



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Trivium Preparatory Academy

**2. Entity ID Number\***

90859

**3. CTDS Number\***

07-85-91-000

**4. Plan's Primary Contact Name\***

Crystal Farmer

**5. Plan's Primary Contact Email Address\***

CFarmer@greatheartsaz.org

**6. Plan's Primary Contact Phone Number\***

818-626-6124

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/23/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://triviumprep.greatheartsamerica.org/>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

Optional Face/Mask Coverings: No messaging permitted on face/mask coverings (with exception of academy-related messages). Varied Colors and patterns are permitted.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

No

**12. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**13. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Handwashing etiquette instruction completed at the beginning of school year. Handwashing signs posted in restrooms instructing students and staff on proper handwashing technique. Antibacterial soap in all bathrooms and hand sanitizer is made available to all students and staff. Proper respiratory etiquette (covering coughs and sneezes) is part of curriculum. Students are required to wash hands before eating.

**14. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**15. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Electrostatic sprayer in use upon request. Day porter cleans all frequently used surfaces consistently throughout day with antibacterial wipes.  
Increased airflow during the winter months.

**16. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

No

**17. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**18. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**19. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**20. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

All efforts will be made to accommodate children with disabilities in regards to any implemented health and safety policies in the classroom. Special education and related services will be provided in accordance with students' IEPs, as is possible and feasible, utilizing alternative means if necessary. Considerations will be made as to what method of instruction and accommodations are necessary and will provide disabled students with access to a FAPE.

**21. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

No

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## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 22. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

Regular health and safety screenings are in place as well as additional staff and observation added to help facilitate in-person learning.

### 23. How will the LEA ensure continuity of services for students' academic needs?\*

Benchmark testing will take place within four weeks of the first day of school in both ELA and Math. Students who fall below the benchmark will receive interventions in the appropriate subject. Based on classroom observations and benchmarks, ELA and Math teachers will also provide intervention in the classroom on Wednesdays.

### 24. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Staff will continue to build relationships with, listen to, and observe students for signs for emotional or mental health distress. Teachers will communicate with the parents when such needs arise. Consultation with the school counselor may be advised. Admin will also communicate regularly to staff about monitoring well-being of students and the process of referral to counseling.

### 25. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

All faculty will be trained in recognizing symptoms of illness specific to COVID and in appropriate respiratory hygiene procedures. They are instructed to take immediate action when students exhibit symptoms.

### 26. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Observations, an administrative "open door policy", creation of an avenue for staff to share personal feelings and experiences. Talking one-on-one with a school counselor, a referral to employee assistance, team-building opportunities, and self-care professional development. School will also build in time during normal PD/TLC for self-care activities, etc.

### 27. How will the LEA ensure continuity of services for staff's other needs?\*

N/A

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**28. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Stakeholders sent responses to the plan via email or online form for reporting school problems.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**29. Did you upload the completed EMAC form to your LEA website?\***

Yes