

ARIZONA DEPARTMENT OF EDUCATION

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STATE OF ARIZONA

SCHOOL FINANCE MEMORANDUM 10-062

TO: Superintendents, Business Managers, Administrators, and SAIS Technology Coordinators

FROM: Yousef Awwad, Director of School Finance
Don Houde, Chief Information Officer

DATE: March 31, 2010

SUBJECT: ADM Report for 9th FY10 Payment Cycle

This report is provided as a memorandum at the conclusion of the analysis of each statewide data processing cycle. It is intended to provide Local Education Agencies a brief summary to address the scope of any possible funding impact, an estimate of the time of resolution if applicable, and any action that needs to be taken by the LEA concerning any issues that could have affected the accuracy of ADM or the ability to reconcile ADM.

FY09

1. Limiting Module

The limiting module has been modified so that prior year processing may occur without affecting the fundable ADM for entities that have not submitted a request to correct State Aid and Budget Capacity (A.R.S. §15-915). However, 15-915 processing is currently on hold until IT corrects an issue with the limiting module.

2. Early Graduation

ADE has removed early semester graduates from the student counts (40 series) reports and the \$1700 per student payment adjustments will still have to be reversed. The scheduled date for the payment adjustment is March 1, 2010. However we do not have an estimate as to when the equalization recalculation will occur from the removal of early semester graduate counts.

FY10

1. Early Graduation

The program has been suspended for this fiscal year.

2. Concurrency

Business Rules: <https://www.ade.az.gov/SchoolFinance/Guidelines/ConcurrencyBusinessRulesFY10.pdf>
Requirements:

<http://www.ade.az.gov/sais/Downloads/FY10LimitingModuleandConcurrencyChanges.pdf>

Concurrency has been implemented and the results will be reflected in the fundable counts for the April 1st payment.

SAIS has been modified to implement membership FTE adjustments to limit Daily Attendance and Daily Membership scenarios that have been explicitly defined in statute for:

- District / Charter combinations
- Member District / JTED Satellite Memberships combinations

If you are still experiencing issues with the FTE split for concurrencies involving JTED memberships. Please email School Finance to address this issue.

3. *ADM Aggregation*

Data processing has included the aggregation for ADM, SPED, and ELL as well as the Limiting Module. Since AOI rules are still not implemented at this time, membership days for AOI schools will actually reflect calculations from TAPBI business rules in FY09. The results of this processing cycle to include ADM, AOI, SPED and ELL were used for the April 1st payment.

4. *Limiting Module*

Business Rules: <https://www.ade.az.gov/SchoolFinance/Guidelines/ConcurrencyBusinessRulesFY10.pdf>
Requirements:

<http://www.ade.az.gov/sais/Downloads/FY10LimitingModuleandConcurrencyChanges.pdf>

Aggregation reports are now available.

SAIS was modified to implement the creation of membership adjustment factors to limit Average Daily Membership scenarios that have been explicitly defined in statute:

- A limit of 1.25 is applied to the following combinations of fundable overlapping enrollments
 - Member District / JTED Satellite
 - Charter / JTED Satellite or Main
- With the exception of what is noted above, a limit of 1.0 is applied to all other combinations of fundable enrollments including but not limited to
 - AOI/non-AOI
 - District / Charter
 - District/District
 - Charter/Charter
 - JTED Main / District

5. *ELL Counts*

Business Rules: <http://publicportal.ade.az.gov/sites/SF/BusinessInformation/BusinessRuleDocumentsandPresentations/ELLCountBusinessRules.pdf>

Requirements: <http://www.ade.az.gov/sais/Downloads/ELLCountProcess.pdf>

ELL Counts is currently implemented for the April payment.

Reports will be available.

6. *SPED Counts*

Business Rules: <http://publicportal.ade.az.gov/sites/SF/BusinessInformation/BusinessRuleDocumentsandPresentations/SPEDCountBusinessRules.pdf>

Requirements: <http://www.ade.az.gov/sais/Downloads/SPEDCountProcess.pdf>

SPED Counts is currently implemented for the April payment.

Reports will be available.

7. *AOI Counts*

AOI schools are now able to submit their attendance information for track number 0 and check corresponding transaction reports. Any attendance or enrollment information for AOI students other than track 0 will be rejected upon submission.

Attendance submission that has already been submitted with a membership of 'T' will have their calendar tracks changed to 0. If your vendor determines that a data purge is necessary to bring your records back in sync please have your vendor send a letter stating that to your Account Analyst. Because calendar tracks were changed to 0 and SAIS is still using FY2009 rules that require calendars, student details data are failing integrity checks. ADE will use your estimated counts to fund April 1st payment and possibly the May 1st payment.

Currently there is no estimate as to when AOI counts will be available for payment.

Any questions relating to this ADM Report may be directed to School Finance via email at SchoolFinance@azed.gov.