



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 13-040

TO: District Superintendents, District Managers,
Joint Technological Education District Business Managers and Superintendents

FROM: Lyle Friesen, Director of School Finance

DATE: April 26, 2013

SUBJECT: May 1, 2013 Basic calculations for Equalization Assistance Report (APOR 55-1) and
Equalization Assistance and Additional State Aid Detail Report (APOR 64-1)

Please be advised that the May 1, 2013 apportionment has been completed. The apportionment reports applicable to the FY2013 equalization payment for your school district are posted on your district's home page on the ADE web site (<http://www.ade.az.gov/districts/default.asp>). If you need help finding or viewing these reports please contact ADE/IT Technology support team at 602-542-7378 or toll free at (866) 577-9636.

The following items have been included in May 1, 2013 APOR calculations:

- **ADMS data:** These student counts reflect the results of the FY2012 re-calculation processing of student detail submitted by June 30, 2012. 915s completed by April 1, 2013 are also included. If you have questions or concerns regarding the student counts, please contact your Account Analyst directly. The following link takes you to the account analysts list where you can find your account analyst contact information
<https://www.azed.gov/Administrators/SF/Lists/LEAAccountAnalysts/AllItems.aspx>.
- **Transportation Support Level (TSL):** Route and/or Vehicle Inventory from FY2012 are reflected in the May 1, 2013 equalization calculation. Please check your comparative miles report (TRAN40-2). Please email your account analyst if you have any questions or concerns regarding this report.
- **District Sponsored Charter School ADMS:** These student counts are based on FY2013 100th day ADMS data successfully submitted by April 1, 2013.
- **Sudden Growth:** Advances of sudden growth were included in the FY2013 calculated May Apportionment for districts which reached their 100th day and requested an advance. APOR 55-2 reports are online for all districts.
- **Audit Expense Adjustment:** Adjustments were made for Districts who successfully submitted all Budget paperwork and Contract limits for nonfederal audit expenses. These amounts can be seen on the APOR55-1 as a Base Support Level Adjustment.
- **Type 03 Tuition-Out Adjustment:** Adjustments were made for Type 03 districts who tuition-out students and successfully submitted the budget information.

If you have any questions regarding the content of your APOR reports, please contact the Payment Team, via email at SFPaymentTeam@ade.az.gov.