

Parent Notification Letter
School Improvement (SI) Parent Option Letter –Year 2 and Beyond
To Be Placed on District Letterhead

_____ (Current Date)

Dear Parent/Legal Guardian:

In January 2002, the *No Child Left Behind Act* (NCLB), was signed into law to improve educational opportunities for all children attending a Title I school. This federally funded program provides assistance to schools serving students who are at risk for academic failure. This legislation supports the school district’s efforts to provide a strong standards-based educational program for students along with accountability for student achievement.

_____ (*name of school*) operates a Title I program. NCLB requires that all Title I schools make Adequate Yearly Progress (AYP) in all indicators for two consecutive years. Parents of children attending Title I schools that have not made AYP are required to be notified of the school’s AYP status. Parents of children attending Title I schools that have not made AYP have two options:

- Public School Choice with free transportation to a school not identified for improvement; **or**
- Free tutoring from an approved Supplemental Educational Service Provider.

The table below details the AYP determination for our school:

AYP Determination	Yes or No
Met 95% Percent Tested in Math?	Yes or No
Met 95% Percent Tested in Reading?	Yes or No
Met Annual Measurable Objectives in Math?	Yes or No
Met Annual Measurable Objectives in Reading?	Yes or No
Met 90% K-8 Attendance Rate?	Yes or No or NA
Met 80 % High School Graduation Rate or Increased 2% from Previous Year?	Yes or No or NA

As a result of the above, pending any appeal and its approval, our school is currently identified to be in _____ (*Year 2, Year 3 Corrective Action, Year 4 Restructuring Planning or Year 5 Restructuring Implementation, etc.*) of Title I School Improvement.

The following chart provides a comparison of our school to other elementary or secondary schools in the district and in the State as required by NCLB:

Grade	My School	My District	Arizona Schools	My School	My District	Arizona Schools
	% Proficient in Math	% Proficient in Math	% Proficient in Math	% Proficient in Reading	% Proficient in Reading	% Proficient in Reading
3						
4						
5						
6						
7						
8						
2013 cohort						

School Choice

Due to our school's Title I School Improvement designation, your child will be eligible to attend a school that is NOT identified for Title I School Improvement and the district will pay for transportation. Please note the number of students eligible to transfer is limited by the amount of funds available to pay for transportation costs. If funds are not sufficient, lowest-achieving students from low-income families must be given priority.

Parents choosing to transfer their child have the following choice of schools: _____, _____ or _____ (*parents must have at least two choices*).

Attached is a list of information about these schools and how they compare to other schools in the district. Please complete the attached form by _____ (*provide parents at least 2 weeks to decide*) to let us know which school you would like your child to attend.

Please contact _____ (*name of contact*) at _____ (*phone number*) should you need assistance in selecting a school to transfer your child.

If there are no eligible schools to which students may transfer, please inform parents of that fact in the School Choice subsection above).

Free Tutoring

In addition, your child may receive free tutoring from an approved state Supplemental Educational Service Provider (SES). This free tutoring will be an opportunity for your child to improve reading, math, or writing skills and are tailored to the particular academic needs of each student. Please see attached list of approved tutoring providers for our school. If you have questions regarding the SES tutoring services, please contact (*name of contact*) _____ at (*phone number*) _____ for information about your options.

Parents may request free tutoring from an approved Supplemental Educational Service Provider. A list of approved free tutoring programs and a description of their services is enclosed. These providers have been approved by the Arizona Department of Education (ADE) and will provide your child with free tutoring that is coordinated with your child's instructional program. Please complete and return the attached form to your school to request free tutoring for your child by _____ (*allow at least two weeks for parents to complete and return*). Please contact _____ (*name of contact*) at _____ (*phone number*) should you need assistance in selecting an approved tutoring provider.

School Improvement Plan

We have been working with the district and ADE to revise the Arizona School Improvement Plan for our school. In order to address the indicators of not making AYP, the district and ADE are assisting our school in:

List the assistance provided, for example:

- *Providing support in developing/revising an Arizona School Improvement Plan (i.e., leadership mentoring, high-quality ongoing professional development, facilities, adopting research-based interventions, logistics, and instructional time);*
- *Coordinating resources (i.e., instructional and non-instructional staff, state and federal funding).*

The school is implementing the following strategies to address the indicator(s) of not making AYP:

- *Provide strategy to address indicator of not making AYP;*

- *Provide strategy to address indicator of not making AYP;*
- *Provide strategy to address indicator of not making AYP.*

We encourage you to become involved by participating in the development of the Arizona School Improvement Plan. Please contact _____ (*name of contact*) at _____ (*phone number*), if you are interested in being part of a committee or would like more information on our school. As a reminder, our Title I annual meeting will be held on _____ (*date*), _____ (*time*), _____ (*location*), and our instructional staff will be available to answer questions.

Educationally yours,

Name School Principal

Name Federal Programs Coordinator

Enclosures

School Comparisons for Public School Choice

Parent Request for Transfer/Tutoring

List of approved Supplemental Educational Service Providers (with a brief description of services)