



Illustration by Daryl Gichui

All information is required to be entered into grants management. This document is for planning purposes only. Grant applications will open in GME March 1, 2020

# FY 21 Targeted Support and Improvement Grant Support and Innovation Arizona Department of Education



## Targeted Support and Improvement (TSI) Grant 2020-21

This is a competitive application process. High quality, aligned, Comprehensive Needs Assessment, root cause analyses, LEA and School Integrated Action Plans and completed application are all required to receive funding

**Eligibility:** LEAs with schools identified as Targeted Support and Improvement Schools

**Purpose:** to provide LEAs funding to support TSI schools to increase achievement of identified subgroups

### DIRECTIONS

1. LEA and School teams collaborate to write a strong, detailed application, provide all required documents and check and sign assurances.
  - a. LEA's assigned specialist is available for assistance.
  - b. Use the rubric when completing application narrative questions.
2. Application completion with **all required documents** and evidence in GME by **May 30, 2020** is required. Additional inquiries from ADE will not be made. **If all required documents are not in GME, the application will not be scored.**
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the scored application. **Seventy percent of points is required for funding.**
5. LEAs will be notified of award or non-award by July 1.

### 1. Complete all sections in GME

#### 2. Program Details

- FFATA and GSA Verification
- Contact Information
- Program Narrative Questions
- Assurances
- Related Documents
  - Signature Page in required related documents (required)
  - Evidence Based Summary Form/s in required related documents (required)
  - Graphs, tables and charts necessary for a complete application (optional, as needed)

#### 3. Proposed Budget

Complete a detailed *proposed* budget in GME. Be sure to include sufficient details in the narrative. It **must** be aligned to the CNA, RCA and IAP.

- Items must be evidence based and support improved subgroup achievement and identified root causes.
  - Be sure that the requests for funds are allowable. Out of state travel and large expenditures for capital items are generally not allowed. Check with your specialist, if you have questions or need assistance building your budget.
- #### 4. Requirements- Remember, grant applications will not be scored if requirements are not met.
- Completed **new** 2020-21 CNA uploaded in GME
  - Thorough root cause analyses (fishbones) uploaded in GME
  - Completed aligned 2020-21 LEA and School IAP in GME including SI required goal

**Contact information**

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
<b>Board President</b>	<b>Email</b>		
<b>Superintendent/Charter Holder</b>	<b>Email</b>	<b>Phone #</b>	
<b>Federal Programs Director</b>	<b>Email</b>	<b>Phone #</b>	
<b>Other- Title</b>	<b>Email</b>	<b>Phone #</b>	

**Required Related Documents Signature Page - Signatures below denote commitment to implementation, monitoring and evaluation of strategies and action steps outlined in the IAP and the grant application.**

**Charter Holder** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Board President** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Superintendent** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signature** \_\_\_\_\_

1. List Targeted Support and Improvement Schools, current enrollment and Identified subgroup/s (add lines as necessary)

School Name	School Enrollment	Identified Subgroup/s

2. List FY20 TSI Strategies and Action Steps with evidence of success that will continue to be funded in FY21 (add lines as necessary).

Indicate LEA or School name	Strategy	Action Step	Evidence of success

3. As a result of analyzing the **new** 2020-21 CNAs, list the **trends across schools** that will be addressed by grant funding. List the schools that identified the same needs and root causes with similar or the same desired outcomes and goals that you will address as an LEA in the District Level Programs budget.

Trends across schools (funded by District Level Programs budget)

Trend #1	School Names	Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome	Process SMART Goals

Trend #2	School Names	Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome	Process SMART Goals

Add additional trend charts, if needed

4. As a result of analyzing the **new** 2020-21 CNAs, list **needs unique to individual schools** that will be addressed by school level grant funding. List each school name and complete the information in each column for each unique need identified in the school's CNA-RCA process.

School Name	Principle	Primary Need	Root Cause/s	Need Statement	Desired Outcome	Process SMART Goals

Add lines as necessary

5. Impact SMART Goals based on leading and lagging indicators will be required in IAP after AZM2 and other end of year data is available; no later than July 15. Funding may be placed on hold if not added in a timely manner.

6. It is the LEA’s responsibility to support and monitor each school with low achieving subgroups. Describe LEA plan to communicate expectations and hold all identified schools accountable for the implementation of the TSI Strategies, Action Steps and Goals to close the achievement gap for identified subgroups in the L/SIAP. Include the structure, methodology, who is responsible, timelines and the monitoring and evaluation measures.

A. Communication

Communication Strategy	Responsible person/s	Timeline	Monitoring/evaluation Measure of success

Add lines as necessary

B. Accountability

Accountability Plan Strategies/methods	Responsible person/s	Timeline	Monitoring/evaluation Measure of success

Add lines as necessary

7. Proposed budget aligned to CNA, RCA and IAP with required detailed narrative submitted with the application. Correct line items and math.

## Targeted Support and Improvement LEA Programmatic Assurances

The LEA assures for each TSI School:

- Complete and submit a School Comprehensive Needs Assessment (CNA) in GME
- Complete and submit a thorough root cause analysis (RCA) for CNA identified primary needs and upload fishbones into GME
- Complete SIAP with all required sections in GME
- Each SIAP includes meaningful evidence-based interventions to improve student achievement
- Monitor and Update the SIAP quarterly by adding, deleting or retiring strategies and action steps The LEA assures
- The LEA assures it will/has:
- Complete analysis of TSI School CNAs and RCAs
- The LIAP will include strategies and action steps to address and support TSI schools Needs and root causes for those needs
- The LIAP has all required sections in GME
- The LIAP includes meaningful evidence-based interventions to address subgroups and improve student achievement
- Monitor, update retire or add strategies and action steps to the LIAP in GME at least quarterly
- Systems, processes and procedures, including operational flexibility are in place to actively to support Targeted Support and Improvement Schools
- Effective organization of time for weekly professional learning communities (PLCs)
- A balanced assessment system including common interim/benchmark assessments administered at least three times a year.
- Use of an observation and feedback protocol implemented with fidelity
- An LEA contact person who will oversee implementation activities, maintain contact with Support and Innovation (SI) staff
- Written procedures to implement the requirement to minimize the time elapsing between receipt and expenditure of federal funds.
- Written procedures for determining the allowability of costs
- Submit monthly reimbursement requests
- Written methodology to distribute state and local funds to its schools without regard to schools' Title I status or funding
- I understand that at any time during the grant period, funds can be frozen or forfeited for lack of timely reimbursement requests with evidence of use; misuse of funds or lack of evidence of IAP implementation on the part of the school and/or LEA.
- I understand if the conditions herein are not adhered to or sufficient progress is not being made, a corrective action plan will be written and implemented