

EXPLANATION OF INCIDENT

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

Phoenix Office: P.O. Box 6490, Phoenix, AZ 85005-6490 Telephone: (602) 542-4367
Tucson Office: 400 W. Congress St. #118, Tucson, AZ 85701 Telephone: (520) 628-6326

If you have answered **"Yes" to a Criminal History Question** on your application, you will need to provide a written explanation of the incident before your application can be processed.

Social Security Number: _____ - _____ - _____

Full Legal Name: _____
Last First Middle

Date of Arrest: _____ Arresting City: _____ Arresting State: _____

Name of offense (Reason of the arrest): _____

Description of the circumstances of the arrest: (If more space is needed, continue on back.)

Disposition of the case:

Mitigating factors pertaining to the arrest:

Sentencing information if convicted:

Signature: _____ Date: _____