

ALEAT's New 3.0 New Look

How to Submit a Monitoring Instrument

Current LEA: **Sample LEA - Technical Assistance** Setup & Maintenance

LEA Overview **Monitoring** Plan LEA File Cabinet Plan Tags

Home > Sample LEA - Technical Assistance > 2013 Governing Board Declaration

INSTRUMENT OVERVIEW

Sample LEA - Technical Assistance
2013 Governing Board Declaration 1

Status: **In Progress**
 Does Not Meet Requirements: (0) Resolved: (0)
 Due Date: 10/15/2012 Meets Requirements: (0) Withdrawn: (0)
 Last Update: Administrator Administrator In Progress: (1) Resubmitted for Review: (0)
 9/4/2012 11:07:17 AM Not Monitored: (0) Extension Requested: (0)
 Items: 1

Team Leader: Not Assigned
 LEA Submitters: **Edit** ✓
 SEA Reviewers: Krystal Nesbitt

Items (1) Documents (0) Status History (1) Print Instrument Report

CATEGORY: Governing Board Declaration of Alignment 0 of 1 completed

After clicking on the Title of the Instrument on the LEA Overview Page it will take you to the Instrument Overview Page.

Verify that you are listed as a submitter. If you are not listed as a submitter, click on "Edit", next to LEA Submitters.

ASSIGN SUBMITTERS

Assigned **Unassigned** ✓

Remove

Page size: 25 0 to 0 of 0 items

Remove	Last Name	First Name	Email	Organization
No reviewers assigned				

Remove

Page size: 25 0 to 0 of 0 items

To assign submitter click on the second tab that says "Unassigned"

[Return to Instrument Overview](#) ✓

ASSIGN SUBMITTERS

Assigned **Unassigned**

FIND

Search

Assign

Page size: 25 1 to 5 of 5 items

Select	Last Name	First Name	Email	Organization
<input type="checkbox"/>	Brown	Nicy	nicy.brown@gmail.com	Sample LEA
<input type="checkbox"/>	Lambert	Tee	tee.lambert@gmail.com	Sample LEA - Technical Assistance
<input checked="" type="checkbox"/>	Lambert	Tee-LEA	tee.lambert@yahoo.com	Sample LEA
<input type="checkbox"/>	smith	Sally	smith@google.com	Sample LEA - Technical Assistance
<input type="checkbox"/>	Wright2	Brenda	brendawrightade@gmail.com	Sample LEA

Assign ✓

Page size: 25 1 to 5 of 5 items

On the "Unassigned" tab click on the box and click Assign.

It will take you to the "Assigned" tab and show the submitters listed for the instrument.

Click on "Return to Instrument Overview" link

INSTRUMENT OVERVIEW

Sample LEA - Technical Assistance
2013 Governing Board Declaration

1

Status: In Progress	Does Not Meet Requirements: (0)	Resolved: (0)
Due Date: 10/15/2012	Meets Requirements: (0)	Withdrawn: (0)
Last Update: Administrator Administrator 9/4/2012 11:07:17 AM	In Progress: (1)	Resubmitted for Review: (0)
Items: 1	Not Monitored: (0)	Extension Requested: (0)

Team Leader: Not Assigned
LEA Submitters: [Edit](#) Tee-LEA Lambert ✓
SEA Reviewers: Krystal Nesbitt

Items (1) | Documents (0) | Status History (1)

Print Instrument Report



CATEGORY: Governing Board Declaration of Alignment 0 of 1 completed

On the "Instrument Overview" page ensure that you are listed as a submitter.

To open to the Instrument Item click on either the expand all icon

Or on the it will open the items under each category.

Items (1) | Documents (0) | Status History (1)

Once the Item link is open click on the title of the Item.

CATEGORY: Governing Board Declaration of Alignment 0 of 1 completed

ITEM: [GBD-01: Gov. Board Declaration of Alignment](#) ✓ In Progress



Current LEA:
Sample LEA - Technical Assistance

[Setup & Maintenance](#)

[LEA Overview](#) | [Monitoring](#) | [Plan](#) | [LEA File Cabinet](#) | [Plan Tags](#)

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ITEM OVERVIEW

GBD-01: Gov. Board Declaration of Alignment

The red document box icon indicates that there are required document(s) to be uploaded as evidence. The number tells you how many are due.

