

Federal Funding Compliance

Time and Effort Log

Fiscal Year

2008 - 2009

Bi-annual Certification

Name of School District/Charter : ABC School District

Federal Funding Source : Special Education IDEA Part B

Beginning Date ex. MM/DD/YY: January 1, 2009

Ending Date ex. MM/DD/YY: June 30, 2009

OMB Circular A-87 requires employees who are compensated by federal grant dollars and work solely federal award to submit at least semi-annual certifications that the employee worked solely on that program. [OMB Circular A-87 Appendix B.8.\(h\)\(3\)](#)

I certify that the employee(s) listed below worked 100% of their time on activities authorized by the federal funding source stated above.

Employee Full Name	Employee Title	Employee Signature
John Doe	Special Education Paraprofessional	<i>John Doe</i>
Tom House	Special Education Teacher	<i>Tom House</i>
Matt Freeman	Speech Pathologist	<i>Matt Freeman</i>
Michelle Cooper	Speech Assistant	<i>Michelle Cooper</i>
Sandy Smith	Special Education Paraprofessional Asst.	<i>Sandy Smith</i>

Supervisory Official's Signature *Tom Smith*

Date: 6/30/09

This form is to be completed every six months for any employee who is paid solely with federal funds from a single cost objective.