



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Tucson Country Day School

**2. Entity ID Number\***

79073

**3. CTDS Number\***

108773000

**4. Plan's Primary Contact Name\***

Jordan Krause

**5. Plan's Primary Contact Email Address\***

jkrause@tcdschampions.com

**6. Plan's Primary Contact Phone Number\***

520-296-0883

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/03/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://tcdcharterschool.com/> - then click "Operations" in the website heading and click on "Safe Return to In-Person Instruction and Continuity of Services."

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

No

**10. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**11. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

Students are placed in cohorts.

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Multiple outdoor handwashing stations have been placed near each outdoor eating Ramada.

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

All surfaces are sanitized and cleaned multiple times per day. Each classroom opens to the outdoors and teachers are required to open one back window/door and one front window/door to keep cross ventilation.

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**17. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

In the event of a COVID close contact or potential close contact, all individuals are informed and given instructions on quarantine and return to school options.

**18. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**19. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

Yes

**20. Please describe the LEA's Governing Board policy on efforts to provide vaccinations to school communities.\***

The school has begun to share with families where vaccinations can be received in the community in weekly email updates.

**21. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**22. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Any student with a disability has been provided necessary accommodations determined by the child's 504 or IEP Team.

**23. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

**24. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

Receive weekly updates from the Pima County Health Department's school's liaison.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 25. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

TCDS will ensure continuity of services by establishing refined systems that, by design, meet the current academic and social emotional needs of students, as well as the mental health needs of staff. TCDS has developed a SEAL Team (Social Emotional Academic Learning Team) with specialists who work with teachers in helping refine their curriculum to meet the needs of students, as well as to work one-on-one with struggling students in the areas of math, literacy, and social emotional learning. We've also devised a "Champion Check in" which is a community building exercise conducted twice a day for each student in their class, as well as every week with staff in the Professional Learning Communities (PLCs). These routine check ins allow a dedicated time for SEL development and mental health checks.

### 26. How will the LEA ensure continuity of services for students' academic needs?\*

All students are provided with daily in-person instruction in Math, ELA, Science, and Social Studies. Students are provided both hands-on learning opportunities as well as use of online learning platforms such as ST Math, E-Spark, and IXL.

### 27. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

All students are provided with Social Emotional Learning lessons each week in what's called a "Champion Check in". TCDS subscribes to the Second Step SEL curriculum which is implemented in these daily "Champion Check ins".

### 28. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

N/A

### 29. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

All staff participate in weekly PLC meetings that are all opening with a check on staff mental and social emotional needs. This "Champion Check in" serves a similar purpose as with the students, to gauge the emotional and mental state of the staff and to give the staff a weekly platform to open up, share needs, concerns, or growth.

**30. How will the LEA ensure continuity of services for staff's other needs?\***

N/A

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**31. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Public input is received during monthly School Board meetings.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**32. Did you upload the completed EMAC form to your LEA website?\***

Yes