



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Valley Academy for Career & Technology Education

2. Entity ID Number*

79397

3. CTDS Number*

130801000

4. Plan's Primary Contact Name*

Robert Weir

5. Plan's Primary Contact Email Address*

bweir@vacte.com

6. Plan's Primary Contact Phone Number*

9288210489

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

Aug. 8th, 2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://vacte.com/covid-19-information/>
Click on the following link:
VACTE Safe Return to In-Person Instruction Plan FY24

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

☒ Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

VACTE has an optional mask wearing policy for staff and student. It was approved during the July 2021 and the Aug. 2022 board meeting with the return to safe leaning plan.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

☒ Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Desk spread out as much as possible for social distancing.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

☒ Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

Hand sanitizers in every classroom and bathroom. Poster on handwashing in every classroom.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

☒ Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

Teacher spray down desk after each class with commercial disinfectant Cleaning of facility was increased on a daily basis.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

☒ Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

We follow the county guidelines and CDC.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

☒ Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

As of June 8th, 2021 this process was optional for each site.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

☐ No

22. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

☒ Yes

23. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

Computer equipment supplied as needed to all students who requested it.

24. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?*

☒ Yes

25. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

We are guided by AZ Health Dept, CDC and Yavapai County Health. We attend all county health update meetings.

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

26. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

We believe VACTE did a great job during the COVID storm and the past year and a half of post COVID with very few days on online learning used, very low number of days for school closures, and in person learning returned and continues compared to most school districts. We are confident in our reopening plan and have used the ESG, ESSER and EPU grants to ensure cleaning and safety procedures were in place for our students and staff. Prior to reopening, VACTE arranged for daily cleaning and disinfecting of all frequently touched surfaces in classroom and work areas, such as door handles, sink handles, desks, and learning tools. The hands-on skills training labs and any other shared items will be cleaned between uses. Staff and students will clean and disinfect workspaces when they arrive at work and just before leaving work. Extra set of uniforms will be purchased, and one to one textbook and laptop computer will be maintained so no sharing of these items. We will work with our satellite schools to ensure counseling is available for our students who need it. After school and weekend hands on skilled training days will be provided for the students to work in smaller groups for safety and to gain the real life job situational experience they have missed due to COVID school mandated closures.

27. How will the LEA ensure continuity of services for students' academic needs?*

VACTE Academic Remediation Plan for CTE Programs

English and Language Arts Remediation Plan for CTE Courses:

The VACTE Teachers will continue to use the ADE CTE Standards and Crosswalk to English/Language State standards as a guide when developing their lesson plans for each unit. The teachers will relate the state CTE program standards to the state English/Language standards. The Arizona Department of Education has created a cross walk document which has the related CTE standards with the academic standards. The teacher will then include in their lessons the academic standard relates to the CTE related skills they are being taught. The teachers will teach the English/Language standards as it related to job related document, they would be completing in the related career technical education program. This has been done for the past four years at VACTE. The extra weekend and evening practicums and hands on skills instruction time will have the same academic standards cross walked with the CTE instructional standards taught during this time. An example of this is the following:

Nursing Services: The Nursing teacher will use the English/Language standards for writing a technical paper when teaching students how to complete a chart for a resident they are supervising/caring for. This will include proper spelling, punctuation and required references need in the care plan and charting of events and vitals.

Nursing Services: The teacher will demonstrate and teach the students how to use complex and deep understanding of a text by supporting their inferences by citing specific and detailed examples of a nursing skills from the textbook and supplemental teaching resource materials.

Mathematics Remediation Plan for CTE Courses:

The VACTE Teachers will continue to use the ADE CTE Standards and Crosswalk to Mathematical State standards as a guide when developing their lesson plans for each unit. The teachers will relate the state CTE program standards to the state math standards. The Arizona Department of Education has created a cross walk document which has the related CTE standards with the academic standards. The teacher will then include in their lessons the academic standard relates to the CTE related skills they are being taught. The teachers will teach the math standards as it related to job related documents, they would be completing in the related career technical education program. This has been done for the past four years at VACTE. The extra weekend and evening practicums and hands on skills instruction time will have the same academic standards cross walked with the CTE instructional standards taught during this time. An example of this is the following:

Construction Technology: The Construction teacher will use the mathematical standards for using algebraic formulas to calculate the board feet need to create the frame for a 10-foot by 8-foot wall for a shed. The teacher will use the formulas and show how the algebraic formula related to the real hands-on application of the formula to help build a building and the related cost.

Emergency Medical Services: The EMS teacher will use units to understand problems and to guide the solution of multi-step problems; choose and interpret units consistently in formulas; choose and interpret the scale and the origin in graphs and data displays, include when taking a patient's vital signs during an intake for the patient.

28. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

VACTE will have the teacher and VACTE staff help with the social and emotional needs of students as they feel confident in and qualified to perform. If the situation is requiring, a qualified counselors will work with our 3 satellite school districts counselors or the students needing help. The other option is to work with Verde Valley Guidance Clinic (Spectrum)

29. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

N/A: CTED's do not provide food services or transportation for students.

30. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

We will be staffing extra support help with our hands on skill training instruction to help reduce the group sizes and for safety. This will also help speed up the learning curve with more trainer support on activities.

31. How will the LEA ensure continuity of services for staff's other needs?*

N/A

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

32. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

We surveyed our students on what technology issues they had which helped us prepare for the distance learning if needed. The VACTE Board held two meetings for input on our instructional model and our return to learn plan. The board room and agenda had room for public input on each of these plans. The meetings were held in June of 2021. On the July 5th, 2022 meeting VACTE had time for public comment on the optional mask wear policy which they approved after the public comment participation.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

33. Did you upload the completed EMAC form to your LEA website?*

☒ Yes