



FUTURE EDUCATORS OF ARIZONA

CONSTITUTION & BYLAWS

2010-2011

OFFICERS:

President: Tiffany Chee

Vice President: Angelica Bedonie

Secretary: Brenna Tah

Treasurer: Jeremy Ben

Representative: Lyle Shorty

Parliamentarian: Sirena Tsosie

ADVISER:

Mr. Chris Smith

CTE DIRECTOR

Ms. Sharon Murray-Watson

PRESIDENT SIGNATURE: _____

Constitution Approved (DATE): _____

Future Educators of Arizona Chinle High School Chapter Chinle Chapter Bylaws

Article I. Name

The name of this organization shall be the Chinle Chapter of Future Educators of Arizona (FEA).

Article II. Purpose

SECTION 1 This association is an organization of students enrolled in an approved Education Professions programs functioning through local chapters and is member to the National FEA organization Charter. The purpose of FEA is to further the welfare of its members through:

- A. Providing students with opportunities to explore teaching as a career option.
- B. Helping students gain a realistic understanding of the nature of education and the role of the teacher.
- C. Coordinating information about teaching as a profession, employment opportunities, financial assistance options, and educational issues.
- D. Providing leadership for the local chapters.
- E. Providing a clearinghouse for information and activities.
- F. Providing recognition and prestige through an association of local chapters.
- G. Developing leadership abilities through participation in educational, vocational, civic, recreational, and social activities.
- H. Creating enthusiasm for learning.
- I. Promoting high standards in personal and professional ethics, workmanship, scholarship, and safety.
- J. Developing the ability of students to plan together, organize, and carry out worthy activities and projects through the use of democratic process.
- K. Developing progressive leadership that is competent, aggressive, self-reliant, and cooperative in the field of education.
- L. Being an integral part of the organized instructional standards in Education Professions and related career opportunities.
- M. Providing education related programs which will develop pride, responsibility, leadership, character, scholarship, citizenship, patriotism and human resources of the community.
- N. Encouraging and recognizing achievement in supervised educational programs, scholarship, leadership, and other individual and group activities by providing awards to deserving members and chapters.
- O. Providing opportunities to explore and experience higher education networking and transition strategies.
- P. Addressing teacher recruitment and retention issues with other educational agencies.

Article III. Student Membership

SECTION 1 Membership in the chapter shall be open to students who are currently enrolled in an approved Education Professions program. Membership of the Arizona FEA shall consist of the total eligible members of the chartered local chapter.

SECTION 2 Each member shall meet the following eligibility requirements:

1. Be enrolled in an Approved Education Professions course
2. Meet the academic standards required by the school for students to participate in extracurricular activities
3. Submit a parent/guardian support letter
4. Actively participate in FEA sponsored activities

SECTION 3 A member of another FEA chapter who enrolls in the school will be accepted for membership in the chapter.

SECTION 4 Membership in the chapter shall not be restricted on the basis of race, ethnicity, religion, sex, national origin or physical handicap.

SECTION 5 Active Membership shall be considered in good standing when:

1. The member attends local chapter meetings
2. The member shows an interest in, and takes part in the activities of the chapter
3. The member displays conduct becoming a member of the organization.
4. The member is regularly enrolled in a high school class in Education Professions or has completed all of the Education Profession class requirements of the school attended

SECTION 6 A membership year shall be from July 1 through June 30 inclusive.

Article IV. Affiliation Fees

SECTION 1 State Affiliation Fees shall be determined by the State FEA Director and Advisory Board for the following year. Fees will be payable within the time frame set by the State Director and Advisory Board. State Chapter Affiliation Fees for 2008 - 2009 will be set as follows: Program Affiliation pricing is based on the Education Professions program enrollment submitted by your school during the 2007-2008 school year. Enrollment numbers are determined by what your school submitted to the Arizona Department of Education/CTE Division.

Included in the Program Affiliation Fees are:

- All students memberships in State and National FEA Organizations
- Advisor membership in State and National FEA Organizations
- Chapter Fee

Program Affiliation Process:

1. Have an active state approved Education Professions Program
2. Fill out Chapter Contract Form
3. Send in a copy of your chapter constitution
4. Send in a list of your FEA student members
5. List of student officers
6. Send in your annual program of action (Calendar of events and activities you have planned for your students)

SECTION 2 National dues will be included as part of the state affiliation fees. Guidelines and deadlines will be followed as set by the National FEA Association.

SECTION 3 State Chapter Affiliation Fees will be due and paid by October 1 of each school year in order and before members participate in any Arizona FEA activities.

