



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Triumphant Learning Center

**2. Entity ID Number\***

4225

**3. CTDS Number\***

058702000

**4. Plan's Primary Contact Name\***

Shanna Marble

**5. Plan's Primary Contact Email Address\***

shanna@tlctiger.com

**6. Plan's Primary Contact Phone Number\***

9283488422

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

09/01/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

Link inside the box at the center of the page. [www.tlctigers.com](http://www.tlctigers.com)

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

Yes

**10. Please describe the LEA's Governing Board policy on universal and correct wearing of masks.\***

If staff or student have a cough or sneeze but no fever, they are required to bring and wear a mask while at school until symptoms subside or released by a doctor's note (i.e. seasonal allergies). The mask is worn to cover the nose and mouth of the wearer and be secure enough to keep respiratory droplets contained in the mask. Wearer will need to wear a clean mask every day of symptoms.  
During field trips staff, students and volunteers will be wearing masks if they have any symptoms of illness and will not be permitted in the person has a fever.  
Cloth Face Covers (CFC's) are to be washed. If a student comes to school wearing a dirty mask they will be asked to replace it with a disposable mask or call home for a clean cloth mask.

**11. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

Yes

**12. Please describe the LEA's Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding).\***

(6 feet between people) when possible. Lunch schedules will be modified to create increased social distancing. Lunch release schedules expanded to eliminate classroom overlap times in the cafeteria and allow for additional cafeteria disinfecting.  
Cafeteria microwaves, tables, seats and exit door will be disinfected after each class has left and before next class is allowed to enter for lunch. Disposable paper supplies and plasticware are available for student use.

**13. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

Yes

**14. Please describe the LEA's Governing Board policy on handwashing and respiratory etiquette.\***

Wash hands regularly, 20 second duration with soap water is best practice. Hand sanitizer use is also acceptable. Staff and students are encouraged to wash their hands after the use of the bathroom, prior to break time, snack time, lunch, or as needed.

**15. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

Yes

**16. Please describe the LEA's Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation.\***

Prior to the beginning of FY 21 UV-C GI lights were installed in the HVAC systems of the school. The UV lights are reported to kill MERSA, Viruses, and Bacteria. (Air Purifier Technology, 2018). The C protects the plastic parts from UV damage. UV light will kill contagions before air returns to the building/classrooms.

**17. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

Yes

**18. Please describe the LEA's Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.\***

Follow guidelines of our local and state health department.  
 Definition: Someone who has been within 6 feet for a 15 minute or longer cumulative time period.  
 Students/staff that have been in close contact are to quarantine for 14 days. If this person is symptom free on day seven and has a negative test, they can return on the 8th day wearing a mask to the 14th day. After that a mask may not be required. If a person does not want to test but after ten days symptom free, they can return on the 11th day wearing a mask until the 14th day. After that a mask may not be required.

**19. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**20. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**21. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

Yes

**22. Please describe the LEA's Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies.\***

Provide services to students virtually if necessary, but always provide the option of in person services with masking and social distancing procedures in place.

**23. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

Yes

\*

**24. Please describe the LEA's Governing Board policy on coordination with State and local health officials.\***

All policies are written in coordination with the local and state health department recommendations.

## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 25. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

TLC will ensure continuity of services by providing any resources necessary to be successful. Staff and students will be provided chromebooks or other technology necessary to access assigned tasks. Social and emotional health services will be available through online methods if necessary, and will be monitored through virtual methods as well.

### 26. How will the LEA ensure continuity of services for students' academic needs?\*

Due to illness some students may need to distance learn. Students will connect to the classroom in an asynchronous or synchronous method. When a student has questions, the virtual teleconferencing strategy can be employed. Teleconferencing is a virtual meeting set up by the teacher inviting students with questions to join at the time the teacher selected. Students can synchronously connect during class time asking questions and receive answers along with the face-to-face students. Over time a different virtual platform may be used to make these connections.

### 27. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\*

Teachers will implement mindfulness techniques (Brain Breaks) during the day to relieve stress and to help students gain control of body and mind. Each class will have an end of the day wrap up for homework concerns and reflections on their school day. Teachers will provide students with will thought out lesson in reading, English language, math, science, social studies, P.E., Music, and Spanish. Students will learn how to access our online learning using desk top and tablets systems. Special Education students will receive services as stated in their IEP's. The school day will be as normal as possible for all students to settle back into the rhythm of learning.

### 28. How will the LEA ensure continuity of services for students' other needs?\*

This may include student health and food services.

Assess the needs of students on a case by case basis to see how their needs might be met.

### 29. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\*

Provide support to all staff through regular staff luncheons. Have scheduled meetings with staff to discuss any individual problems they may be having. Open door policy.

**30. How will the LEA ensure continuity of services for staff's other needs?\***

Other needs of staff will be assessed on a case by case basis.



**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**31. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

The Public was surveyed, flyers were displayed and distributed describing how they could provide feedback and input into the revision of the plan.

**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**32. Did you upload the completed EMAC form to your LEA website?\***

Yes