



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Yarnell Elementary School District #52

**2. Entity ID Number\***

4485

**3. CTDS Number\***

130352000

**4. Plan's Primary Contact Name\***

Lori Bomar

**5. Plan's Primary Contact Email Address\***

lbomar@modelcreekschool.org

**6. Plan's Primary Contact Phone Number\***

9284273347

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

June 8, 2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://www.modelcreekschool.org/home/notices>

This link will take you to the website, scroll past the text and the completed plan is posted.

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

If students or staff are wearing masks (optional), we encourage proper usage.

- o Use the ear bands to put on and take off your mask.
- o Keep both your nose and your mouth covered.
- o Wash your hands for 20 seconds before you put on or remove the mask.
- o Signage posted around building.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

- o Have staff members and parents educate and remind students regularly to maintain at least 6 feet of distance between individuals where appropriate.
- o Consider methods of reducing spread, such as limiting large groups of students when possible.
- o Limit student restroom occupancy to two at a time.
- o Kitchen limited to two persons while food is being prepared.
- o Breakfast:
  - Option 1: "grab and go" – students arrive on campus for check in, grab breakfast and take it to the classroom to eat. Kitchen staff or custodial staff would pick up trash.
  - Option 2: K-4 eat in multi-purpose room, 5-8 pick-up breakfast and take to classrooms
- o Lunch:
  - Serve lunches on disposable food service items (trays, plates, etc.), if possible. If disposable items cannot be used, have food service staff collect items while wearing gloves.
  - Prohibit students from sharing lunch items with one another.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Hand Washing and Respiratory Etiquette/Healthy Habits/Hygiene/:

In an effort to stop/slow the spread of illnesses, CDC recommends all sick students and employees refrain from coming to work. Staff members are also instructed to follow healthy habits and teach students to do the same.

- o Wash hands frequently and follow proper handwashing techniques as outlined by CDC.
- o Use soap and water for at least 20 seconds, or use hand sanitizer with at least 60% alcohol at the following times:
  - upon arrival at school,
  - after being outside for physical activity,
  - before and after lunch,
  - prior to leaving school for home, and
  - after sneezing, coughing, or blowing nose.
- o Cover cough or sneeze with sleeve or elbow.
- o Avoid touching eyes, nose & mouth.
- o Avoid people who are sick.
- o Disinfect frequently touched surfaces.
- o Display posters with messaging on hand-washing and covering of coughs and sneezes.
- o The Special Education Coordinator will coordinate with the Special Education Team to ensure that the needs of special education students and students with special needs are being met in the context of implementation of these safety protocols.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Cleaning and Maintaining Healthy Facilities Protocol, including Ventilation: Custodians will coordinate implementation of cleaning protocols, ensuring that sufficient cleaning supplies are available to custodial staff and, as appropriate, students and staff. Cleaning charts will be posted on all doors of rooms.

- o Cleaning staff must wear appropriate PPE and wash hands prior to cleaning and after cleaning: masks, gloves, and eye protection.
- o Routinely clean frequently touched surfaces (e.g., doorknobs, light switches, countertops) with the cleaners typically used. Use all cleaning products according to the directions on the label.
- o Distribute disinfecting products and information to teaching staff so that commonly used surfaces (e.g., keyboards, desks, tables, etc.) can be wiped down by students and staff before each use.
- o Ventilation systems are inspected by an HVAC company.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Contact Tracing, Isolation, Quarantine, Diagnostic and Screening - Health Protocols at School - Students and Staff:  
 Any suspected or confirmed cases of COVID-19 among the school population must be reported to the Administrator. Inform administrative staff if absences of students and staff on any given day are above 5%, or if there appears to be a cluster of respiratory-related illnesses.

- o Daily Health Screenings to be performed at home: Students should be screened at home and must not come to school or the bus stop if they exhibit any of the following symptoms:
  - fever of 100.4 degrees or higher, or chills;
  - shortness of breath or difficulty breathing;
  - muscle aches;
  - sore throat;
  - headache;
  - fatigue;
  - congestion or runny nose;
  - cough;
  - vomiting;
  - diarrhea; or
  - new loss of taste or smell.

\*This list may not include all possible symptoms. The CDC will continue to update this list as more is learned about COVID-19.

- o Parents should self-report symptoms, and must keep students at home if any symptoms are present. Assure parents that students will have the opportunity to make up work missed due to symptoms of COVID-19.
- o If a student or staff member becomes ill at school:
  - Contact family to pick up student or send staff member home.
  - Isolate sick student from others until parents arrive.
  - It is recommended for students and staff with flu-like illness to stay home for 24 hours after fever or chills resolve without use of fever-reducing medications.
  - If experiencing symptoms or have been exposed to someone who has tested positive – refer to AZ Dept. of Health COVID19 Guidance flow chart.
  - Contact Yavapai County Health Services to assist with cases and contact tracing
  - If the student has health information on file that confirms a diagnosis of asthma or other respiratory condition and the nurse/health aide observes that there are no other symptoms, the nurse/health aide will contact the parent to inquire as to whether the student has had any other symptoms or there have been any COVID-19 exposures in the home. If not, the student may return to class.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

Yes

**20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.\***

See above  
 Rapid tests are available on campus.

**21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

Our YCESA provided vaccinations to our staff. Spectrum provides vaccinations to the community.

**23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

IEP team members will continue to provide services following the policies above.

**25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?**

\*

Yes

**26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

YESD works with YCCHS and AzDHS.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 27. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Schools may remain operational. To determine level of operations and to ensure functionality, the team will develop a standard operating procedure for essential functions and processes. The ICS team has identified positions, skills, and personnel needed to continue essential functions and services that need to continue with little or no disruption and to address student and staff social, emotional, mental health, and other needs. The district will be contracted with a school counselor who will oversee a Behavioral Intervention Specialist and a Social Worker. Staff who work 30 or more hours a week, receive two personal days per school year.

### 28. How will the LEA ensure continuity of services for students' academic needs?\*

Teachers focus on the needs of each individual student.

### 29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Safe Schools Grant, Social Worker, Counselor, Behavioral Intervention Specialist, Psychologist

### 30. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

YCESA county nurse visits our campus. We have a weekend backpack program where students take home meals and snacks for the weekend.

### 31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Social Worker, Counselor, Psychologist

### 32. How will the LEA ensure continuity of services for staff's other needs?\*

Provided sick leave and two personal days.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

The public is invited to the monthly board meetings. The public fills out forms to address the board. The board listen and assigns the Head Teacher the responsibility of any follow up, if needed.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**34. Did you upload the completed EMAC form to your LEA website?\***

Yes