



## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)

### LEA Information

**1. LEA Name (one LEA per form)\***

Topock Elementary School

**2. Entity ID Number\***

4376

**3. CTDS Number\***

080412000

**4. Plan's Primary Contact Name\***

John Warren

**5. Plan's Primary Contact Email Address\***

jwarren@topockschool.com

**6. Plan's Primary Contact Phone Number\***

9287683344

**Please submit your Safe Return to In-Person Learning Plan every six months from your prior submission date.**

Revision Timeline: May 2023-September 2023

**7. Since your last submission date, when did your LEA last review and/or revise your plan? Please provide the updated mm/dd/yyyy of your review/revision. This date should be updated from your last submission. \***

08/15/2023

**All LEAs receiving ESSER III funds must make publicly available on their website, a plan for the Safe Return to In-Person Instruction and Continuity of Services. Please list the link where the plan/template is posted on the LEA's website.**

**8. Insert the link below with directions on how to find your LEA's Safe Return to In-Person plan located on your LEA website (do not link directly to the PDF). The plan must be on the ADE template that will be downloaded from EMAC after completing your responses.\***

<https://topockazschool.com>

**How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)**

**9. Has the LEA adopted a Governing Board policy on universal and correct wearing of masks?\***

No

**10. Has the LEA adopted a Governing Board policy on modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)?\***

No

**11. Has the LEA adopted a Governing Board policy on handwashing and respiratory etiquette?\***

No

**12. Has the LEA adopted a Governing Board policy on cleaning and maintaining healthy facilities, including improving ventilation?\***

No

**13. Has the LEA adopted a Governing Board policy on contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments?\***

No

**14. Has the LEA adopted a Governing Board policy on diagnostic and screening testing?\***

No

**15. Has the LEA adopted a Governing Board policy on efforts to provide vaccinations to school communities?\***

No

**16. Has the LEA adopted a Governing Board policy on appropriate accommodations for children with disabilities with respect to health and safety policies?\***

No

**17. Has the LEA adopted a Governing Board policy on coordination with State and local health officials?\***

No

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## Continuity of Services

Including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

### 18. How will the LEA ensure Continuity of Services?\*

Briefly describe an overview of the continuity of services and in the following questions you will provide more detailed information.

The academic disruption caused by Covid 19 has been traumatic for the students, staff, and families of Topock ESD #12. The routines, expectations, and norms associated with "in-school" routines, have been vastly different than what most students have ever experienced. It is the goal of Topock ESD #12 leaders to ensure continuity of services by creating physically, socially, and emotionally safe communities, prioritizing environments that support students and respond to the trauma experienced by many as schools reopen for in-person instruction.

1. Topock ESD #12 will create an environment that sustains safe, stable, positive, inclusive practices;
2. Topock ESD #12 recognizes the importance healthy eating on of child and adolescent growth, development, and well-being, and academic performance and will continue to provide meals to our in-school learners.
3. Topock ESD #12 will address the impact of lost instructional time through high quality core instruction, implementation of evidence-based interventions, in-person learning options, and flexible scheduling.
4. Topock ESD #12 will address the mental health needs of students and staff by further developing community partnerships and with the hiring of a school counselor use integrated supports systems following community school model.
5. Topock ESD #12 will stabilize the educator workforce by implementing strategic and ongoing new teacher and principal support systems as well as layered supports for instructional staff.

### 19. How will the LEA ensure continuity of services for students' academic needs?\*

Topock ESD #12 will address the academic needs of learners through:

1. Learning acceleration – providing opportunities for students to learn at grade level rather than through tracking or remediation.
  2. Tutoring programs – evidence-based programs provided through partnerships with federally funded partners
- Student and educator well-being is a critical priority for school and district leaders. Many students have been exposed to trauma, disruptions in learning, physical isolation, and disengagement from school and peers, which negatively affects their mental health.

**20. How will the LEA ensure continuity of services for students' social, emotional, and mental health needs?\***

Topock ESD #12 will create a framework for meeting students social and emotional needs by prioritizing:

1. Student daily check-in systems
2. Adoption of evidence-based social-emotional learning curriculum
3. Further developing partnerships with local behavioral health specialists and hiring additional social workers and/ or counselors
4. Establishing safe, positive, and stable environments
5. Explicitly teaching critical social, emotional, and academic skills
6. Further developing a protocol and system that identifies students in crisis, i.e., threat assessments, QPR training and assessments, and digital platform for immediate and timely response to crisis.
7. Actively engaging students in meaningful and culturally and linguistically relevant learning experiences rooted in high academic expectations for all students
8. Ensuring access to school counselors and trusted staff members
9. Establishing building-level wellness teams to address the SEL needs of both students and staff.
10. District wide approach to multi-level system of supports framework such as positive behavior intervention supports, relationship building and restorative justice, mediation evidence-based practices.

**21. How will the LEA ensure continuity of services for students' other needs?\***

This may include student health and food services.

Food Service will continue to offer meals free of charge for all students based in the Community Eligibility Provision (CEP) throughout the 2023-2024 school year. This meal program will last until May 24, 2024. We will continue summer service with the Summer Food Program for summer school through June 30, 2024.

**22. How will the LEA ensure continuity of services for staff's social, emotional, and mental health needs?\***

Supporting educator well-being is a critical priority for school and district leaders; Covid-19 has exacerbated pre-pandemic challenges in the educator workforce. The most common reason educators cited for leaving school employment in the last year is stress. Research shows that educator well-being is closely connected to educator retention and effectiveness in providing student support. It is important to remember that many educators are coping with grief, elevated levels of anxiety, and loss. Connections and relationships that are important for students are equally important for educators.

1. Topock ESD #12 will continue to expand opportunities for mentorship and support.
2. Topock ESD #12 will develop peer-to-peer support systems and establish norms such as "black-out" times for email communication and boundaries for meeting times.
3. Topock ESD #12 will continue to utilize community partnerships to develop intentional space for educators to recharge, including incorporating a focus on adult wellness and sustainability. This may include building intentional spaces for staff to recharge and reset daily work.
4. Topock ESD #12 will develop transparency in district and mental health supports, i.e., who to contact, and what supports are available. District staff will visit buildings frequently to check on staff and offer supports
5. Topock ESD #12 will work with community groups and school-based health to develop plans like Wellness Wednesdays and check in with health providers.

**23. How will the LEA ensure continuity of services for staff's other needs?\***

We have CrossFit twice a week and the teacher's workout with their students to benefit their physical and mental health as well as a counselor on campus through the School Safety Program Expansion for check ins with mental health.

**The LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services through September 30, 2023**

**24. Describe the process used to seek public input, and how that input was taken into account in the revision of the plan.\***

Stakeholder meetings seeking input for possible revisions.



**After completing all responses in EMAC, save your information. Then, use the red download button to create a copy of your completed form to be uploaded to your LEA website. Once your form is uploaded to your LEA website, log back into EMAC to click the blue submit button and submit your form to be reviewed by your specialist. Your EMAC submission will not be approved unless this updated form is on your LEA website.**

**25. Did you upload the completed EMAC form to your LEA website?\***

Yes