



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

Memorandum

January 27, 2004
CACFP #22-04

To: Child and Adult Care Food Program Child Care Home Sponsoring Organizations

From: Melissa Steinle, Team Leader, CACFP

Subject: Small Facilities Inspection Practices Training #2

The Office of the State Fire Marshal will be offering training on inspections of small facilities on February 13, 2004. The training will be held at 2005 N. Central, Phoenix and will begin at 9:00 a.m. The training is designed to certify individuals with inspection practices of child care homes. All parameters outlined in CACFP # 20-04 remain the same.

Two representatives from each Sponsoring Organization may enroll for this training at this time. This training has one fire marshal providing instruction and each participant will leave with a certificate valid for two years. ADE currently has 20 sponsoring organizations, which means up to 40 attendees. Those who wish to enroll up to two participants are to contact Debra Scott, 602.542.8715 by close of business, February 6, 2004. Available unused space will be distributed to interested organizations based on counties served and number of homes served. Please inform Debra Scott if you wish to be placed on the waiting list for consideration.