SECTION 4. The accounts of this organization shall be audited by a public auditor or a committee appointed by the State FEA Director with approval from the Executive Council.

Article V. Officers and Elections

- Section 1.** Officers of the Chapter shall be: president, vice president, secretary, treasurer, and parliamentarian. These officers with the adviser as ex-officio member shall constitute the Executive Committee. Officers shall be elected at the annual meeting and shall hold offices for a term of one year or until their successors are elected. Officers shall assume their duties at the close of the meeting at which they were elected.
- Section 2.** Requirement for Office: To be eligible to run for office, a candidate must be a paid member from the previous semester; (b) have an overall grade point average of at least 2.5; (c) be enrolled in a Education Professions course during the current year; (d) in the case of the secretarial candidate must have possess the ability to take minutes; (e) in the case of the treasurer candidate must have had or be currently enrolled in the upcoming year in accounting; (g) in the case of the candidate for parliamentarian must be familiar with the Parliamentary procedures outline in Robert's Rules of Order; (h) submit an application to the nomination and election committee five(5) school days before the meeting in April; (i) be willing to attend all meetings, as many of the officer training workshops, conferences, and competitions as financially can be afforded by the local FEA chapter; (j) in the case of the candidate for reporter, must have the ability to write and keep a written record of what the local chapter has been doing for the school year; (k) in the case of the candidate for president, presides over all meeting and, therefore, should hold this responsibility of utmost importance.
- Section 3.** A roll call of member present will determine the number of votes required for a majority. These officers shall be elected by a written ballot of the voting members. A majority vote shall be required for election. If no candidate for an office receives a majority vote on the third ballot, the candidate receiving the fourth and future ballot will become our new officer.
- Section 4.** The Chapter shall have an Adviser who shall be a faculty member from the education professions department. This chapter may have as many special-emphasis groups under the chapter charter as it deems necessary to accommodate the interests of all students and shall assume full responsibility for coordinating the program for these interest groups.
- Section 5.** The Chapter shall have an Advisory Council, which shall consist of educators, alumni, and other area business leaders.
- Section 6. Vacancy in Office**
- (a) A vacancy in any office, other than that of President or Vice-President shall be filled by the candidate receiving the next highest votes and meeting qualifications of the office.
 - (b) In the case of no qualified candidate for the office, the officer will be chosen in order of election and highest votes—example: no qualified candidates for the office of treasurer remain, the second highest scoring presidential candidate, qualifying for the office of treasurer, then becomes the new treasurer.
 - (c) If there are no qualified candidates to fill a vacancy, an officer will be appointed by the Chapter's Executive Committee.
 - (d) Should the office of President become vacant, the Vice President shall automatically become President.
 - (e) Should the office of the Vice President become vacant, the membership shall vote for a new Vice-President.

Article VI. Duties of FEA Officers

- Section 1.** The President shall (a) preside over all meetings of the Chapter, (b) appoint all committees and serve as an ex-officio member of these committees, and (c) promote the growth and development of FEA.
- Section 2.** The Vice President shall (a) preside in the absence of the President, and (b) assist the President.
- Section 3.** The Secretary shall (a) keep an accurate record of the chapter and executive committee meetings, and (b) submit the required reports to the State Chapter and the National Center.
- Section 4.** The Treasurer shall (a) act as custodian of the funds of the organization, collect dues, and give financial reports, and (b) send the membership list with dues to the state and national offices.

Section 5. The Parliamentarian shall (a) serve in any capacity as directed by the President, and (b) advise the president or presiding officer on points of parliamentary procedure.

Section 6. The Reporter/Representative shall (a) act as public relations officer for the Chapter, (b) see that news stories and photographs are delivered to the school paper, the local newspaper, the news bulletin and the national FBLA Business Leader, and (c) cooperate with the school official concerning assembly, radio and television programs and attend all Student Council Meetings to represent the organization.

Section 7. The officers shall serve on the Executive Committee, and perform such duties as directed by the President and the Adviser and not inconsistent with these Bylaws or other Rules adopted by the Chapter.

Article VII. Meetings

Section 1. There must be at least one regular meeting a month during the school year. The regular third Thursday of April during the regular meeting shall be designated as the annual meeting for the purpose of electing officers, receiving reports of officers and committees, and for any other business which may arise. Other meetings may be held as deemed necessary by the President with the approval of the Executive Committee.

Section 2. Quorum. Fifty percent plus one members of the chapter shall constitute a quorum.

