

ARIZONA DEPARTMENT OF EDUCATION

Tom Horne
Superintendent of
Public Instruction



STATE OF ARIZONA

School Finance
1535 West Jefferson Street
Phoenix, Arizona 85007
(602)-542-5695
(602)-542-3099 Fax

SCHOOL FINANCE MEMORANDUM 09-018

TO: Charter School Administrators, Directors and Principals

FROM: Vicki Salazar, Associate Superintendent of Business and Finance

DATE: October 10, 2008

SUBJECT: 10/15/08 Basic Calculation for Equalization Assistance Report (CHAR 55-1) and Equalization Assistance Detail Report (CHAR 64-1)

The October 2008 charter apportionment is complete. All eligible charter schools were paid based on the estimated counts submitted by 5:00 pm on September 30, 2008. The CHAR55-1 and CHAR64-1 equalization assistance reports for your charter school are posted on your charter school's home page on the ADE School Finance web site at <http://www.ade.az.gov/districts>. If you need help finding or viewing these reports please contact the Arizona Department of Education Support Center at (602) 542-7378 or toll free at (866) 577-9636.

If you have any concerns regarding your equalization calculation or payment, please contact Alane Wilcox at (602) 542-8253 or by email at Alane.Wilcox@azed.gov. Please contact Cindy Ensfield at (602) 542-7885, or by email at Cindy.Ensfield@azed.gov, if you have any questions about your estimated student count data or other required student information.

Please check the submission status of your proposed and adopted budgets, budget worksheets, and budget revisions. Per A.R.S. §15-905.E, adopted budgets must be submitted electronically to the Arizona Department of Education by July 18. Instructions for checking the submission status can be located at <https://www.ade.az.gov/Budget/SubmittedFileStatus/SubmittedFileStatus.asp>

If you have questions related to budget submission, please contact the budget team at: SFBudgetTeam@azed.gov.