



## Downloading the App:

1. Depending on your smartphone device, go to the [iOS App Store](#) or the [Google Play Store](#).
2. Search “**2024 ESSA Conference**”



2024 ESSA Conference  
Business



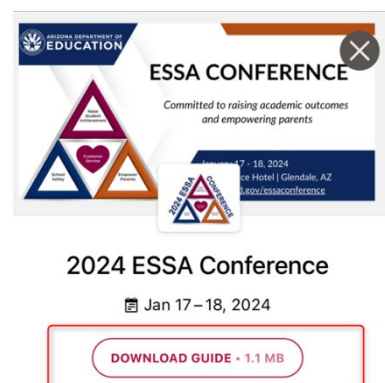
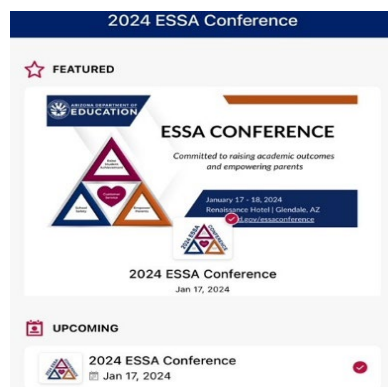
\*\*\* If you have attended an ESSA Conference previously using the Guidebook app, the app for the 2024 ESSA Conference is different. Please ensure you are utilizing the correct app by following the instructions listed above. \*\*\*

## Signing In/Logging In:

1. Choose to log in if:
  - a. You have attended an in-person ESSA Conference previously and used the Guidebook app
    - i. If you do not remember your previous password, select “forgot password”
2. Choose to sign up if:
  - a. You have never attended an in-person ESSA Conference previously
  - b. You have attended an in-person ESSA Conference previously, but your email address is now different

## Download the Guide:

1. Select the ESSA Conference guide.
2. Select “**Download Guide**”
3. Select “**Open**”

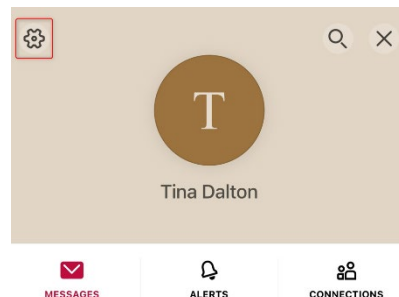
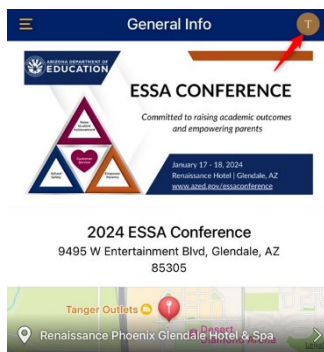




## Updating Your Profile:

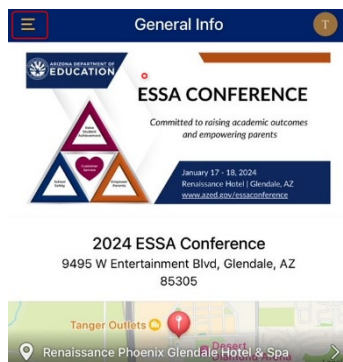
Select the profile icon in the top right corner

1. Select the settings icon in the top left corner



## Navigating the App:

1. On the “General Info” homepage, select the menu icon in the top left corner



## Schedule:

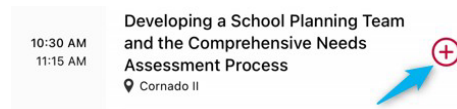
1. At the top, switch between days to see the detailed schedule on each day
2. Select each session to find:
  - a. Descriptions
  - b. Location
  - c. Speaker information
  - d. Resources (if provided)



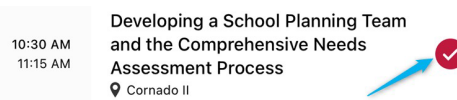
## Registering for Sessions:

**\*\* Make sure you register for any breakout sessions you plan on attending. As we wish for everyone to attend the sessions they want, we will make the necessary accommodations to ensure all *registered* participants can attend. \*\***

- a. Select the plus sign to the right of session names. The plus sign will turn to a check mark.



- b. You can unregister by selecting the check mark.



- c. You will find your registered sessions under “My Schedule”.