Article VIII. Committees

Section 1. The President, on consultation with the Adviser, shall appoint the following committees: (a) Service Project Committee, (b) Social Committee, (c) Nominating and Election Committee, (d) American Free Enterprise Committee, (e) FEA Education Week Committee, (f) End-of-the-Year Banquet Committee/Officer Installation Ceremony (g) Constitution Revision Committee, (h) Award Program Committee, and (i) Public Relations Committee. The President shall appoint additional committees as authorized by the Executive Committee. Duties of committees shall be determined by the Executive Committee and the adopted parliamentary authority.

Section 2. Local chapters may select advisory committees to assist in the growth and development of their respective chapters.

Article IX. Emblems, Insignia & Colors

SECTION 1 Official emblems and colors have been set for the National & State FEA organizations and will be solely recognized as the official emblems to be displayed representing all affiliated functions.



ARIZONA OFFICIAL EMBLEM

Article X. Parliamentary Authority

The rules contained in Robert's Rules of Order Newly Revised shall govern the chapter in all cases to which they are applicable and in which they are not inconsistent with the rules of FEA, these Bylaws, or any special rules of order the chapter may adopt.

Article XI. Amendment of the Bylaws

Amendments to the Bylaws shall be submitted in writing at a regular meeting and shall not be voted on until the following regular meeting. A two-thirds vote of the members present shall be required for adoption.

Article XII. Sub-Chapter Organization

- Section 1** Each education professions class at Chinle High School is a sub-chapter of the Chinle High School FEA Chapter.
- Section 2** All students enrolled in that class are members of that sub-chapter. Any dues paying members of the sub-chapter become active members of the Chinle High School FEA Chapter.
- Section 3** Each sub-chapter member may vote only in sub-chapter activities including the election of the sub-chapter representative. Only dues paid active members may vote on activities involving the entire Chinle High School FEA Chapter.
- Section 4** Meetings.
- (a) The first meeting shall be held on the second Wednesday following the beginning of the new school year. The sub-chapters should be organized and the candidates for sub-chapter representatives nominated.
 - (b) The second meeting shall be held on the following Wednesday and the sub-chapter representatives elected.
 - (c) A meeting of the sub-chapters will be held every Wednesday thereafter.
 - (d) The meeting held on the last Wednesday of every month should include a summary of the Chapter's Executive Committee meeting held at the previous Chapter meeting.
 - (e) Minutes must be kept of all meetings and those minutes submitted to the Chapter's Executive Committee at its regularly scheduled monthly meeting.
 - (f) Attendance of all dues paying members must be included in the minutes.
 - (g) All meeting, except the first, are conducted by the sub-chapter representatives. The first meeting is conducted by the teacher.
- Section 5** Purpose of the sub-chapter:
- (a) To keep all education profession students informed of all FEA activities;
 - (b) To encourage sub-chapter members to become dues paying active members of FEA;
 - (c) To help students increase their abilities and skills to a more competitive level;
 - (d) To promote, arrange, and conduct competition among sub-chapters of same subject;
 - (e) To encourage members to compete in all conferences we attend.
- Section 6** Sub-chapter operations:
- (a) All sub-chapter activities must be approved by the sub-chapter teacher of the class;
 - (b) The sub-chapter representative is responsible for the sub-chapter's operations, not the teacher.
 - (c) A separate account is not permitted; all monies raised by the sub-chapter become part of the Chinle High School FEA Chapter's treasury;
 - (d) And all expenditures must be approved by the Chapter's Executive Committee.

Article XIII. Eligibility for Attending Trips

- Section 1** Only active dues paying members are eligible to attend trips;
- Section 2** Grade check must be passed for the current grading period;
- Section 3** All conference registration fees are the responsibility of the attending member;
- Section 4** Once monies for registration are paid, there will be no refunds;

Article XIV. Rules on Attending Trips

- Section 1** All requirements as outlined in Chinle High School's Student Handbook under school activities must be followed.

Section 2 All 10 (student) code of ethics and procedures on the Arizona FEA Code of Ethics consent form must be followed.

Section 3 Failure to follow any FEA or Chinle High School rules will eliminate members from all future trips for the remainder of the school year.

Article XV. Automatic Dismissal

Section 1 Automatic Dismissal of Officers:

- (a) Any officer that has three (3) unexcused absences from the Chapter's Executive Committee meetings will be dismissed from office if they are absent for the fourth time and replaced at that meeting;
- (b) Suspension or expulsion from school will result in removal from office;
- (c) If an officer transfers or leaves Chinle High School before their term of office is completed, will result in removal from office;
- (d) And any officer removed from office has the right of appeal before the Chapter's Executive Committee within five (5) school days of the removal from office.