

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
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SCHOOL FINANCE MEMORANDUM 10-028

TO: Charter School Administrators, Directors and Principals
FROM: Yousef Awwad, Director of School Finance
DATE: October 29, 2009
SUBJECT: 11/2/2009 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The November 2009 charter apportionment is complete. The equalization assistance reports (CHAR55-1 and CHAR64-1) for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education, Support Center at (602) 542-7378 or toll free at (866) 577-9636

If you have any concerns regarding your equalization calculation or payments, please contact School Finance at (602) 542-5695 or by email at SchoolFinance@azed.gov. If you have any questions about your student counts or other required information please contact Cindy Ensfield at (602) 542-7885 or by email at Cindy.Ensfield@azed.gov

All charter schools have been paid on their estimated counts that were submitted by 4:30 PM on September 28, 2009. It is the responsibility of each charter school to verify that the ADMS46-1 Report for 40th day and 100th day if applicable and the SPED28-1 Report for Special Education census data posted on their web page (<http://www.ade.az.gov/districts>) accurately reflects the data submitted. LEAs are required to submit student level data to SAIS at least once every 20 school days per A.R.S. §15-1042(G). Please take the time to confirm that the charter is SAIS-reporting compliant and that all 2009-2010 SAIS-related data is current and accurate.