, English, Grammar, Linguistics, Literature, Reading (including Reading methods) ----- <input type="checkbox"/> Met requirements to tutor in Reading and/or Writing <input type="checkbox"/> Did not meet requirements so cannot tutor |
| | <input type="checkbox"/> Hold a bachelor's degree OR <input type="checkbox"/> Enrolled in college or a university <p style="text-align: center;">AND in either case</p> <input type="checkbox"/> 12 credit hours in Math content in any of the following areas: Calculus, Algebra, Trigonometry, Intro. to Number Theory and Modern Algebra, Formal Mathematical Reasoning and Writing, Topics in Geometry, Analysis of Ordinary Differential Equations, Intro. to Probability Theory, History of Mathematics, Synthesis of Mathematical Concepts, Quantitative Analysis (With the exception of Statistics, most of the courses will have a mathematical prefix.) ----- <input type="checkbox"/> Met requirements to tutor in Math <input type="checkbox"/> Did not meet requirements so cannot tutor |
| INSTRUCTIONAL AIDES (PARAPROFESSIONALS) | |
| <input type="checkbox"/> Highly Qualified instructional aide (Per Section 1119 of NCLB) employed by a elementary, middle, or junior high school ----- <input type="checkbox"/> Met requirements to tutor in Reading, Writing, and/or Math at those levels <input type="checkbox"/> Did not meet requirements so cannot tutor | <input type="checkbox"/> Highly Qualified instructional aide (Per Section 1119 of NCLB) employed by a middle, junior high, or high school ----- <input type="checkbox"/> Met requirements to tutor in Reading, Writing, and/or Math at those levels <input type="checkbox"/> Did not meet requirements so cannot tutor |