

ARIZONA DEPARTMENT OF EDUCATION

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Superintendent of
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STATE OF ARIZONA

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SCHOOL FINANCE MEMORANDUM 09-057

TO: Charter School Administrators, Directors and Principals
FROM: Yousef Awwad, Director of School Finance
DATE: March 13, 2009
SUBJECT: 03/15/2009 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The March 2009 charter apportionment is complete. The equalization assistance reports (CHAR55-1 and CHAR64-1) for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.azed.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education, Support Center at (602) 542-7378 or toll free at (866) 577-9636

The FY2008 final state wide recalculation is also included in the March 15, 2009 Charter payment. For more information About the recalculation, please review School Finance Memo 09-056 which can be viewed on the School Finance webpage at: <http://www.azed.gov/schoolfinance/Memos/FY2008-2009/09056.pdf>

Early Graduation Scholarship Fund: An override was entered on the FY2008 Charter Recalculation of State Aid for all Pupils who had graduated a semester early in FY2008. Please review the charter's FY2008 recalculated CHAR55-1 report Available on the School Finance webpage. Pursuant to A.R.S. §15-105 (F)(2), a reduction of \$1,700 per pupil who had Graduated a semester early has been included on the charter's March 15th CHAR64-1 report as an *Equalization Adjustment*. The Early Graduation Scholarship report can be viewed at: <http://publicportal.azed.gov/sites/SF/Payments/EarlyGradScholarship/Reports/FY08EGAdj.pdf>.

In the event that you did not receive a March 2009 payment, one or more of the following may apply:

- A reduction or missing actual 100th day counts and/or 100th day SPED data.
- Banking information not submitted to the Arizona State Treasurer's Office.

If you have any concerns regarding your equalization calculation or payments, please contact Alane Wilcox (602) 542-8253 or by email at Alane.Wilcox@azed.gov. If you have any questions about your student counts or other required information please contact Cindy Ensfield at (602) 542-7885 or by email at Cindy.Ensfield@azed.gov

All charter schools that have met the 2008-2009 school year SAIS 40th Day or 100th Day reporting requirement of 40 or 100 session days, plus 13 ADE business days on or before 5:00 PM on February 20, 2009 have been funded strictly from the actual 40th Day data. It is the responsibility of each charter school to verify that the ADMS46-1 Report for 40th day and 100th day if applicable and the SPED28-1 Report for Special Education census data posted on their web page (<http://www.azed.gov/districts>) accurately reflects the data submitted. LEAs are required to submit student level data to SAIS at least once every 20 school days per A.R.S. §15-1042(G). Please take the time to confirm that the charter is SAIS-reporting compliant and that all 2008-2009 SAIS-related data is current and accurate.

If the charter requires SAIS technical assistance, please complete the request form on the System Training and Response (STaR) Team webpage at <http://www.azed.gov/schoolfinance/STaR/>. If, however, the charter requires non-technical SAIS assistance questions, please contact Cindy Ensfield at (602) 542-7885 or by e-mail at Cindy.Ensfield@azed.gov.