These links are called breadcrumbs - click on the 2nd to the last and it will take you back to the Instrument Overview page where you can Submit once you have completed the Self Review and uploaded your document.

COMPLIANCE INDICATORS

Pursuant to State Board of Education Policy, all public schools (including charter schools) must submit annually to the Arizona Department of Education (ADE) a Declaration of Curricular and Instructional Alignment to the Arizona Academic Standards, referred to in this document collectively as the "Standards," that include:

- English Language Arts (Reading Standard 2003, Writing Standard 2004 and Arizona Common Core–ELA 2010).
- Mathematics (Mathematics Standard 2008 and Arizona Common Core–Mathematics 2010).
- Science (Science Standard 2004).
- Social Studies (Social Studies Standard 2005).

The Declaration requires affirmations from the Governing Board, Superintendent, and Principal (or equivalent charter school officials), regarding the alignment of curriculum and the evaluation of instruction to the Standards.

The deadline for submitting the Governing Board Declaration is October 15, 2012

LEA SELF-REVIEW (REQUIRED)

Current Status

In Progress

Comments to SEA

You must complete the LEA Self-Review before you can have access to the "Submit to State" Button on the Instrument Overview Page. Click on edit and change the drop down box from In Progress to Meets Requirements or Does Not Meet Requirements with a note in "Comments to SEA" when you will be able to bring the item in to compliance. Click Save.

[Edit](#)

[Required Documents \(1\)](#) | [All Documents \(0\)](#) | [Resources \(1\)](#) | [Legal Citations \(0\)](#) | [Status History \(1\)](#)

Page size: 25

1 to 1 of 1 items

Respond	Evidence Name	Description	Associations	Attached Documents
Respond	Governing Board's Declaration of Alignment	The Governing Board's Declaration of Curricular & Instructional Alignment to the Arizona Academic Standards. Please Note: All public schools, including charter schools, are to begin the process of transitioning to the Arizona Common Core State Standards with a focus on implementation at the kindergarten level in the school year 2012-2013.	1	

Page size: 25

1 to 1 of 1 items

Click on the "Resource" tab to download any template that is to be completed.

Click on the "Required Document" tab to upload documents into the file cabinet.

Click on "Respond" to access the upload page for the file cabinet. Click Browse to access your document, click "Attach" at the bottom of the page.

Once you have completed the Self Review and changed "In Progress" and your required documents have been uploaded into the file cabinet, scroll to the top of the web page and click on the "Bread Crumbs" click on the title of instrument (second to the last) and this will take you back to the Instrument Overview Page where you will have access to the "Submit to the State" button.

Arizona LEA Tracker (ALEAT)

Hi Tee-LEA! [Logout](#) [Help](#)

Current LEA: **Sample LEA - Technical Assistance** [Setup & Maintenance](#)

LEA Overview | **Monitoring** | Plan | LEA File Cabinet | Plan Tags

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Submit to State ✓

INSTRUMENT OVERVIEW

Sample LEA - Technical Assistance

2013 Governing Board Declaration 1 1

Status: In Progress	Does Not Meet Requirements: (0)	Resolved: (0)
Due Date: 10/15/2012	Meets Requirements: (1)	Withdrawn: (0)
Last Update: Tee-LEA Lambert 10/5/2012 3:45:15 PM	In Progress: (0)	Resubmitted for Review: (0)
Items: 1	Not Monitored: (0)	Extension Requested: (0)

Team Leader: Not Assigned | **LEA Submitters:** [Edit Tee-LEA Lambert](#) | **SEA Reviewers:** Krystal Nesbitt

Items (1) | Documents (1) | Status History (1) | [Print Instrument Report](#)

CATEGORY: Governing Board Declaration of Alignment 1 of 1 completed

ITEM: GBD-01: Gov. Board Declaration of Alignment Meets Requirements ✓

Submit to State ✓

[About](#) [Arizona Department of Education](#)
For questions related to ALEAT, please contact: ALEAT@azed.gov

If you do not see the "Submit to State" button go back and verify that you are listed as a submitter and that you have changed all items to either "Meet Requirements" or "Does Not Meet Requirements" with a note to your reviewer on when you can bring the item into compliance.

There should not be any item still with a status of "In Progress"

If you have any questions or concerns please contact your Specialist or the ALEAT Help Desk at

ALEAT@azed.gov

602.542.4353