



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Victory Collegiate Academy

2. Entity ID Number*

92985

3. CTDS Number*

07-84-10-000

4. Plan's Primary Contact Name*

Caitlin Sims

5. Plan's Primary Contact Email Address*

csims@victorycollegiateacademy.com

6. Plan's Primary Contact Phone Number*

623 810 9781

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

08/30/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

On the home page: <https://www.victorycollegiateacademy.com/> click pull down the "About" menu and choose State Compliance Information then click on Safe Return to In-Person Instruction and Continuity of Services Plan

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

Masks are optional for adults, staff, and students on campus.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

VCA uses cohorts for daily scheduling and is physically set up with five pods.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Staff taught explicit expectations around handwashing and respiratory etiquette. VCA placed signs from CDC in all buildings and restrooms. Each classroom has a contactless hand sanitizing station. Parents were communicated with on the expectations and policies.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Custodial staff have updated job description and routines in disinfecting commonly used areas such as restrooms, door handles, staff workroom and more constantly throughout the day.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

If there is a potential case such as a student showing some symptoms, or a student verbally announcing to another person they are sick or have COVID or any related information that indicates a student has COVID or may have been exposed, the VCA Administration will immediately and has immediately:
Isolate the individual, conduct a questionnaire and take their temperature
Call the parents to investigate and gather more information
If a positive case is identified, the VCA Administration will contact trace that classroom and any other classroom the student may have exposed someone
Our plan that was created and board approved is aligned to state, local, CDC and federal guidelines.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

VCA District has COVID tests available for staff and students upon request

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☒ Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

VCA has made efforts to coordinate with a few local organizations to set up third party COVID vaccination and testing locations that never have materialized

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

All known accommodations for children with disabilities with respect to health and safety policies are being adhered to and updated from our SPED Teacher/Assistant Director and VCA staff.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

☒ Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

VCA has identified a local hospital to communicate with in case of a major spread or health issue. We have reached out for information and resources with Maricopa, Arizona Department of Education and the Charter Board Association.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Victory Collegiate Academy will ensure continuity of services by maintaining compliance with all state and CDC guidelines on a regular basis. Several school leaders will be tasked with following up regularly with staff (weekly and monthly) as a check to make sure the plan and all guidelines are done with fidelity.

28. How will the LEA ensure continuity of services for students' academic needs?*

VCA is continuing to follow its program of instruction as submitted to the Charter Board Association as in person ensuring we are meeting the needs of all students academically.

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

VCA has a designated time daily for SEL curriculum to be taught in all classrooms. VCA has a full time counselor who is counseling students. VCA has professional development for staff around mental health, social and emotional learning, cultivating emotional resilience and intelligence.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

We have multiple internal programs that support student health and food services and partner with external programs such as St. Marys Food Bank for health and food services.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

VCA has professional development for staff around mental health, social and emotional learning, cultivating emotional resilience and intelligence.

32. How will the LEA ensure continuity of services for staff's other needs?*

VCA offers a 1:1 Coaching Model that meets the "whole staff" needs in areas such as teacher pedagogy, teacher skill, teacher knowledge, teacher cultural competence and teacher emotional intelligence.

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

Constant reviews of updated information on CDC, state, local and federal guidelines are conducted monthly, which are accessing public information and public input from those institutions.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

☒ Yes