



Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

LEA Information

1. LEA Name (one LEA per form)*

Tucson Preparatory School

2. Entity ID Number*

6374

3. CTDS Number*

108768001

4. Plan's Primary Contact Name*

Joseph Lechuga

5. Plan's Primary Contact Email Address*

jlechuga@tucsonprepschool.org

6. Plan's Primary Contact Phone Number*

5206224185

Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.

Revision Timeline: May 2023-September 2023

7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. *

05/22/2023

All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.

8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.*

<https://tucsonprepschool.org/about-us> Listed under COVID Notifications

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?*

Yes

10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.*

All staff and students are strongly encouraged to wear masks covering both mouth and nose while in school or on school activities.

11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?*

Yes

12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).*

Classroom occupancies are limited to assure space between students that follows CDC guidelines. Desks and chairs are arranged to make minimal contact as well.

13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?*

Yes

14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.*

CDC handwashing/mask signage is placed at the entrance of the school, front desk, and bathrooms. Hand sanitizer is also available throughout the school.

15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?*

Yes

16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.*

All classes and offices have disinfectant sprays to utilize after every class/meeting. HEPA air filters are utilized throughout the facility.

17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?*

Yes

18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.*

Following CDC guidelines and Arizona Department of Health Services, students and staff are quarantined in the event of an exposure to COVID. Results are reported following ADHS guidelines.

19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?*

Yes

20. Please describe the LEA's Governing Board policy on diagnostic and screening testing.*

Students, staff, and visitors are temperature screened upon entrance and utilize the CDC's COVID-19 self-screen guidelines.

21. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?*

Yes

22. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.*

All efforts are taken by staff to assist parents/students who request vaccination. This includes assigned staff members transporting students/parents to/from vaccination locations, assisting with appointments, and providing translation services.

23. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?*

Yes

24. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.*

The special education coordinator informs all staff of the needs and accommodations necessary for identified students with disabilities. Accommodations include, but are not limited to videotelephony, distance learning, use of personal electronic peripherals, specialized scheduling. The school continues to follow ADA specifications and guidelines.

25. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?

*

Yes

26. Please describe the LEA's Governing Board policy on coordination with State and local health officials.*

The school has modified existing school health policies and practices to align with the Arizona Department of Health Services, Pima County, and the City of Tucson to create a system of outcomes that help reduce the spread of COVID19 (e.g. quarantining students and staff, physical distancing, personal protective equipment accesses and appropriate use, hand hygiene).

Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

27. How will the LEA ensure Continuity of Services?*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Tucson Preparatory will continue its mission to offer homeless, chronically truant, and otherwise troubled youth who have experienced academic/school failure with an individualized course of instruction that not only focuses upon academic corrections and remediation but engenders self-worth and prepares them educationally and socially for a productive future.

28. How will the LEA ensure continuity of services for students' academic needs?*

Assigned staff drop off/pick up class work at students' residences. Offer postage paid delivery/return of assignments. Regular update school website with school communications. Tutoring and virtual learning options are made available

29. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?*

Experienced/trained staff are assigned to assist students. Staff utilize A network of social services the school has developed to help students connect with agencies that can assist. Staff attend trainings that help them recognize social emotional issues.

30. How will the LEA ensure continuity of services for students' other needs?*

This may include student health and food services.

Homeless/group home/ foster care students are connected with Youth On Their Own (YOTO). This organization helps students with food, supplies, stipends, and services. Homeless youth also have opportunities with the school's HUD grant for housing/training. Monthly food deliveries from Compass Affordable Housing donated to the student body.

31. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?*

Professional development that focuses on self-care, suicide prevention, and teambuilding exercises.

32. How will the LEA ensure continuity of services for staff's other needs?*

None at this time

The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023

33. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.*

School board meetings in were conducted in September 2022 and October 2022 in an effort to collaborate with board staff/parents/ teachers to better maximize student instructional time and safety. Public school Functions in November 2022, December 2022, and February 2023 as well.

After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.

34. Did you upload the completed EMAC form to your LEA website?*

Yes