



State of Arizona
Department of Education

SCHOOL FINANCE MEMORANDUM 12-007

**TO: District Superintendents and Business Managers
Joint Technological Education District Superintendents and Business
Managers**

**FROM: Stacey Morley, Executive Director of Policy Development & Government
Relations**

DATE: August 5, 2011

SUBJECT: Classroom Site Fund (CSF)

Last year the Arizona Department of Education, after consultation with the Arizona Attorney General's Office, determined that Classroom Site Fund (CSF) payments for Joint Technological Education District (JTED) satellite campuses should be paid to the JTED and not the member district. This determination was based on the fact that the JTED district and its satellites are a completely separate political subdivision from the member district. The information was communicated in School Finance Memo 11-020 dated September 1, 2010.

In a follow-up memo, School Finance Memo 11-021 dated September 20, 2011, ADE agreed to postpone the change until FY2012, with an effective date of July 1, 2011. The initial memo stated that the change would be made effective in FY2011 and retroactive to July 1, 2010.

Upon further review, ADE has decided not to implement this change. The Department will continue the historical practice of making CSF payments for a JTED satellite to the member district where the satellite is located. CSF payments for a JTED Main/Central campus will continue to be made to the JTED.